



Texas Dept of Motor Vehicles
Purchase Order # 60800 000000509
CHANGE ORDER - REPRINT

Payment Terms: NET30 Freight Terms: FOB Destination Ship Via: NA PCC: 1 Date: 01/30/15 PO Method: DG Dispatch: Dispatch Via Print Rev Dt: 02/25/16

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: LOBLOLLY CONSULTING LLC
 506 CAROLYN AVE
 USA
 AUSTIN TX 78705-1708
 United States

Ship To: 1P00
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1205158007

Purchaser: Douglas A Leach
Phone: 512/465-4180
Fax: 512/465-5641
Email: Douglas.Leach@txdmv.gov

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

This Purchase Order is governed by the Department of Information Resources (DIR) Master, Information Technology Staff Augmentation Contact (ITSAC) DIR-SDD-2355. All terms and conditions of the identified ITSAC shall apply to this Purchase Order. Additional TxDMV terms and conditions are found below and, where a conflict exists, supersede the terms and conditions of DIR-SDD-2355.

Services to be provided under this Purchase Order will fall within the guidelines of the IT Staffing Contracts. The IT Title Descriptions with related duties are documented on the DIR website:
<http://www2.dir.state.tx.us/ict/contracts/itstaffingservices/Pages/itstaffingfulltitledescription.aspx>

Either party may terminate this Purchase Order by written notice to the other at any time.

This purchase order may be renewed for additional terms or additional hours with the same Terms Conditions as long as the referenced DIR Contract remains in force, a need exists, and both parties agree and Contractor receives a Purchase Order Change Notice from TxDMV Purchasing Section.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

DIR Background Check:

A statewide criminal and sex offender background check shall be conducted on the contractor, contractor's personnel or subcontractors scheduled to work on the state project. Supporting documentation confirming the completion of the required background check is subject to review prior to beginning of the service and at any time during the term of the purchase order upon request by the designated state representative. Failure to provide the requested documentation upon request by the State may be cause for cancellation of the purchase order. The background check shall include, but not be limited to, the following:

- * Social Security Number Verification
- * Department of Public Safety Statewide Criminal and Sex Offender Background Check
- * Background check in all Out-Of-State Counties in which the applicant has resided in the last seven (7) years.

Persons with Class B or Class C Misdemeanor offenses shall not be allowed to work on this project and shall not be allowed access to the State documents. Persons with Class A Misdemeanor offenses or above will be disqualified.

Service shall be performed in accordance with DIR's Exhibit A, Terms and Conditions.

Payment:

Authorized Signature

[Handwritten Signature] /CTP
[Handwritten Signature], CTPM

02/26/2016



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Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Contractor Name: Monica Blackwell
 Hours of Employment: Monday through Friday 8:00am - 5:00pm unless otherwise specified with supervisor.
 Work Location: 3800 Jackson Avenue Bldg. 5, Austin, TX 78731

Original Term of Service is February 2, 2015 through January 29, 2016

Agency Contact: Bonnie Davidson
 (512) 465-5621
 Bonnie.Davidson@TxDMV.com

POCN1 by Douglas Leach on 01/28/2016
 Added Line 2 to exercise renewal option for term of service 02/01/2016 through 02/29/2016.
 Updated Agency Contact from Noelle Bell to Bonnie Davidson.

POCN2 by Douglas Leach on 02/25/2016
 Added Line 3 for 344 additional hours to extend contract for term of service 03/01/2016 through 04/29/2016.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Business Analyst 2 - Emerging Monica Blackwell	962/69	2080.0000	HR	85.00000	176800.00	02/02/2015
						Schedule Total	<input type="text" value="176800.00"/>
Contract ID: 0000000509				ReqID: 0000000496			
						Item Total for Line # 1	<input type="text" value="176800.00"/>

Authorized Signature

Douglas Leach, CTPM

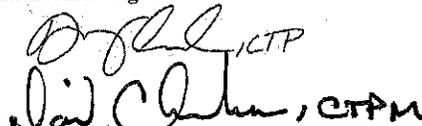
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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	Category: Applications Title: Business Analyst Level: Business Analyst 2 Technology Type: Emerging Contractor Name: Monica Blackwell Term of Service: 02/01/2016 through 02/29/2016	962/69	168.0000	HR	85.00000	14280.00	02/01/2016
						Schedule Total	14280.00
<u>Contract ID:</u> 0000000509				<u>ReqID:</u> 0000002355			
						Item Total for Line # 2	14280.00
3- 1	Category: Applications Title: Business Analyst Level: Business Analyst 2 Technology Type: Emerging Contractor Name: Monica Blackwell Adding 344 additional hours to extend contract term March 1, 2016 through April 29, 2016	962/69	344.0000	HR	85.00000	29240.000	03/01/2016
						Schedule Total	29240.00
<u>Contract ID:</u> 0000000509				<u>ReqID:</u> 0000002464			
						Item Total for Line # 3	29240.00
						Total PO Amount	220320.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

Authorized Signature

 David Chisholm, CTPM
 02/26/2016



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Terms and Conditions:

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

[Handwritten Signature] CTPM
[Handwritten Signature] CTPM

02/26/2016