



**AGENDA  
BOARD MEETING  
AUTOMOBILE BURGLARY AND THEFT PREVENTION AUTHORITY  
4000 JACKSON AVE., BUILDING 1, LONE STAR ROOM  
AUSTIN, TEXAS 78731  
WEDNESDAY, MAY 18, 2016  
9:00 A.M.**

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All agenda items are subject to possible discussion, questions, consideration, and action by the Board of the Automobile Burglary and Theft Prevention Authority (Board). Agenda item numbers are assigned for ease of reference only and do not necessarily reflect the order of their consideration by the Board. The Board reserves the right to discuss any items in executive session where authorized by the Open Meetings Act.

**1. CALL TO ORDER**

**A. Roll Call and Establishment of Quorum**

**B. Approval of Transcripts as Minutes**

1. Transcript from October 10, 2015
2. Transcript from February 24, 2016

**C. Public Comment**

**D. Comments from Chairman and Board Members**

**E. Welcome New Members**

**2. REPORTS - Bryan Wilson (including designated staff)**

**Director's Report**

Report on ABTPA-related activities identified by the Director as noteworthy, which may include reports on:

1. FY2015 Report of Activities and Funds Report
2. Budget
  - a. FY2016 Budget Status
  - b. Proposed FY2017 Budget
3. Grant Activities and Analysis
4. Educational Programs and Marketing
5. Agency Operations
6. Personnel Updates
7. Monitoring
  - a. Site Visits
  - b. Desk Reviews
  - c. Test Monitoring Visits

**3. BRIEFINGS AND ACTION ITEMS - Bryan Wilson (including designated staff)**

**A. Interagency Contracts**

1. Texas Department of Public Safety – Auto Theft Investigations School
2. Texas Department of Criminal Justice - FUGINET

**B. Consider Actions on Insurance Refund Requests**

1. American National Insurance Company (ANICO)
2. CNA
3. British American Insurance Company

**C. Delegate Authority to ABTPA Director to Notify Insurance Companies That Have Not Paid Auto Theft Fee**

**D. Consider Authorization for ABTPA Director to Issue a Request for Offers to Purchase a Grant Payment, Reporting and Tracking System**

**E. Review Results of Strategic Plan Workgroup**

- Consider Priorities of Strategies

**F. Consider and Adopt Legislative Appropriation Request**

**G. FY2017 Grant Awards from FY2016 Grant Applications**

1. Obligate up to \$800,000 of Available FY2016 Funds for FY2017 Grants
2. Obligate up to \$12.8 Million of FY2017 Appropriation for FY2017 Grants
3. Issue FY2017 Grant Award Schedule and Extend All FY2016 Grant Applications as Modified
4. Adopt Statement of Grant Award including Standard and Special Conditions

**4. EXECUTIVE SESSION**

**A. Section 551.071** - Consultation with and advice from legal counsel regarding:

1. pending or contemplated litigation, a settlement offer;
2. a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Government Code, Chapter 551; or
3. any item on this agenda.

**B. Section 551.074** - Personnel matters. Discussion relating to the appointment, employment, evaluation, reassignment, duties, discipline, and dismissal of personnel.

**5. ACTION ITEMS FROM EXECUTIVE SESSION**

**6. ADJOURNMENT**

The Board will allow an open comment period to receive public comment on any agenda item or other matter that is under the jurisdiction of the Board. No action will be taken on matters that are not part of the agenda for the meeting. For subjects that are not otherwise part of the agenda for the meeting, Board members may respond in accordance with Government Code, Section 551.042 and consider the feasibility of placing the matter on the agenda for a future meeting.

Agenda items may be presented by the named presenters or other staff.

Pursuant to Sections 30.06 and 30.07, Penal Code (trespass by license holder with a concealed or openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government

Code (handgun licensing law), may not enter this property with a concealed handgun or a handgun that is carried openly.

Any individual with a disability who plans to attend this meeting and requires auxiliary aids or services should notify the department as far in advance as possible, but no less than two days in advance, so that appropriate arrangements can be made. Contact the Automobile Burglary and Theft Prevention Authority by telephone at (512) 465-4011.

I certify that I have reviewed this document and that it conforms to all applicable Texas Register filing requirements.

CERTIFYING OFFICIAL: David Richards, General Counsel, (512) 465-5665.



**Board Agenda Item**  
**Section 1. Call to Order Part A. Roll Call**

**NOTES:**

	Chief Carlos Garcia, Board Chairman Law Enforcement Representative – Port of Brownsville Police Department
	Major Wynn Reynolds – Board Member Law Enforcement Representative – Texas Department of Public Safety
	Mr. Tommy Hansen – Board Member Law Enforcement Representative – Galveston County Sheriff’s Office
	Ms. Ashley Hunter – Board Member Insurance Representative – HM Risk Group
	Mr. Ken Ross – Board Member Insurance Representative – State Farm Insurance
	Ms. Linda Kinney – Board Member Consumer Representative – Hays County
	Mr. Armin Mizani – Board Member Consumer Representative – Mizani Law Firm



## **Board Agenda Item**

### **Section 1. Call to Order Part B. Approval of Transcript as Minutes**

#### **NOTES:**

ABTPA Staff emailed the October 7, 2015 Board Meeting Transcript to all Board Members on May 10, 2016 for review.



## **Board Agenda Item**

### **Section 1. Call to Order Part B. Approval of Transcript as Minutes**

#### **NOTES:**

ABTPA Staff emailed the February 24, 2016 Board Meeting Transcript to all Board Members on May 10, 2016 for review.

# **Automobile Burglary and Theft Prevention Authority**

May 18, 2016

## **Report of Activities and Funds Report for Fiscal Year 2015**

**Prepared for: The Honorable Dan Patrick, Lieutenant Governor of Texas**

**and**

**The Honorable Joe Straus, Speaker of the House**

**April 1, 2016**

### **Executive Summary**

By statute, ABTPA funds community based law enforcement agencies to combat motor vehicle burglary and theft. The Fiscal Year 2015 (FY15) appropriation remained static at \$14.9 million while the revenues collected for the \$2 Motor Vehicle Theft fee on motor vehicle insurance policies continued to increase to \$44.5 million. ABTPA funded law enforcement agencies work to increase the recovery rate of stolen motor vehicles, the clearance rate of motor vehicle crimes, and the number of persons arrested for committing motor vehicle crimes. ABTPA is administratively attached to Texas Department of Motor Vehicles (TxDMV) and staffed as a division of TxDMV. ABTPA, in concert with TxDMV, continues being fiscally responsible by keeping administrative costs lower than the maximum allowed by statute.

Motor vehicle theft and motor vehicle burglaries directly affect all Texas citizens by increasing the cost of insurance and by increasing the public's perception of becoming a victim of crime. The direct impact of motor vehicle burglary and theft on victims includes loss of personal property, lost wages, possible lost employment, additional property lost inside the stolen vehicle, costs related to restoring losses, personal emotional costs and possible loss of life. Motor vehicle burglary and theft crimes account for almost \$1 billion in property loss in the State of Texas every year. These two crimes account for about fifty percent (50%) of all property crime losses in Texas.

In FY15, ABTPA developed and improved collaboration with grant funded law enforcement agencies and other stakeholders. The collaboration effort included: facilitated improved communication with state agencies such as TxDMV - Enforcement Division, Texas Department of Licensing and Regulation and the Texas Department of Public Safety; provided systems for more dialog among grantees through the ABTPA grant team meetings and law enforcement network and training events; and provided better coordination with common stakeholders like the National Insurance Crime Bureau (NICB). Collaboration expanded the impact of the ABTPA grantees beyond their local initiatives and law enforcement jurisdictions. The collaborative system encourages grant recipients to communicate and work together to apprehend criminals and to share information on technology.

ABTPA has identified three (3) major factors that influence motor vehicle burglary and theft: 1) rapid population increase of the State of Texas, 2) technological and organizational improvements of criminals, and 3) individuals who fail to adequately protect their possessions. To address these influences in FY15, ABTPA funded: 1) over 200 full-time local law enforcement positions dedicated to combating motor vehicle crimes and informing the public on their role; 2) equipment used to assist law enforcement in investigations, arrests and recovery of property; and 3) other material support used to educate the public and businesses to combat motor vehicle crime. Local jurisdictions expanded the effort by greatly exceeding the minimum twenty percent (20%) matching funds requirement in order to best serve their communities.

