



Texas Dept of Motor Vehicles
Purchase Order # 60800 0000001931

Payment Terms: NET30 Freight Terms: FOB Destination Ship Via: NA PCC: E Date: 11/19/15 PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: COUNTY OF BEXAR TAX ACCESSOR-COLLECTOR
RENEE WATSON SMWBE PROGRAM MANAGER
211 S FLORES ST
SAN ANTONIO TX 782041012
United States

Ship To: 1P00
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1746002039

Purchaser: Rhonda Lee Gips
Phone: 512/465-4199
Fax: 512/465-5641
Email: Rhonda.Gips@txdmv.gov

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.
Payment:
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@TxDMV.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.
Note: Warrants will not be issued to a vendor without a current Texas Identification Number.
TxDMV Contact: Monica Hernandez - 512-465-1261 or Monica.Hernandez@TxDMV.gov
Vendor Contact: Lisa Leonard - Lisa.Leonard@bexar.org

Authorized Signature
Rhonda Gips
11/19/2015



Texas Dept of Motor Vehicles
Purchase Order # 60800 0000001931

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	SMWVBO 2015 - Bexar County Business Conference Dec. 9, 2015 @ Freeman Expo Hall, San Antonio, TX Attendee: Fred Snell	971/05	1.0000	EA	300.00000	300.00	11/30/2015
						Schedule Total	<input type="text" value="300.00"/>
						<u>ReqID:</u> 0000002086	
Note: TxDMV is sharing the booth with ERS.						Item Total for Line # 1	<input type="text" value="300.00"/>
						Total PO Amount	<input type="text" value="300.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

Terms and Conditions:
 Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

11/19/2015



EXHIBITOR REGISTRATION CONFIRMATION FORM

1. Please mark any corrections or additions to the information below
2. Completely fill out this form
3. Type or print legibly
4. Fax back to: (210) 335-0673 or email Lisa.Leonard@bexar.org

**PLEASE SUBMIT ANY CHANGES TO THIS FORM
NO LATER THAN 12/2/2015.**

Your Booth Sign will read as follows: **Texas Department of Motor Vehicles**

Attendees Name Tags: Please verify name(s) and title(s) of staff attending the conference.

Fred Snell

Number of meal tickets required: Breakfast 1 Box lunch 1

NOTE: The exhibit hall will be closed during Breakfast and Luncheon Program.

Payment Information:

Payment received by Bexar County: Yes No On-Site Waived Sponsor

If no, please indicate approximate date we can expect your payment: 12/01/2015

Thank you! Free parking will be provided. For more information, please visit:

www.bexar.org/smwbe.

To find San Antonio Convention Center Area Hotels

<http://sanantoniovisit.travelhero.com>

Freeman Coliseum, 3201 E. Houston St., San Antonio - Texas

Exhibitor check-in and set-up:

* December 8th - 5:00 – 8:00 PM (West Gate Entrance for parking, unloading and early check-in)

* December 9th - 6:00 AM – 8:00 AM (West Gate Entrance for parking, unloading and conference check-in)

Name badges will be held in your company's/organization's name at the Exhibitor check-in counter

December 9th Conference:

Procurement Exhibits: 9:30 a.m. to NOON and 1:30 p.m. to 3:00 p.m.



**Freeman EXPO HALL
3201 E. Houston St., San Antonio, TX**

Fred Snell
Texas Department of Motor
Vehicles

Date	Invoice #
11/16/2015	2015-0098

Qty	Rate	Item	Amount
1	300.00	Shared Booth Share Agency Employee Retirement System of Texas Exhibit booth type: State Agency	300.00

Make check payable to: **GERARD RICKHOFF, BEXAR COUNTY CLERK**
Fed Tax ID: 74-6002039

Send payment to: SMWBE Program, Bexar County
ATTN: Renee Watson, Manager
101 W. Nueva St. Ste 112, San Antonio, TX 78205
(210)335-2478

Note:

Exhibitor Lunch - Box lunch service in the Exhibit Hall A

Exhibitor Set Up: Tuesday, December 8, 2015 from 5:00 PM to 8:00 PM.

Conference Day Set Up: 6:00 AM to 8:00 AM.

For security reasons, the floor is closed from 8:00-9:30 and from Noon to 1:30 p.m.

Total	\$300.00
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