



Texas Dept of Motor Vehicles
Purchase Order # 60800 0000001661

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Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **A** Date: **09/24/15** PO Method: **AT** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: OFFICEMAX
PO BOX 101705
Atlanta GA 30392-1705
United States

Ship To: 1P00
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1341573735

Purchaser: Rhonda Lee Gips
Phone: 512/465-4199
Fax: 512/465-5641
Email: Rhonda.Gips@txdmv.gov

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

SB PO 16004424

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@TxDMV.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Authorized Signature

Rhonda Gips, CFM

12/22/2015



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Sherpa® Letter-Size Panel Sleeves With Snap-On Tabs, 1/5 Cut, Pack Of 5 Panels & 5 Tabs L55666-00	578/31	1.0000	EA	23.85000	23.85	09/25/2015
						Schedule Total	23.85
						<u>ReqID:</u> 0000001789	
						Item Total for Line # 1	23.85
2- 1	Correction Tape - Single line, white G361529301006	615/29	20.0000	EA	1.74000	34.80	09/25/2015
						Schedule Total	34.80
						<u>ReqID:</u> 0000001789	
						Item Total for Line # 2	34.80
3- 1	Ce400a-G (HP 507A) Toner - Black S1545-E40	600/61	2.0000	BOX	113.51000	227.02	09/25/2015
						Schedule Total	227.02
						<u>ReqID:</u> 0000001789	
						Item Total for Line # 3	227.02
4- 1	Ce401a-G (HP 507A) Toner - Cyan S1545-E41	600/61	1.0000	EA	169.08000	169.08	09/25/2015
						Schedule Total	169.08
						<u>ReqID:</u> 0000001789	
						Item Total for Line # 4	169.08

Authorized Signature

Rhonda Lips, CFM

12/22/2015



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
5- 1	Ce402a-G (HP 507A) Toner - Yellow S1545-E42	600/61	1.0000	EA	169.08000	169.08	09/25/2015
						Schedule Total	169.08
						<u>ReqID:</u> 0000001789	
						Item Total for Line # 5	169.08
6- 1	Ce403a-G (HP 507A) Toner - Magenta S1545-E43	600/61	1.0000	EA	169.08000	169.08	09/25/2015
						Schedule Total	169.08
						<u>ReqID:</u> 0000001789	
						Item Total for Line # 6	169.08
						Total PO Amount	792.91

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

Terms and Conditions:

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Rhonda Gips, CFM

12/22/2015