**\*The entire Report of Activities and Funds Report for Fiscal Year 2015 can be found on the TxDMV website at:**

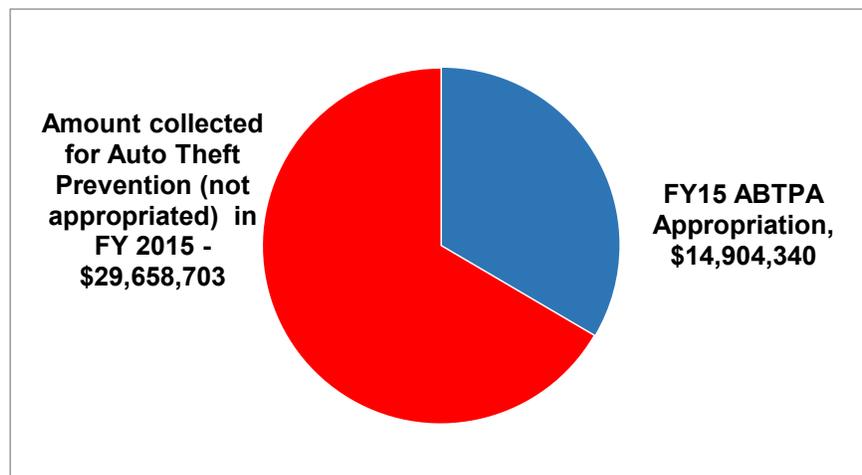
**[http://www.txdmv.gov/about-us/reports-data/cat\\_view/13-publications/25-reports-data/26-auto-burglary-and-theft-prevention-authority](http://www.txdmv.gov/about-us/reports-data/cat_view/13-publications/25-reports-data/26-auto-burglary-and-theft-prevention-authority)**

## Motor Vehicle (MV) Activity Summary of ABTPA Funded Programs

Law Enforcement Action	# Agencies Performing / %	Quantity	Law Enforcement Action	# Agencies Performing / %	Quantity
MV Theft Cases Investigated	26/93%	32,026	MV Burglary Cases Investigated	24/86%	109,301
Arrest MV Theft Suspects	25/89%	3,579	Arrest MV Burglary Suspects	21/75%	1,328
File MV Theft Cases	25/89%	3,860	File MV Burglary Cases	22/79%	5,373
Recover Stolen Vehicles	26/93%	14,109	MV Burglary Recover Stolen Property	20/71%	3,483
Inspections of Vehicles and Businesses	25/89%	99,333	MV Crime Related Assistance to Other Law Enforcement Agencies	24/86%	20,745

2014 QUICK FACTS	
Number of Stolen Vehicles (MVT)	67,741
Economic Loss From Stolen Vehicles	\$719,569,875
Number Of Burglaries Of Motor Vehicles (Incl. Parts) (BMV)	192,294
Economic Loss From Burglaries of Motor Vehicles	\$221,914,680
Total Economic Loss MVT and BMV	\$941,484,555
Total Economic Loss all Crimes in Texas	\$1,908,440,751
Percent of all losses related to MVT and BMV	49.3%

### Funds Report- Chart 3: FY 2015 ABTPA Actual Revenues vs. Appropriation



**ABTPA FY16 Budget as of 4/30/16**

ABTPA Category	Adjusted Budget	Expenditures	Projected Obligations and Encumbrances	Available Budget	% Available Budget
Advertising and Promotion	\$362,670	\$15,167	\$78,900	\$268,603	74.1%
All Other Operating	\$60,466	\$18,421	\$5,567	\$36,478	60.3%
Consumable Supplies	\$3,800	\$624	\$114	\$3,062	80.6%
Grants	\$13,939,820	\$3,436,756	\$10,038,900	\$464,164	3.3%
Professional Fees & Services	\$188,833	\$54,287	\$94,289	\$40,257	21.3%
Salaries and Personnel Costs	\$349,160	\$218,441	\$130,719	\$0	0.0%
Travel	\$16,100	\$6,225	\$0	\$9,875	61.3%
<b>Grand Total</b>	<b>\$14,920,849</b>	<b>\$3,749,921</b>	<b>\$10,348,489</b>	<b>\$822,439</b>	<b>5.51%</b>

**Proposed FY17 Budget**

ABTPA Category	Proposed Budget
Advertising and Promotion	\$600,000
All Other Operating	\$156,847
Consumable Supplies	\$2,500
Grants	\$13,681,480
Professional Fees & Services	\$110,000
Salaries and Personnel Costs	\$352,022
Travel	\$18,000
<b>Grand Total</b>	<b>\$14,920,849</b>

## Automobile Burglary and Theft Prevention Authority

May 18, 2016

### Structure of Progress Report Form

Goal 1: Reduce incidence of Motor Vehicle Theft through enforcement strategies	Strategy 1: Conduct Activities—Arrest, Clearance, Recoveries
	Strategy 2: Collaborative Efforts—Reduce Incidents
	Strategy 3: Reduce Related Fraud Activity
Goal 2: Reduce the Incidence of Theft <b>FROM</b> Motor Vehicles through enforcement strategies.	Strategy 1: Conduct Activities—Arrest, Clearance Recoveries (Theft <b>FROM</b> Vehicles)
	Strategy 2: Collaborative Efforts—Reduce Incidents
Goal 3: Educate/Train Citizens and Qualified Personnel in Detection and Prevention	Strategy 1: Conduct Public Awareness Related Activities to Educate Citizens
	Strategy 2: Conduct Law Enforcement Training Activities to Educate Officers

# Automobile Burglary and Theft Prevention Authority

May 18, 2016

## FY 2016 Grantees Progress Report Summary

### REDUCE THE INCIDENCE OF MOTOR VEHICLE THEFT

Activity	Actual (As of March 2016)		
Recovery Rates Motor Vehicle Theft			5767
Cases Cleared Motor Vehicle Theft			9798
Persons Arrested Motor Vehicle Theft			1675
MVT Activities	Target (Annual)	Actual (as of March)	Attainment
Collaborate with the District Attorneys'	389	1256	323%
Conduct <u>Bait Vehicle Operations</u>	450	782	174%
Respond to license plate reader (LPR) alert notifications	324	1355	418%
Conduct <u>Covert Operations</u>	145	990	683%

### REDUCE THE INCIDENCE OF BURGLARY OF A MOTOR VEHICLE

Cases Cleared Burglary of Motor Vehicle		2350
Arrested Burglary of Motor Vehicle		759



# Automobile Burglary and Theft Prevention Authority

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## FY 2016 Grant Adjustment summary February 17, 2016 – April 30, 2016

Grantee	Type of Request	Description	Date	Amount
<b>Mansfield</b>	Budget/Program	Purchase 1500 pickup truck/emergency equipment, mobile computer stand & docking station.	2/22/16	\$32,452.02
<b>Potter</b>	Budget/Program	Involves office equipment, supplies, and software	4/5/16 Pending	
<b>Total</b>				\$32,452.02

## Previous Approved - September 1, 2015 – February 16, 2016

Grantee	Type of Request	Description	Date	Amount
City of Eagle Pass	Budget	For a trade-in to obtain a 2014 Ford Police Interceptor.	11/5/15	\$3,426.88
Lubbock County	Budget/Program	For the purchase of a 2016 4x4 truck with Program Income, enhancing program goals to include the recovery of stolen property left in rugged terrain.	11/7/15	\$37,606.00
City of Corpus Christi	Program	Modify terminology related to “agency assist” goals to more accurately describe program efforts to provide local agencies and businesses assistance with the reduction of auto burglaries.	12/15/15	-
Travis County	Budget	Utilize Program Income to replace two 2007 vehicles with a 2016 Chevrolet C 1500 4x4 (\$31,000) and equipment for Task Force to be used in rural areas to recover vehicles/stolen trailers.	1/7/16	\$62,000.00
City of Laredo	Budget/Program	Modify budget to purchase License Plate Reader (LPR) equipment for two vehicles, enhancing the program’s goals for deploying LPRs and doubling the target number for LPR alert notifications.	2/16/16	\$31,412.00
<b>Total</b>				\$134,444.88

# Automobile Burglary and Theft Prevention Authority

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## Percentage of Grant Funds Expended 1<sup>st</sup> Half FY2016

### All Grantees

<b>Y-T-D</b>	Total Expenditures	ABTPA Expenditures	Match Expenditures	In-Kind Expenditures
A. Personnel (Including Overtime)	45.8%	45.0%	49.4%	43.6%
A. Fringe	40.4%	37.1%	43.1%	36.6%
B. Professional	35.9%	38.0%	38.4%	24.4%
C. Travel	40.2%	41.8%	36.7%	0.0%
D. Equipment	33.0%	36.7%	37.3%	16.0%
E. Supplies	36.1%	36.4%	31.2%	45.1%
F. Indirect Cost	N/A	N/A	N/A	N/A
Total	42.8%	42.9%	44.4%	40.2%

Automobile Burglary and Theft Prevention Authority  
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**Analysis: Source of Cash Match for FY16**

