



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000000873
Purchase Order Change Notice (# 2)

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Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **US Mail** PCC: **X** Date: **04/15/15** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **07/06/16**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TXC TEXAS CREATIVE LTD
334 N PARK DR
SAN ANTONIO TX 782162725
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1742387134 6

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Rhonda Lee Gips
Phone: 512/465-4199
Fax: 512/465-5641
Email: Rhonda.Gips@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

This procurement is governed by the terms and conditions in TXMAS Contract Number TXMAS-11-541020.

This Purchase Order may be cancelled by TxDMV with a thirty (30) day written notice.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

The logo to be imprinted on the goods covered by this procurement is copyrighted by TxDMV. The vendor is advised that permission for use of the logo is granted only for meeting the requirements of this procurement. Any person or company wishing to use the logo for other than this purpose must contact the TxDMV Purchasing Section at (512) 465-4193.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Per Attached Quote Dated April 10, 2015

POCN 1 - 3/22/16

Issuance of POCN 1 is to extend the term of service through 8/31/16 or until work is completed; whichever is the earliest.
Update TxDMV Contact Person to be Jeffry Kosub - 512-465-4094 or Jeffry.Kosub@TxDMV.gov. rg

POCN 2 - 7/6/16

Issued to extend the term of service from 4/15/15 - 8/31/16 to 4/15/15 - 8/31/17 or until work is completed; whichever is the earliest. rg

Authorized Signature

Rhonda Gips, CFM

07/06/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Title/Registration/Specialty Plate Graphic Design Services Service Term: 4/15/15 - 8/31/17 or until work is completed; whichever is the earliest.	915/48	30000.0000	USD	\$1.00	\$30,000.00	05/01/2015
						Schedule Total	\$30,000.00
<u>Contract ID:</u> 0000000873				<u>ReqID:</u> 0000000747			
Creative graphic design services to develop a variety of marketing materials, including, but not limited to, document preparation for press/electronic delivery, quality control and press check facilitation, brochures, invitations, programs, advertisements, signage, trade show displays, booklets, reports, catalogs.							
Not to Exceed \$30,000.00							
TxDMV Contact: Marcus Kellis - 512-465-1459 or Marcus.Kellis@TxDMV.gov							
Vendor Contact: Tina Sikorra - 210-828-8003 or tina@texascreative.com							
						Item Total for Line # 1	\$30,000.00
2- 1	Title/Registration/Specialty Plate Graphic Design Services Service Term: 9/01/16 - 8/31/17 or until work is completed; whichever is the earliest	915/48	30000.0000	EA	\$1.00	\$0.00	CANCEL
						Schedule Total	\$0.00
Renewal of contract for 9/1/2016 through 8/31/2017. Texas Creative for the design of Specialty Plates, Logos etc. the old PO# 873 is set to expire 8/31/2016.							
						Item Total for Line # 2	\$0.00

Total PO Amount \$30,000.00

Authorized Signature

Rhonda Gips, CFM

07/06/2016



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All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Rhonda Gips, CTM

07/06/2016