



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000001290
Purchase Order Change Notice (# 3)

Page: 1 of 4

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **NA** PCC: **E** Date: **07/10/15** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **08/20/18**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: ATC BUSINESS SOLUTIONS
PO BOX 200358
AUSTIN TX 787200358
United States

Ship To: 1P12 - Finance Admin Services
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1741955176 1

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Paula A Ramsey
Phone: 512/465-4193
Fax: 512/465-5641
Email: Paula.Ramsey@TxDMV.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

This purchase order may be renewed with the same Terms and Conditions for three (3) additional one (1) year periods, if the need exists, and both parties agree.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@TxDMV.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contact: Monica Hernandez - 512-465-1261 or Monica.Hernandez@TxDMV.gov

Vendor Contact: Stafford Oneal - 512-454-2688 or stafford@atc1.com

POCN 1 - 8/03/16

Added Line 2 - Exercising renewal option 1 of 3; all terms and conditions remain unchanged. rg

POCN 2 - 7/21/2017

Added Line 3 - Exercising renewal option 2 of 3; all terms and conditions remain unchanged. rg

POCN 3 - PAR 8-20-2018

Changed buyer from RG to PAR

Added Line 4 - Exercising renewal option 3 of 3; Last Renewal - all terms and conditions remain unchanged.

Authorized Signature

Paula Ramsey, CTM, CTPM

08/20/2018



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Maintenance Agreement - DestroyIt 4005C/CTX Paper Shredder (ATC #005840) S/N: 2983248 Service Period: 8/21/15 - 8/20/16	939/59	1.0000	YR	\$269.00000	\$269.00	08/20/2015
						Schedule Total	\$269.00
<u>Contract ID:</u> 0000001290				<u>ReqID:</u> 0000001048			
Coverage: All parts, labor and travel to keep machine in proper working order. Also includes one (1) annual routine maintenance and cleaning of machine.							
Location: TxDMV, 4000 Jackson Avenue, Austin, TX 78731 (CH-Bldg 1; 5th floor) Finance and Administrative Services Division							
						Item Total for Line # 1	\$269.00
2- 1	Renewal for Maintenance on DestroyIt Shredder 4005C/CTX Paper Shredder (ATC #005840) S/N: 2983248 Service Period: 8/21/16 - 8/20/17	939/59	1.0000	YR	\$299.00000	\$299.00	08/20/2016
						Schedule Total	\$299.00
<u>Contract ID:</u> 0000001290				<u>ReqID:</u> 0000003278			
Renewal 1 of 3							
Coverage: All parts, labor and travel to keep machine in proper working order. Also includes one (1) annual routine maintenance and cleaning of machine.							
Location: TxDMV, 4000 Jackson Avenue, Austin, TX 78731 (CH-Bldg 1; 5th floor) Finance and Administrative Services Division							
						Item Total for Line # 2	\$299.00

Authorized Signature

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
3- 1	Renewal of Maintenance Contract on DestroyIt Shredder 4005C/CTX Paper Shredder (ATC #005840) S/N: 2983248 Service Period: 8/21/2017 - 8/20/2018	939/59	1.0000	YR	\$299.00000	\$299.00	08/20/2017
						Schedule Total	<div>\$299.00</div>
<u>Contract ID:</u> 0000001290				<u>ReqID:</u> 0000004889			
Renewal 2 of 3							
Coverage: All parts, labor and travel to keep machine in proper working order. Also includes one (1) annual routine maintenance and cleaning of machine.							
Location: TxDMV, 4000 Jackson Avenue, Austin, TX 78731 (CH-Bldg 1; 5th floor) Finance and Administrative Services Division							
						Item Total for Line # 3	<div>\$299.00</div>

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
4- 1	Renewal of Maintenance Contract on DestroyIt Shredder4005C/CTX Paper Shredder (ATC #005840) S/N: 2983248 Service Period: 8/21/2018 - 8/20/2019.	939/59	1.0000	YR	\$299.00000	\$299.00	08/20/2018
						Schedule Total	<div>\$299.00</div>
<u>Contract ID:</u> 0000001290				<u>ReqID:</u> 0000006519			
Current PO #60800 0000001290 expires on 8/20/2019							
Renewal for Maintenance on DestroyIt Shredder 4005C/CTX Paper Shredder (ATC #005840) S/N 2983248 Location: TxDMV - CH-Bldg 1; 5th floor (CFO Suite)							
New Service Period: 8/21/2018 - 8/20/2019							
						Item Total for Line # 4	<div>\$299.00</div>
						Total PO Amount	<div>\$1,166.00</div>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Paula Ramsey, CTM, CTPM

08/20/2018