Grantee	Award Amount	Total Match	Grant Award Match %	Match Paid by Grantee / SubGrantee	Match Paid by Other Sources (PI,NICB,DPS)	Grantee / Sub-Grantee % of Match	Grantee / Sub-Grantee % of Award
Austin, City of	\$435,569	\$201,600	46%	\$191,600	\$10,000	95%	44%
Beaumont, City of	\$528,714	\$284,326	54%	\$242,859	\$41,467	85%	46%
Brownsville, City of	\$1,270,690	\$931,267	73%	\$852,044	\$79,223	91%	67%
Burnet County	\$283,042	\$119,070	42%	\$104,143	\$14,927	87%	37%
Corpus Christi, City of	\$527,853	\$655,012	124%	\$648,391	\$6,621	99%	123%
Dallas, City of	\$555,204	\$111,041	20%	\$111,041	\$0	100%	20%
Dallas County	\$840,697	\$301,836	36%	\$128,064	\$173,772	42%	15%
Eagle Pass, City of	\$192,823	\$74,599	39%	\$74,599	\$0	100%	39%
El Paso, City of	\$937,955	\$398,000	42%	\$398,000	\$0	100%	42%
Galveston County	\$487,902	\$242,748	50%	\$209,748	\$33,000	86%	43%
Harris County	\$1,296,032	\$2,107,675	163%	\$2,107,675	\$0	100%	163%
Houston, City of	\$770,949	\$888,037	115%	\$880,912	\$7,125	99%	114%
Laredo, City of	\$637,768	\$341,959	54%	\$341,959	\$0	100%	54%
Lubbock County	\$407,323	\$266,984	66%	\$132,511	\$134,473	50%	33%
Mansfield, City of	\$394,341	\$228,689	58%	\$179,581	\$49,108	79%	46%
Montgomery County	\$389,892	\$638,584	164%	\$570,734	\$67,850	89%	146%
Paris, City of	\$106,709	\$40,295	38%	\$40,295	\$0	100%	38%
Pasadena, City of	\$160,643	\$802,124	499%	\$802,124	\$0	100%	499%
Potter County	\$667,073	\$244,705	37%	\$199,705	\$45,000	82%	30%
San Antonio, City of	\$865,211	\$506,091	58%	\$486,091	\$20,000	96%	56%
Smith County	\$332,792	\$174,567	52%	\$49,828	\$124,739	29%	15%
Tarrant County	\$1,145,530	\$476,834	42%	\$301,230	\$175,604	63%	26%
Travis County	\$642,776	\$540,914	84%	\$393,914	\$147,000	73%	61%
Victoria, City of	\$154,719	\$30,972	20%	\$30,972	\$0	100%	20%
<b>% of Total</b>	<b>\$14,032,207</b>	<b>\$10,607,929</b>	<b>75.6%</b>	<b>\$9,478,020</b>	<b>\$1,129,909</b>	<b>89.3%</b>	<b>67.5%</b>
				<b>89.3%</b>	<b>10.7%</b>		

Automobile Burglary and Theft Prevention Authority  
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**FY16 Educational Program Activities Reported by Grant Recipients (September to March)**

<b>Activity</b>	<b>Measure</b>	<b>FY16 Target</b>	<b>March Progress</b>	<b>Percent Complete</b>
<b>Conduct media outreach, including, public service announcements, press releases, and interviews</b>	Number of "outreaches"	428	367	86%
<b>Operate trade show exhibits/booths at community events</b>	Number of events	278	233	84%
<b>Conduct vehicle identification number (VIN) etchings</b>	Number of etching events	124	56	45%
<b>Operate vehicle displays</b>	Number of display events	456	283	62%
<b>Purchase advertisements in local outlets</b>	Number of advertisements purchased	25	15	60%
<b>Write articles for local publications (e.g., neighborhood association newsletters)</b>	Number of articles	59	37	63%
<b>Conduct vehicle report card initiatives.</b>	Number report cards issued	6602	6227	94%
<b>Utilize social media outlets</b>	Number of postings in social media outlets	543	457	84%
<b>Deploy outdoor public notification signage</b>	Number of deployments per month	252	704	

**ABTPA – 1**

**Change the definition of “director” from ED of TxDOT to Director of ABTPA**

**LANGUAGE:**

SECTION \_\_\_\_ . Section 1, Art. 4413(37), V.T.C.S, is amended to read as follows:

Sec. 1 In this article:

(1) "Authority" means the Automobile Burglary and Theft Prevention Authority.

(2) "Economic motor vehicle theft" means motor vehicle theft committed for financial gain.

(3) "Department" means the Texas Department of Motor Vehicles.

(4) "Director" means the ~~[executive]~~ director of the authority ~~[Texas Department of Transportation]~~.

(5) "Motor vehicle" means a self-propelled vehicle or a vehicle, trailer, or semitrailer designed for use with a self-propelled vehicle. The term does not include a vehicle that runs exclusively on fixed rails or tracks or a piece of equipment operated solely on private property.

**ABTPA – 2**

**Create a trust fund/dedicated account for ABTPA revenues, either all or one half.**

**LANGUAGE:**

dedicated subaccount within TxDMV fund for 1) all revenue or 2) some, repeal language in TRC 1001

SECTION \_\_\_\_\_. Section 10(e), Article 4413(37), Revised Statutes, is amended to read as follows:

(e) ~~Fifty percent of each~~ [or] (The) fee collected under Subsection (b) shall be deposited to the credit of a subaccount of the Texas Department of Motor Vehicles fund. All other revenues, gifts, grants, and donations received by the authority shall be deposited to the credit of the subaccount. Money deposited to the credit of the subaccount under this subsection may be appropriated only to the department [authority] for ~~[the]~~ authority purposes under [of] this article.

SECTION \_\_\_\_\_. Section 1001.152(b), Transportation Code, is amended to read as follows:

(b) ~~[Except as provided by Subsection (e), and]~~ Unless [unless] otherwise dedicated by the Texas Constitution, the fund consists of:

- (1) money appropriated by the legislature to the department;
- (2) money allocated to pay fund accounting costs and related liabilities of the fund;
- (3) gifts, grants, and donations received by the department;
- (4) money required by law to be deposited to the fund;
- (5) interest earned on money in the fund; and
- (6) other revenue received by the department.

Repealer: Section 1001.151(c), Transportation Code

Performance Measure Definitions

Proposed FY 2018-2019 Definition by Goal and Strategy

B. Goal: Protect the Public			
B.2.1. Strategy: Automobile Theft Prevention			
Measure: Efficiency			
<b>Increase the Recovery Rate of Stolen Motor Vehicles</b>		<b>Recommended Changes (Use Track Changes)</b>	<b>Reason for Change</b>
Definition	This measure provides the rate of stolen vehicles recovered by grant funded program as a percent of total stolen vehicles		New Measure
Data Limitations	DPS' Uniform Crime Report (UCR) compiles stolen vehicle recovery data by calendar year. The number of vehicles recovered by ABTPA program recipients is reported on a fiscal year basis.		
Data Source	The total number of stolen motor vehicles by calendar year is obtained from DPS' UCR. The total number of motor vehicle recovered by fiscal year is obtained from ABTPA's Grant Progress Annual Summary Report.		
Methodology	The percentage of stolen motor vehicles recovered is calculated by dividing the total number of stolen motor vehicles recovered by the total number of stolen motor vehicles in the state.		
Purpose	This measure indicates whether grants given in a fiscal year by the Automobile Burglary and Theft Prevention Authority (ABTPA) are effective in increasing the recovery rate of stolen motor vehicles.		
Key/Non-Key Measure	Non-Key		
New Measure	Yes		
Calculation	Non-Cumulative		
Priority	Medium		
Target Attainment	Medium		
Division	Automobile Burglary and Theft Prevention Authority		

## Excerpt from Texas Department of Motor Vehicles (TxDMV) Strategic Plan

### 5. Automobile Burglary and Theft Prevention Authority (ABTPA) Program

As a grant-administration program, ABTPA's goal is to reduce incidents of automobile burglary and theft by providing grants to law enforcement agencies. ABTPA funds staff, vehicles and theft interdiction equipment in communities. ABTPA conducts training for law enforcement and training for the general motoring public in crime avoidance. Completion Date:

ABTPA supports the statewide objectives of:

- Accountable to tax and fee payers of Texas – law enforcement grants are provided to reduce losses insurance companies and citizens experience from automobile theft and burglary
- Efficient such that maximum results are produced with a minimum waste of taxpayer funds, including through the elimination of redundant and non-core functions – maximizing grant funding to law enforcement with minimal programmatic costs provides effective crime reduction activities for Texas' consumers
- Effective in successfully fulfilling core functions, measuring success in achieving performance measures and implementing plans to continuously improve – reducing the number of motor vehicle burglaries and thefts through the ABTPA program is an efficient use of taxpayer dollars
- Providing excellent customer service – provides technical support to its law enforcement grant recipients and educates vehicle owners on practices to reduce their chances of becoming a victim
- Transparent such that agency actions can be understood by any Texan – no Texan wants to be a victim of burglary or theft



## Automobile Burglary and Theft Prevention Authority

May 18, 2016

### ABTPA Staff Training

Bryan Wilson, Director, attended and presented at the National Insurance Crime Bureau (NICB) Auto Theft Training Course in Galveston on February 26, 2016. Mr. Wilson also attended and presented at the NICB Auto Theft Training Course in Beaumont on March 24, 2016. Daniel Price, Grant Auditor, was also present at the Beaumont NICB course.

Dominic Gonzales, Grant Coordinator, attended and presented at the NICB Auto Theft Training Course in Lubbock on May 4, 2016.

Daniel Price and Mary Dominguez, Grant Coordinator, attended the State Auditor's Office class of Federal Grants, the Uniform Administrative Requirements and Auditing of Federal Grants in Austin on May 3, 2016.

Marybeth Menoskey, Executive Assistant, has been attending webinar sessions for Accessibility Basics that runs biweekly from March 17 through July 21, 2016. The webinars are presented by the SSB BART Group.

Marybeth attended computer training offered by the Comptroller of Public Accounts (CPA) on March 22, 2016.

Marybeth also attended a Public Information Coordinators luncheon presented by the CPA on May 11, 2016.

