



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000000871
Purchase Order Change Notice (# 3)

Page: 1 of 3

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **04/03/15** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **03/01/17**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: NEOPOST USA INC
25881 NETWORK PL
CHICAGO IL 606731258
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1942388882 5

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Rhonda Lee Gips
Phone: 512/465-4199
Fax: 512/465-5641
Email: Rhonda.Gips@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

This Purchase Order may be cancelled by TxDMV with a thirty (30) day written notice.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

This service may be renewed for up to two (2) additional one-year periods providing both parties agree in writing to do so. Pricing for renewal periods may be adjusted at an agreed upon price. TxDMV will contact the vendor prior to expiration of the purchase order to verify extension concurrence and current maintenance fee(s)

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@TxDMV.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

4/27/15 - Rhonda Gips

POCN 1: Issued to correct the dollar amount.

POCN 2: 2/1/16

Issued POCN 2 to exercise the first of 2 renewal options. rg

POCN 3: 3/1/17

Issued POCN 3 to exercise the final renewal option. rg

Authorized Signature

Rhonda Gips, CFM

03/01/2017



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Neopost Maintenance for DS75 S/N: 11EY5170 and DS75 Vertical Stacker Folder S/N: 10FA5651 Service Term: April 3, 2015 - April 2, 2016	939/52	1.0000	LOT	\$2,238.90000	\$2,238.90	04/03/2015
						Schedule Total	<div>\$2,238.90</div>
<u>Contract ID:</u> 0000000871				<u>ReqID:</u> 0000000542			
Contact: Will Myers 512-465-1420							
Maintenance covers all parts and labor EXCEPT the brush and moistening cloth on the sealer.							
Replaces PO 608-12-00815							
						Item Total for Line # 1	<div>\$2,238.90</div>
2- 1	Neopost maintenance for: DS75 S/N: 11EY5170 and DS75 Vertical Stacker Folder S/N: 10FA5651 Service Term: Apr. 3, 2016 - Apr. 2, 2017	939/52	1.0000	YR	\$2,418.01000	\$2,418.01	04/03/2016
						Schedule Total	<div>\$2,418.01</div>
<u>Contract ID:</u> 0000000871				<u>ReqID:</u> 0000002339			
Maintenance covers all parts and labor EXCEPT the brush and moistening cloth on the sealer.							
TxDMV Contact: Jennifer Whittaker - 512-465-3788 or Jennifer.Whittaker@TxDMV.gov							
Vendor Contact: Brandi Andel - 512-697-2498 or B.Andel@neopost.com							
						Item Total for Line # 2	<div>\$2,418.01</div>

Authorized Signature

Rhonda Gips, CTM

03/01/2017



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
3- 1	Neopost Maintenance for: DS75 S/N: 11EY5170 and DS75 Vertical Stacker Folder S/N: 10FA5651 Service Term: Apr. 3, 2017 - Apr. 2, 2018 (Final Renewal)	939/52	1.0000	YR	\$2,659.00000	\$2,659.00	04/03/2017
						Schedule Total	\$2,659.00
<u>Contract ID:</u> 0000000871				<u>ReqID:</u> 0000004283			
Maintenance covers all parts and labor EXCEPT the brush and moistening cloth on the sealer.							
TxDMV Contact: Renee Israel - 512-465-1420 or Renee.Israel@TxDMV.gov							
Vendor Contact: Brandi Andel - 512-697-2498 or B.Andel@neopost.com							
						Item Total for Line # 3	\$2,659.00

Total PO Amount \$7,315.91

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Rhonda Gips, CFM

03/01/2017