



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000000206
Purchase Order Change Notice (# 2)

Page: 1 of 4

Payment Terms: **NET30** Freight Terms: **FOB Shipping** Ship Via: **NA**

PCC: **I** Date: **11/01/14**

PO Method: **DG** Dispatch: **Dispatch**
Via Print

Rev Dt: **10/13/16**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: FLORES AND ASSOCIATES
7801 N LAMAR BLVD STE C71
AUSTIN TX 787521035
United States

Ship To:
See Detail Below

Vendor ID: 1020681547 3

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Douglas A Leach
Phone: 512/465-4180
Fax: 512/465-5641
Email: Douglas.Leach@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

This purchase order may be renewed with the same Terms Conditions as long as the referenced DIR Contract remains in force, a need exists, and both parties agree.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

"This procurement is governed by the terms and conditions in DIR Contract Number DIR-SDD-2101".

Flores and Associates Estimate #: 2256

Initial Term of Service: November 01, 2014 through October 31, 2015

TxDMV Contact will be Dawn McNabb at 512-465-1262

TxDMV contact will be responsible to contact Flores and Associates to schedule on-site maintenance/cleaning of the 11 Canon ImageFormular DR-G1130 scanners twice a year.

Parts if needed will be priced at 25% above cost. Flores and Associates will notify TxDMV purchaser if parts are discovered needed during the maintenance/cleanings for the up keep of the machine in the form of a DIR quote. Should the parts be approved for purchase TxDMV will issue a

Authorized Signature

10/13/2016



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Page: 2 of 4

signed Purchase Order Change Notice (POCN) to Flores and Associates to move forward with the ordering of the parts and to perform the additional service.

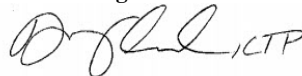
Services will take place at TxDMV headquarters offices where scanners are located at the following address:
Texas Department of Motor Vehicles
4000 Jackson Avenue
Austin, TX 78731

POCN #1 by Douglas Leach on 10/13/2015
Added Line 2 to exercise renewal option for term of service November 1, 2015 through October 31, 2016.
Quantity of scanners to be serviced increased from 10 to 11 for this term.
Reference Flores Associates Estimate # 437 dated 9/16/2015.

POCN #2 by Douglas Leach on 10/13/2016
Added Line 3 to exercise renewal option for term of service November 1, 2016 through October 31, 2017.
Reference Flores Associates Estimate # 1145 dated 10/13/2016.
DIR-SDD-2101

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Maintenance/ cleaning on 10 Canon ImageFormular DR-G1130 scanners to be done twice a year as schedule with TxDMV contact.	939/21	10.0000	EA	\$93.00	\$930.00	10/22/2014
Ship To:		4000 Jackson Avenue Austin TX 78731 United States					
						Schedule Total	\$930.00
<u>Contract ID:</u> 000000011				<u>ReqID:</u> 0000000123			
						Item Total for Line # 1	\$930.00

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 /CTP

10/13/2016



Texas Department of Motor Vehicles
Business Unit # 60800
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Page: 3 of 4

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	Maintenance/ cleaning on 11 Canon ImageFormular DR-G1130 scanners to be done twice a year as schedule with TxDMV contact. Term of Service: 11/1/2015 - 10/31/2016	939/21	11.0000	EA	\$93.00	\$1,023.00	11/01/2015
Ship To:		1P00					
		4000 Jackson Avenue Austin TX 78731 United States					
						Schedule Total	\$1,023.00
Contract ID: 000000011				ReqID: 0000001837			
						Item Total for Line # 2	\$1,023.00
3- 1	Maintenance/ cleaning on 11 Canon ImageFormular DR-G1130 scanners to be done twice a year as schedule with TxDMV contact. Term of Service: 11/1/2016 - 10/31/2017	939/21	11.0000	EA	93.00000 \$	1023.000 \$	10/31/2016
Ship To:		1P12					
		4000 Jackson Avenue Austin TX 78731 United States					
						Schedule Total	\$1,023.00
Contract ID: 0000000206				ReqID: 0000003664			
						Item Total for Line # 3	\$1,023.00

Total PO Amount \$2,976.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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10/13/2016



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000000206
Purchase Order Change Notice (# 2)

Page: 4 of 4

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Authorized Signature

D. J. L. / CTP

10/13/2016