# Automobile Burglary and Theft Prevention Authority

May 18, 2016

## Site Visits List for FY16

Grant Site	Date	
City of Austin	11/16/2015	Test Monitoring Visit
Galveston	2/25/2016	Informal Site Visit
Beaumont	3/23/2016	Test Monitoring Visit
San Antonio	4/18/2016	Informal Site Visit
Corpus Christi	4/18/2016	Informal Site Visit
Brownsville	4/19/2016	Discussing FY16 Match Questions
Lubbock County	5/4/2016	Informal Site Visit

ABTPA Staff intends to conduct site visits to each grant recipient before the end of FY16.

The purpose is to assess the progress of grantee programs in implementing grant activities and to ensure compliance, accountability and adequate internal fiscal and management controls.

By FY17, once monitoring procedures are finalized, ABTPA Grant coordinators will conduct on-site monitoring of grantee programs once every other year, regardless of risk-level.

Grantee Visit Selection: ABTPA shall develop a biennial systematic monitoring plan. ABTPA should also monitor Grantees to identify "risk related triggers" that may initiate an immediate monitoring visit e.g.

- Grantee has documented history of unsatisfactory performance
- Grantee is not performing to the terms and conditions of grant awards
- Grantee is habitually delinquent on the submission of reports
- Grantee is delinquent on the fourth (4th) quarter Expenditure Report

When issues are documented or identified, ABTPA will instruct the grantee on corrective actions and will follow-up with the grantee within ten (10) working days of the visit to ensure the outstanding compliance issues have been resolved or to obtain a copy of the Corrective Action Plan.

### Test Monitoring Visits

Two representative (single jurisdiction and multiple jurisdiction) grant recipients volunteered to participate in Test Monitoring Visits. ABTPA Staff are testing the monitoring procedures that have been drafted in order to allow both grant recipients and staff an opportunity to better understand the procedures. Issues that are identified through Test Monitoring Visits must be addressed and resolved but will not result in formal findings.

### Informal Site Visits

ABTPA Staff often travel across the state to conduct training or to make presentations related to agency business. Whenever possible, staff will make Informal Site Visits to grant recipients, depending on geographic proximity. In addition to providing an opportunity for staff to learn about the day-to-day operations of grant recipients, informal visits provide an opportunity to conduct limited monitoring activities, such as inventory spot-checks.



**Board Agenda Item**  
**Section 3. Briefings and Action Items Part A. Interagency Contracts**

THE STATE OF TEXAS §  
THE COUNTY OF TRAVIS §

INTERAGENCY COOPERATION CONTRACT

THIS CONTRACT is entered into by and between the State agencies shown below as Contracting Parties under the authority granted and in compliance with the provisions of Chapter 771 of the Government Code.

I. CONTRACTING PARTIES:

The Receiving Agency Texas Department of Motor Vehicles (TxDMV), Automobile Burglary Theft Prevention Authority (ABTPA)

The Performing Agency Texas Department of Public Safety (TXDPS), Criminal Investigations Division (CID)

II. STATEMENT OF SERVICES TO BE PERFORMED: The Performing Agency will undertake and carry out services described in Attachment A, Scope of Services.

III. CONTRACT PAYMENT: The total amount of this contract shall not exceed \$50,000.00 and shall conform to the provisions of Attachment B, Budget. Payments shall be billed quarterly.

IV. TERM OF CONTRACT: Payment under this contract beyond the end of the current fiscal biennium is subject to availability of appropriated funds. If funds are not appropriated, this contract shall be terminated immediately with no liability to either party. This contract begins September 1, 2015 or when fully executed by both parties, whichever is later and terminates August 31, 2016.

V. THE AGREEING PARTIES certify that:

1. The services specified above are necessary and essential for activities that are properly within the statutory functions and programs of the affected agencies of State Government.
2. The proposed arrangements serve the interest of efficient and economical administration of the State Government.
3. The services or resources agreed upon are not required by Article XVI, Section 21 of the Constitution of Texas to be supplied under contract given to the lowest responsible bidder.

VI. LEGAL AUTHORITY:

The Receiving Agency further certifies that it has the authority to request the above services by authority granted in Chapter 1001, Texas Transportation Code.

The Performing Agency further certifies that it has the authority to perform the services by authority granted in Chapter 411, Government Code.

This contract incorporates the provisions of Attachment A, Scope of Services, Attachment B, Budget, Attachment C, General Terms and Conditions.

THE UNDERSIGNED PARTIES bind themselves to the faithful performance of this contract.

THE RECEIVING AGENCY  
Texas Department of Motor Vehicles

By:

Whitney H Brewster  
AUTHORIZED SIGNATURE

Whitney Brewster, Executive Director  
TYPED OR PRINTED NAME AND TITLE

12-17-15

DATE

THE PERFORMING AGENCY  
Texas Department of Public Safety

By:

Steven C McCraw  
AUTHORIZED SIGNATURE

Steven C. McCraw, Director  
TYPED OR PRINTED NAME AND TITLE

12/9/15

DATE



**ATTACHMENT A**  
**Interagency Cooperation Contract**  
**Scope of Services**

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**Texas Department of Motor Vehicles, Auto Burglary and Theft Prevention Authority (hereafter called the Authority)**

**Texas Department of Public Safety, Criminal Investigations Division (hereafter called the Department)**

**[TXDPS/CID Specialized Auto Theft Training Part 1 and Part 2 Classes]**

**Function of Project**

The primary target of this training project will be ABTPA Task Force officers. The training will also be provided to other law enforcement officers in Texas, as well as other states. The training shall be the highest quality instruction available regarding auto theft investigation methods and stolen vehicle recognition techniques. The goal of this training is to increase the knowledge of those attending in the effective use of auto theft investigation methods and stolen vehicle identification techniques.

This project will enable the Department to continue providing the Specialized Auto Theft Part 1 and Part 2 schools in Texas. These Specialized Auto Theft schools, held in Corpus Christi, Austin and Fort Worth, are made available to Texas auto theft investigators, as well as officers working auto theft duties in other states.

**Goals – Educate**

The Department of Public Safety will use experienced and qualified instructors that are knowledgeable in auto theft investigations. The Department will provide a total of four auto theft classes during this grant period. The training will consist of two Specialized Auto Theft Part 1 schools and two Specialized Auto Theft Part 2 schools. Each school will have a maximum of 40 students, or a total of 160 students will be registered for these classes. The Department shall provide students with a class critique form at the conclusion of each class. The class critiques will also be used to evaluate the program progress.

**Reporting Requirements**

The Department will submit to the Authority a copy of the Texas Commission on Law Enforcement (TCOLE) training plan that provides a synopsis of material covered under each class, qualifications and prerequisites for attendees, class objectives, a summary of the learning measures attained by and critiques submitted by the participants in the quarter immediately following each class. The Department will notify the Authority of projected dates that classes will be held and the method for registration no later than sixty (60) days prior to the start of a class or as soon as practical.

The Department will provide the Authority with quarterly invoices and activity reports on December 15, 2015, March 15, 2016, June 15, 2016 and October 15, 2016. The invoice will provide the amount spent for each period and a request for reimbursement. The activity report will contain the following:

- 1) The total number of classes held during the quarter
- 2) The names of the classes and a summary (location, content, major events or issues encountered, etc...)
- 3) Total number of attendees for each class by type (ABTPA Task Force member Sheriff Employee [number by ORI #], ABTPA Task Force member Police Employee [number by ORI #], Non-ABTPA Task Force member Sheriff Employee [number by ORI #], Non- ABTPA Task Force member Police Employee [number by ORI #], Texas state law enforcement officer (TXDPS, TDCJ-OIG, TPWD, etc...), and other law enforcement officers, non-law enforcement personnel.
- 4) If less than thirty-five students were trained, the Department will provide information as to explain the lesser number of students and what corrective action is proposed by next class to ensure a maximum or optimal attendance.

**ATTACHMENT B**  
**Interagency Cooperation Contract**  
**Budget**

**Proposed Budget**

The Department will use funds under this agreement to pay for direct cost associated with the classes described in this agreement. The cost category amounts may vary based on the needs to operate the classes. The budget is estimated to be:

<b>Cost Item</b>	<b>Amount</b>
Instructor Per Diem for classes and maintain TCOLE	\$8,000
Student Travel and Per Diem	\$35,000
<b>Travel and Per Diem Subtotal</b>	<b>\$43,000</b>
Class related services (Copying, Printing, etc...)	\$2,500
Class related supplies (Books, Materials, etc...)	\$4,500
<b>Class Related Costs Subtotal</b>	<b>\$7,000</b>
<b>Project Total</b>	<b>\$50,000</b>

THE STATE OF TEXAS §  
THE COUNTY OF TRAVIS §

INTERAGENCY COOPERATION CONTRACT

THIS CONTRACT is entered into by and between the State agencies shown below as Contracting Parties under the authority granted and in compliance with the provisions of Chapter 771 of the Government Code.

I. CONTRACTING PARTIES:

The Receiving Agency Texas Department of Motor Vehicles (TxDMV), Automobile Burglary Theft Prevention Authority (ABTPA)  
The Performing Agency Texas Department of Criminal Justice (TDCJ), Office of the Inspector General (OIG)

II. STATEMENT OF SERVICES TO BE PERFORMED: The Performing Agency will undertake and carry out services described in Attachment A, Scope of Services.

III. CONTRACT PAYMENT: The total amount of this contract shall not exceed \$50,000.00 and shall conform to the provisions of Attachment B, Budget. Payments shall be billed quarterly.

IV. TERM OF CONTRACT: Payment under this contract beyond the end of the current fiscal biennium is subject to availability of appropriated funds. If funds are not appropriated, this contract shall be terminated immediately with no liability to either party. This contract begins September 1, 2015 or when fully executed by both parties, whichever is later and terminates August 31, 2016.

V. THE AGREEING PARTIES certify that:

- 1. The services specified above are necessary and essential for activities that are properly within the statutory functions and programs of the affected agencies of State Government.
- 2. The proposed arrangements serve the interest of efficient and economical administration of the State Government.
- 3. The services or resources agreed upon are not required by Article XVI, Section 21 of the Constitution of Texas to be supplied under contract given to the lowest responsible bidder.

VI. LEGAL AUTHORITY:

The Receiving Agency further certifies that it has the authority to request the above services by authority granted in Chapter 1001, Texas Transportation Code.

The Performing Agency further certifies that it has the authority to perform the services by authority granted in Chapter 492, Government Code.

This contract incorporates the provisions of Attachment A, Scope of Services, Attachment B, Budget, Attachment C, General Terms and Conditions.

THE UNDERSIGNED PARTIES bind themselves to the faithful performance of this contract.

THE RECEIVING AGENCY  
Texas Department of Motor Vehicles

THE PERFORMING AGENCY  
Texas Department of Criminal Justice - Office of  
Inspector General

By: Whitney H Brewster  
AUTHORIZED SIGNATURE

By: Jerry McGinty  
AUTHORIZED SIGNATURE

Whitney Brewster, Executive Director  
TYPED OR PRINTED NAME AND TITLE

Jerry McGinty, Chief Financial Officer  
TYPED OR PRINTED NAME AND TITLE

11-20-2015  
DATE

11/10/15  
DATE

**ATTACHMENT A**  
**Interagency Cooperation Contract**  
**Scope of Services**

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This Scope of Services is to assist the Automobile Burglary and Theft Prevention Authority (ABTPA) in fulfilling its mission of combating motor vehicle theft and burglary. The Texas Department of Criminal Justice - Office of Inspector General (OIG) believes this statewide problem requires a collaborative statewide and local solution from various agencies working cohesively together.

**I. STATEMENT OF SERVICES TO BE PERFORMED:**

**1. OBJECTIVE:** To identify for ABTPA task forces persons of interest who may be involved in crimes with a nexus to ABTPA task force investigations or who are currently in a fugitive status.

OIG will use the analytical capabilities of two seasoned crime analysts to identify persons of interest who are recidivists with a nexus to automobile theft and/or burglary who are operating within or impacting ABTPA task force areas of operation. OIG will provide the analytical research packets on 100 former TDCJ offenders with either warrants for arrest or who may be persons of interest worthy of task force investigative activity. Action taken on these subjects by ABTPA task forces should aid in the identification of suspects committing offenses within the purview of the task force and result in a reduction of automobile theft/burglary incidents in their areas.

**2. OBJECTIVE:** Provide analytical and operational assistance to areas not currently covered by ABTPA task forces in an attempt to reduce automobile theft and burglary.

OIG will use the most current Texas Department of Public Safety crime data to identify areas with higher rates of automobile theft which are not covered by ABTPA funded task forces. Working with DPS and local agencies, OIG will work to facilitate, support, and provide (2) operational resources for targeted apprehension operations of persons of interest with a nexus to automobile theft and burglary.

**3. OBJECTIVE:** To provide ABTPA task forces with relevant criminal intelligence based on interviews of convicted offenders which will enhance their operational awareness, effectiveness, and facilitate strategic planning.

OIG, working with ABTPA task forces, will identify key criminal information needs which will aid in task force operational activities. OIG will identify (80) TDCJ incarcerated offenders involved in automobile theft and/or burglary to be interviewed to collect this criminal intelligence. This information will be summarized and the data collected will be provided no later than July 31, 2016 to all task forces or sooner if the information is deemed actionable.

**4. OBJECTIVE:** To provide ABTPA task forces with specific training in the use of FUGINET as an aid to the conduct of criminal investigations. Specific focus will be on identification of suspects or sources of information; geographical searches for persons or vehicles; and to identify wanted persons.

OIG will work with ABTPA funded task forces to conduct a minimum of (6) onsite TCOLE certified training sessions on the operation and investigative benefit of FUGINET and other TDCJ resources. OIG will also ensure ABTPA and its mission is listed prominently when providing at least (3) other training or information presentations/booths at law enforcement, crime prevention or other related conferences or seminars in Texas.

**II. REPORTING** In addition to any internal reporting within OIG and TDCJ, ABTPA will be provided quarterly expense and activity reports on December 31, 2015, March 31, 2016, June 30, 2016 and October 31, 2016. The reports will include ABTPA funds spent for each period and a request for the quarterly installment from ABTPA. The activity report will contain the following:

- A) How many auto theft/burglary cases researched and sent out to law enforcement agencies?
- B) How many targeted operations completed?
- C) How many offenders identified to be interviewed to collect criminal intelligence?
- D) How many criminal justice personnel trained to include name, agency name, identification number, and location of training?

Funds expended in furtherance of ABTPA specific activities will be reported to ABTPA by major budget category such as personnel, travel, supplies, and equipment in the quarterly report. Below is the approximate anticipated expenditure of ABTPA funds. All unexpended funds will be returned to ABTPA within 90 days of the end of the contract period.

**OIG**

- Will provide a designated point of contact for ABTPA for additional case support on all incarcerated and paroled offenders.
- Will attend all ABTPA regularly scheduled monthly telephonic meetings.

**ABTPA**

- Will provide quarterly installments to OIG of \$12,500 upon receipt and approval of the quarterly expense and activity reports and the request for payment from TDCJ.

**ATTACHMENT B**  
**Interagency Cooperation Contract**  
**Budget**

<b>Cost Item</b>	<b>Amount</b>
Training, Field Operations, Presentations, Conferences	
<b>Travel and per diem Subtotal</b>	<b>\$17,000</b>
Office Supplies, Lease Vehicle, Public Awareness, Programming changes to enhance ABTPA related offenses and to automate questionnaire	
<b>Supplies and Direct Operating Subtotal</b>	<b>\$28,000</b>
Overtime for completion of field operations and other objectives	
<b>Personnel Subtotal</b>	<b>\$5000</b>
<b>Project Total from ABTPA</b>	<b>\$50,000</b>



**Board Agenda Item**  
**Section 3. Briefings and Action Items Part B. Insurance Refund**  
**Requests**



**GLENN HEGAR** TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

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P.O.Box 13528 • Austin, TX 78711-3528

May 4, 2016

Chief Carlos Garcia  
Automobile Burglary and Theft Prevention Authority  
4000 Jackson Avenue  
Austin, Texas 78731

Dear Chief Garcia:

We received your letter requesting a formal written response to the October 20, 2015, request for the Comptroller's office to provide assistance associated with the determination by the Automobile Burglary and Theft Prevention Authority (ABTPA) of the sufficiency of payments made by the American National Insurance Company (ANICO).

Comptroller staff spoke to ABTPA's Director, Bryan Wilson, shortly after receipt of the initial request for assistance. During subsequent conversations with Mr. Wilson, discussions turned to ABTPA's contemplated utilization of assistance from the Comptroller's office for future refund determinations pursuant to 43 Texas Administrative Code §57.51. Consequently, Comptroller staff broadened the scope of their review of ABTPA's request concerning the ANICO refund claim to include an examination of the feasibility of accommodating additional evaluations of refund claims on an ad hoc basis.

In response to your initial inquiry, the Audit Division of the Comptroller's office will provide assistance to ABTPA for ANICO's refund claim. Emma Fuentes, Assistant Director of Audit for Training, Technical Support and Audit Processing, will contact Mr. Wilson directly to coordinate next steps.

With regard to the Comptroller's office possibly providing assistance for future refund claims, please contact Joseph Madden, Assistant General Counsel, at (512) 475-5602 to continue the agencies' discussions on this matter.

Sincerely,

A handwritten signature in blue ink that reads "Denise Stewart".

Denise Stewart  
Director, Audit Division

cc: Bryan Wilson, Director, ABTPA  
Teresa Bostick, Director, Tax Policy  
Emma Fuentes, Assistant Director, Audit  
Joseph Madden, Assistant General Counsel, Contracts



**Watch Your Car**  
TEXAS AUTO BURGLARY & THEFT PREVENTION AUTHORITY

March 23, 2016

**ABTPA Board Members**

**Chief Carlos Garcia**  
Chair  
Law Enforcement Representative  
Brownsville, Texas

**Jerry Wright**  
Consumer Representative  
El Paso, Texas

**Linda Kinney**  
Consumer Representative  
Dripping Springs, Texas

**Ken Ross**  
Insurance Representative  
State Farm Insurance  
Houston, Texas

**Ashley Hunter**  
Insurance Representative  
HM Risk Group  
Austin, Texas

Ex Officio Member  
**Steven C. McCraw**  
Major Wynn Reynolds—Designee  
Texas Department of Public Safety  
Austin, Texas

Law Enforcement Representative  
*Vacant*

**Bryan E. Wilson**  
Director

The Honorable Glenn Hegar  
Texas Comptroller of Public Accounts  
111 E. 17th Street  
P.O. Box 13528, Capitol Station  
Austin, Texas 78711-3528

**RE: FORMAL REQUEST FOR REVIEW – October 20, 2015  
STATUS UPDATE**

Dear Mr. Hegar:

Please provide me with a status update regarding my October 20, 2015 formal request to assist the Automobile Burglary and Theft Prevention Authority (“ABTPA”) in determining the validity of American National Insurance Company’s (“ANICO”) refund claim. **[a copy of the October 20, 2015 letter is enclosed for your convenience.]**

ABTPA requested that you provide assistance in making its determination according to statute (Art. 4413(37) §6A(a)) for the refund claim totaling \$391,907 that ANICO made. The claim presents unique and complex insurance, tax, and corporate structure issues which are well beyond the expertise of the ABTPA board and staff; and thus, this request for your office’s assistance.

To date, I have not received a written response from your office, and I need to respond to ANICO about the disposition of the refund request so that the ABTPA can timely render a decision.

Thank you and your staff in advance for considering my request for a status update. In the event that you or your staff have any questions regarding this request, please do not hesitate to contact me or the ABTPA Director, Bryan Wilson. We look forward to hearing from your office soon.

Respectfully,

Carlos Garcia, Chair  
Automobile Burglary and Theft Prevention Authority

**Cc:** Ms. Whitney Brewster, Executive Director, Texas Department of Motor Vehicles  
Ms. Shelly Mellott, Deputy Executive Director, Texas Department of Motor Vehicles  
Mr. David Richards, General Counsel, Automobile Burglary and Theft Prevention Authority  
Mr. Bryan Wilson, Director, Automobile Burglary and Theft Prevention Authority



October 20, 2015

**ABTPA Board Members**

**Chief Carlos Garcia**  
*Chair*  
Law Enforcement Representative  
Brownsville, Texas

**Jerry Wright**  
Consumer Representative  
El Paso, Texas

**Linda Kinney**  
Consumer Representative  
Dripping Springs, Texas

**Ken Ross**  
Insurance Representative  
State Farm Insurance  
Houston, Texas

**Ashley Hunter**  
Insurance Representative  
HM Risk Group  
Austin, Texas

Ex Officio Member  
**Steven C. McCraw**  
Major Wynn Reynolds—Designee  
Texas Department of Public Safety  
Austin, Texas

Law Enforcement Representative  
*Vacant*

**Bryan E. Wilson**  
Director

The Honorable Glenn Hegar  
Texas Comptroller of Public Accounts  
111 E. 17th Street  
P.O. Box 13528, Capitol Station  
Austin, Texas 78711-3528

RE: Art. 4413(37), §6A(a), Revised Civil Statutes; Determination of Sufficiency of Payments; Refund Request by American National Insurance Company (“ANICO”)

**FORMAL REQUEST FOR REVIEW**

Dear Mr. Hegar;

Please allow this correspondence to serve as my formal request that your agency assist the Automobile Burglary and Theft Prevention Authority (“ABTPA”) in making its determination under the above-referenced statute.

As you know, the ABTPA administers a grant funded program designed to combat motor vehicle burglary and theft and economic motor vehicle theft problems in Texas. The grant program, established by the Texas Legislature in 1991, is funded by the assessment of a \$2 fee paid to the ABTPA by insurance companies that write any form of motor vehicle insurance in this state, including an interinsurance or reciprocal exchange, mutual company, mutual association, or Lloyd’s plan. (Art. 4413(37), §10, Revised Civil Statutes). Pursuant to a decade old Interagency Agreement between the ABTPA and the Comptroller of Public Accounts (CPA), your office collects the fees paid by insurers under this statute.

Under the statute, the ABTPA is charged with “determining the sufficiency of payments made by an insurer of fees collected pursuant to Section 10 of this article.” [Art. 4413(37) §6A(a), Revised Civil Statutes]. Once a determination is made, the Authority may (1) notify the comptroller that payments made by an insurer are sufficient; and (2) request the comptroller to draw warrants on the funds available to the authority for the purpose of refunding monies to an insurer.

ANICO’s refund claim(s) [allegedly totaling \$391,907] present unique and complex insurance, tax, and corporate structure issues which are well beyond the expertise of the ABTPA board and staff; and thus, this request for your office’s assistance.

Specifically, the type of motor vehicle insurance sold under this so-called short term product line is referred to by ANICO as "single interest or forced pay" policies. Secondly, the refund claim(s) appear to involve amended filings from the large or parent organization with multiple divisions and/or subsidiaries also included on the same original filings. Further uncertainty is created by the exact nature and/or structure of ANICO's business model (i.e. the company is a multi-divisional organization with various motor vehicle insurance product lines).

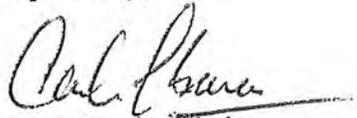
ABTPA concludes that a more in depth review is warranted and that such review will require the expertise of the CPA to address the complex issues raised by ANICO's refund request.

Therefore, I am making a formal request that your agency review this matter and provide the ABTPA with your findings regarding ANICO's refund request so that the ABTPA can timely render a decision.

Thank you and your staff in advance for considering my request for assistance. In the event that you or your staff have any questions regarding this request, please do not hesitate to contact me or the ABTPA Director, Bryan Wilson.

We look forward to hearing from your office soon.

Respectfully,



Carlos Garcia, Chair  
Automobile Burglary and Theft Prevention Authority

- Cc:** Ms. Whitney Brewster, Executive Director, Texas Department of Motor Vehicles  
Ms. Shelly Mellott, Deputy Executive Director, Texas Department of Motor Vehicles  
Mr. David Richards, General Counsel, Automobile Burglary and Theft Prevention Authority  
Mr. Bryan Wilson, Director, Automobile Burglary and Theft Prevention Authority

**Enclosures:**

Page 1-Refund Request by ANICO dated August 25, 2015 received September 1, 2015 by ABTPA

**Available for Review:**

Amended request for refund, Supporting sample documents, amended fee filings, ANICO's insurance policy data files



AMERICAN NATIONAL INSURANCE COMPANY

CHARLIE DELGADO, ASSISTANT VICE PRESIDENT, CREDIT INSURANCE FINANCIAL AND RISK MANAGEMENT
2450 SOUTH SHORE BLVD., SUITE 502, LEAGUE CITY, TX 77573
Bus: (281) 535-7432



August 25, 2015

Bryan Wilson
Director
Automobile Burglary & Theft Prevention Authority
4000 Jackson Ave
Austin, TX 78731

Dear Mr. Wilson:

Pursuant to the passage of House Bill No. 2424 in the 2015 Legislative Session that becomes effective September 1, 2015, I would like to file for a refund on-behalf of American National County Mutual Insurance Company (ANCMIC) in the amount of \$380,733.00 from 2010-2012 as shown in the schedule below. The refund was previously requested and denied between Jan 1, 2010 and Sep 1, 2015 based solely on failure to meet the now defunct six month limitation. These fees were not passed on to the borrowers but were paid by ANCMIC. On October 14, 2013, the ABTPA Board granted a refund of \$177,248.00 for the 2nd payment of 2012 as it was with the six month limitation rule, leaving the remaining portion of the overpayment in the amount of \$380,733.00 not yet refunded.

Table with 4 columns: Filing Year, Originally filed Assessment fees, Revised Assessment fees, ANICO refund requested. Total amount requested as refund: \$ 380,733

Attached you will find all prior correspondence with the Automobile Burglary and Theft Prevention Authority (ABTPA) and Texas Comptroller's office dating back to August 2013. If you have any additional questions please feel free to contact me. Thank you for your attention to this matter.

Best regards,
[Signature]
Charlie Delgado

CD/cd



## Texas Automobile Burglary & Theft Prevention Authority Assessment Fees Refund Worksheet

Company Name: CNA Insurance

Address: 333 S. Wabash Ave. 20S

City & State: Chicago, Ill Zip: 60604

Date Requesting Refund: 3/1/2016

Insurance Period(s) covered 1/1/2015-6/30/2015

Amount of Refund requested: \$5670.00

Original Payment verified by CMP-Brogan

Signed Amended Filing Dated 2/29/2016

Original Filing Received 7/31/2015

In compliance with ABTPA rule, Title 43 Administrative Texas Code §57.51, the authority will utilize the information submitted below to assist in making determination and recommendation for refunding assessment.

Summary Information for Issued Policies		Original Amount Paid	Amended Amount Due	Refund Requested
Term Limit	Actual Number of Vehicle Years Written			
1 Year	13587	32,844.00	27,174.00	5,670.00
6 Months				
30 Day				
<b>Total Amount of Assessment</b>		<b>32,844.00</b>	<b>27,174.00</b>	<b>5,670.00</b>

Provided written summary information for the submission request of funds being refunded. Include time frame for submission of original request, amount of submission. PROVIDED, ATTACHED

Approve

ABTPA Staff Auditor Review *JG 5/10/2016*

ABTPA Director Recommendation *LM 5/11/16*

ABTPA Board Resolution Date

Date Forwarded to CMP

Deny



CNA 333 S. Wabash Ave. 205 Chicago IL 60604

**Ann Marie Powers**  
Services Operations – 205  
Telephone 312-822-1850  
Facsimile 312-260-4382  
annmarie.powers@cna.com

March 1, 2016

Automobile Burglary and Theft Prevention Authority  
c/o Texas Department of Motor Vehicles  
4000 Jackson Avenue  
Austin, TX 78731-6007

RE: Amended filing and refund request for Texas Automobile Theft Prevention Authority  
Assessment Report – January 1 through June 30, 2015

To whom it may concern:

CNA Insurance is submitting an amended filing for the first period, January 1 through June 30, 2015, for the Automobile Burglary and Theft Prevention Authority Assessment submission.

Due to an issue with our policy issuance system, CNA was unable to obtain the correct data for the submission due August 3, 2015. We were advised by the Texas Department of Motor Vehicles to submit the same motor vehicle years which we reported the prior period, July 1 through December 31, 2014, and to then amend the return when the data was available.

Enclosed, please find the amended first period 2015 reporting forms for the companies listed below. For your convenience, a copy of the original first period report is included as well as an exhibit showing the car years and assessment amount for the original and amended submissions. The amendment results in a refund of \$5,670.

<u>CNA INSURANCE COMPANIES</u>	<u>TAX PAYER ID</u>	<u>NAIC</u>	<u>REFUND AMOUNT</u>
Continental Casualty Company	1-36-2114545-0	20443	\$ 818.00
National Fire Insurance Company	1-06-0464510-0	20478	\$ 942.00
American Casualty Company of Reading, PA	1-23-0342560-2	20427	\$ 1,534.00
Transportation Insurance Company	1-36-1877247-2	20494	\$ 808.00
Valley Forge Insurance Company	1-23-1620527-2	20508	\$ 178.00
The Continental Insurance Company	1-13-5010440-9	35289	\$ 1,390.00
<b>TOTAL</b>			<b>\$ 5,670.00</b>

If you need any further information regarding this amended report and refund request, please don't hesitate to contact me.

Sincerely,

Ann Marie Powers



TEXAS AUTOMOBILE BURGLARY AND THEFT PREVENTION AUTHORITY ASSESSMENT SEMI-ANNUAL PAYMENT

ORIGINAL SUBMISSION: July 31, 2015

AMENDED SUBMISSION: MARCH 1, 2016

CNA INSURANCE COMPANIES	TAX PAYER ID	NAIC	ORIGINAL CAR YEARS REPORTED	RATE OF \$2 PER CAR YEAR	ORIGINAL PAYMENT AMOUNT	AMENDED CAR YEARS	RATE OF \$2 PER CAR YEAR	AMENDED PAYMENT AMOUNT	REFUND REQUESTED
Continental Casualty Company	1-36-2114545-0	20443	3,174	\$ 2.00	\$6,348.00	2,765	\$ 2.00	\$5,530	(\$818)
National Fire Insurance Company	1-06-0464510-0	20478	1,601	\$ 2.00	\$3,202.00	1,130	\$ 2.00	\$2,260	(\$942)
American Casualty Company of Reading, PA	1-23-0342560-2	20427	2,574	\$ 2.00	\$5,148.00	1,807	\$ 2.00	\$3,614	(\$1,534)
Transportation Insurance Company	1-36-1877247-2	20494	2,371	\$ 2.00	\$4,742.00	1,967	\$ 2.00	\$3,934	(\$808)
Valley Forge Insurance Company	1-23-1620527-2	20508	2,705	\$ 2.00	\$5,410.00	2,616	\$ 2.00	\$5,232	(\$178)
The Continental Insurance Company	1-13-5010440-9	35289	3,997	\$ 2.00	\$7,994.00	3,302	\$ 2.00	\$6,604	(\$1,390)
			<b>16,422</b>		<b>32,844</b>	<b>13,587</b>		<b>\$27,174</b>	<b>(\$5,670)</b>

# Texas Automobile Burglary and Theft Prevention Authority Assessment Semi-Annual Payment Worksheet

(Licensed Companies and Miscellaneous Organizations)

a. Taxpayer number <b>1-36-2114545-0</b>	b. Filing period <b>Year Ending 12-31-2015</b>	c.	d. Due date <b>8-3-2015 AMEND</b>
---	---	----	--------------------------------------

e. Taxpayer name and tax report mailing address

**Continental Casualty Company  
CNA Plaza  
333 S. Wabash Ave. FI 36S  
Chicago, IL 60604**

Taxpayers with no payments due or taxpayers making payments by electronic fund transfers are **NOT** required to file this form.

For information about Insurance Tax, contact the Texas Comptroller's field office in your area or call 1-800-252-1387 or 512-463-4600. Details are also available online at [www.window.state.tx.us](http://www.window.state.tx.us).

NOTE: Insurers may recoup this assessment from policyholders as authorized by 28 TAC, Section 5.205.

### SPECIFIC INFORMATION FOR QUESTIONS REGARDING THE ASSESSMENT -

All requests for information other than form completion should be referred to the Automobile Burglary and Theft Prevention Authority at 1-888-368-4689 or 512-374-5101, or by writing to:

Automobile Burglary and Theft Prevention Authority  
c/o Texas Department of Motor Vehicles  
4000 Jackson Avenue  
Austin, TX 78731-6007



Electronic reporting and payment options are available 24 hours a day, 7 days a week. Have this form available when you log on.

[www.window.state.tx.us/webfile](http://www.window.state.tx.us/webfile)

### ADDITIONAL INSTRUCTIONS ARE ON THE REVERSE SIDE.

#### CALCULATION

1. Total number of motor vehicle years for policies effective Jan. 1 - June 30, current year .....	1.	<u>2,765</u>
2. Assessment rate .....	2.	<u>2.00</u>
3. TOTAL AMOUNT DUE AND PAYABLE (Multiply Item 1 by Item 2) .....	3.	<u>5,530.00</u>

↓ **DETACH BELOW AND KEEP THE UPPER PART FOR YOUR RECORDS** ↓

Form 25-107 (Rev.5-12/15) RETURN ONLY THIS PART WITH YOUR PAYMENT

## Texas Automobile Burglary and Theft Prevention Authority Assessment Semi-Annual Payment

4. TOTAL AMOUNT DUE AND PAYABLE (See Item 3) ..... 4. ■ **5,530.00**

Taxpayer name <b>Continental Casualty Co</b>	e.	f.
---	----	----

■ T Code    ■ Taxpayer number    ■ Period

76020    1-36-2114545 ■

I declare the information in this document and all attachments is true and correct to the best of my knowledge and belief.

sign here *Ann Marie Powers*  
Authorized agent  
Preparer's name (Please print) **Ann Marie Powers**

Make the amount in Item 4 payable to:  
STATE COMPTROLLER

Mail to: COMPTROLLER OF PUBLIC ACCOUNTS  
P.O. Box 149356  
Austin, TX 78714-9356

Daytime phone (Area code & number) **312-822-1850**    Date **2/29/2016**

You have certain rights under Chapters 552 and 559, Government Code, to review, request and correct information we have on file about you. Contact us at the address or phone number listed on this form.

## Instructions for the Computation of the Automobile Burglary and Theft Prevention Authority Assessment

### WHO MUST FILE -

All licensed property and casualty insurance companies, including an interinsurance or reciprocal exchange, mutual association, Mexican Casualty Company or Lloyd's plan that have written any form of motor vehicle insurance in this state as defined in Article 5.01(e), Insurance Code, during the first six months of the year are required to compute and pay the assessment.

**Effective Sept. 1, 2011, this assessment increased from \$1 to \$2 per motor vehicle year.**

### WHEN TO FILE -

Payments are due semi-annually:

March 1 for the last six months of the previous year;

Aug. 1 for the first six months of the current year.

### REFUNDS -

An insurer that seeks either a refund of fees or a determination of the sufficiency of their semi-annual payment must notify **The Authority** in writing not later than six months after the date the semi-annual payment was made. This includes the amending of a report that would generate a refund.

### FOR ASSISTANCE WITH FORM COMPLETION -

If you have any questions regarding Insurance Tax, contact the Texas Comptroller's field office in your area or call 1-800-252-1387 or 512-463-4600. Our website address is [www.window.state.tx.us](http://www.window.state.tx.us).

### GENERAL INSTRUCTIONS -

- If any preprinted information is not correct, mark out the item and write in the correct information.
- TYPE OR PRINT.
- Do not write in shaded areas.

### POLICIES SUBJECT TO THE ASSESSMENT -

Every form of insurance on any automobile, or other vehicle hereinafter enumerated and its operating equipment or necessitated by reason of the liability imposed by law for damages arising out of the ownership, operation, maintenance or use in this state of the following:

- any automobile
- motorcycle
- motorbicycle
- truck
- any vehicle trailer, or semi-trailer pulled or towed by a motor vehicle
- tractor
- traction engine
- any self-propelled vehicle
- truck-tractor

The following are **excluded** from the definition of motor vehicle:

- every motor vehicle running only upon fixed rails or tracks
- policies providing mechanical breakdown coverage
- garage liability policies
- nonresident policies
- policies providing only non-ownership or hired auto coverages

### Calculation of Motor Vehicle Years:

Motor vehicle years is defined as the total number of motor vehicles covered under an insurer's policies for the year or portion of the year at the time the policies are issued. The assessment is based upon the percentage of a year covered under the policy, times the number of vehicles covered by that policy, times the number of policies delivered, issued for delivery or renewed during each semiannual period covering the same number of vehicles and the same percent of a year covered under the policy. For purposes of calculating the percent of a year for a policy, two methods may be used:

- (1) A pro rata method with the number of days covered under the policy divided by 365, or
- (2) A monthly basis, with the number of months for the policy divided by 12. Fractions of a month should be rounded up to a full month when using this method.

In the calculation of motor vehicle years, the following items should be noted:

- **Policy cancellations** for any reason have no effect on the assessment amount due for the vehicles covered by such policies. Once a policy is delivered, issued for delivery or renewed during each semi-annual period, the assessment accrues based on the total motor vehicle years at that time. If a policy is written and later cancelled, the ABTPA assessment would be due. A flat cancellation of an insurance policy means that no insurance coverage was provided; therefore, no ABTPA assessment is due.
- **Endorsements adding vehicles** accrue "motor vehicle years" in the year of the endorsement, prorated for the remainder of the policy period as determined in the Calculation of Motor Vehicle Years.
- **Vehicles substituted** on existing policies by endorsement, if substituted concurrently, should not be subject to additional assessments.
- **Policies delivered, issued or renewed** with an effective period that extends into the next period or year will be counted 100% in the period or year of issue.

The sum of all resulting motor vehicle years is then multiplied by \$2. For instance, if an insurance company sells 500 six-month policies, each of which covers four vehicles, and 200 annual policies, each of which covers three vehicles, then the assessment due is calculated as follows:

$$\begin{array}{r} .5 \text{ year} \times 4 \text{ vehicles} \times 500 \text{ policies} = 1,000 \text{ motor vehicle years} \\ 1.0 \text{ year} \times 3 \text{ vehicles} \times 200 \text{ policies} = 600 \text{ motor vehicle years} \\ \hline \text{Total } 1,600 \text{ motor vehicle years} \end{array}$$

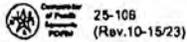
The insurer would thus pay \$2 times 1,600, or \$3,200, for its 700 policies.

### Recouping Assessment Payments:

Insurers may recoup this assessment from policyholders as authorized by Administrative Rule 28 TAC Section 5.205.

Kevin Brogger email  
4/26/2016

16067152441



### Texas Automobile Burglary and Theft Prevention Authority Assessment Report

a. T Code ■ 76100

A report must be filed even if no assessment is due.

c. Taxpayer number	1-36-21145450
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d. Filing period	YEAR ENDING 12-31-2015
------------------	------------------------

f. Due date	03-01-2016
-------------	------------

g. Taxpayer name and tax report mailing address (Make any necessary name or address changes below.)	
CONTINENTAL CASUALTY COMPANY 333 S WABASH AVE FL-24 CO KIM JOHNSON SERVICES OPERATIONS 20 S CHICAGO IL 60604-4107	2H92 CACU 2F 460

h. IMPORTANT  
Blacken this box if your mailing address has changed. Show changes beside the preprinted information. → 1.

#### Instructions for Computing the Automobile Burglary and Theft Prevention Authority Assessment

Vernon's Civil Statutes, Title 70, Chapter 9, Article 4413(37), Section 10, requires each licensed insurer that issues any form of motor vehicle insurance to pay an assessment to the Automobile Burglary and Theft Prevention Authority (ABTPA). The Comptroller's office collects the assessment on behalf of the Automobile Burglary and Theft Prevention Authority.

#### WHO MUST FILE

All licensed property and casualty insurance companies, including interinsurance or reciprocal exchanges, mutual companies, mutual associations, Mexican Casualty Companies, Lloyd's plans or risk retention groups writing any form of motor vehicle insurance in this state as defined in Article 5.01(e), Insurance Code, are required to compute and pay the assessment.

(Instructions continued on back.)

SECTION I - FIRST PERIOD (See instructions on back.)		Motor Vehicle Years (whole numbers only)	Assessment Rate	Assessment Due
A. Total number of motor vehicle years for the period Jan. 1 - June 30	■	3,174	X \$2.00 = A. ■	\$ 6,348.00
SECTION II - SECOND PERIOD (See instructions on back.)		Motor Vehicle Years (whole numbers only)	Assessment Rate	Assessment Due
B. Total number of motor vehicle years for the period July 1 - Dec. 31	■	2,413	X \$2.00 = B. ■	\$ 4,826.00
SECTION III - SUMMARY				
1. Total assessment due for the year (Add Items A and B)	1. ■			\$ 11,174.00
2. Semi-annual payment made for assessment period Jan. 1 through June 30	2		\$	6,348.00

# Texas Automobile Burglary and Theft Prevention Authority Assessment Semi-Annual Payment Worksheet

(Licensed Companies and Miscellaneous Organizations)

a. Taxpayer number  
**1-06-0464510-0**

b. Filing period  
**Year Ending 12-31-2015**

d. Due date  
**8-3-2015 AMEND**

e. Taxpayer name and tax report mailing address  
**National Fire Insurance Company of Hartford  
CNA Plaza  
333 S. Wabash Ave. Fl 36S  
Chicago, IL 60604**

Taxpayers with no payments due or taxpayers making payments by electronic fund transfers are **NOT** required to file this form.

For information about Insurance Tax, contact the Texas Comptroller's field office in your area or call 1-800-252-1387 or 512-463-4600. Details are also available online at [www.window.state.tx.us](http://www.window.state.tx.us).

NOTE: Insurers may recoup this assessment from policyholders as authorized by 28 TAC, Section 5.205.

**SPECIFIC INFORMATION FOR QUESTIONS REGARDING THE ASSESSMENT -**

All requests for information other than form completion should be referred to the Automobile Burglary and Theft Prevention Authority at 1-888-368-4689 or 512-374-5101, or by writing to:

Automobile Burglary and Theft Prevention Authority  
c/o Texas Department of Motor Vehicles  
4000 Jackson Avenue  
Austin, TX 78731-6007



Electronic reporting and payment options are available 24 hours a day, 7 days a week. Have this form available when you log on.

[www.window.state.tx.us/webfile](http://www.window.state.tx.us/webfile)

ADDITIONAL INSTRUCTIONS ARE ON THE REVERSE SIDE.

**CALCULATION**

1. Total number of motor vehicle years for policies effective Jan. 1 - June 30, current year .....	1.	<u>1,130</u>
2. Assessment rate .....	2.	<u>2.00</u>
3. TOTAL AMOUNT DUE AND PAYABLE (Multiply Item 1 by Item 2) .....	3.	<u>2,260.00</u>

↓ **DETACH BELOW AND KEEP THE UPPER PART FOR YOUR RECORDS** ↓

Form 25-107 (Rev.5-12/15) RETURN ONLY THIS PART WITH YOUR PAYMENT

## Texas Automobile Burglary and Theft Prevention Authority Assessment Semi-Annual Payment

4. TOTAL AMOUNT DUE AND PAYABLE (See Item 3) ..... 4. ■ **2,260.00**

Taxpayer name  
**National Fire Insurance Co of Hartford**

e. ■

f. ■

■ T Code    ■ Taxpayer number    ■ Period

76020    1-06-0464510

I declare the information in this document and all attachments is true and correct to the best of my knowledge and belief.

Authorized agent  
**Ann Marie Powers**

Preparer's name (Please print)  
**Ann Marie Powers**

Daytime phone (Area code & number) **312-822-1850**    Date **2/29/2016**

Make the amount in Item 4 payable to:  
STATE COMPTROLLER

Mail to: COMPTROLLER OF PUBLIC ACCOUNTS  
P.O. Box 149356  
Austin, TX 78714-9356

You have certain rights under Chapters 552 and 559, Government Code, to review, request and correct information we have on file about you. Contact us at the address or phone number listed on this form.

## Instructions for the Computation of the Automobile Burglary and Theft Prevention Authority Assessment

### WHO MUST FILE -

All licensed property and casualty insurance companies, including an interinsurance or reciprocal exchange, mutual association, Mexican Casualty Company or Lloyd's plan that have written any form of motor vehicle insurance in this state as defined in Article 5.01(e), Insurance Code, during the first six months of the year are required to compute and pay the assessment.

**Effective Sept. 1, 2011, this assessment increased from \$1 to \$2 per motor vehicle year.**

### WHEN TO FILE -

Payments are due semi-annually:

- March 1 for the last six months of the previous year;
- Aug. 1 for the first six months of the current year.

### REFUNDS -

An insurer that seeks either a refund of fees or a determination of the sufficiency of their semi-annual payment must notify **The Authority** in writing not later than six months after the date the semi-annual payment was made. This includes the amending of a report that would generate a refund.

### FOR ASSISTANCE WITH FORM COMPLETION -

If you have any questions regarding Insurance Tax, contact the Texas Comptroller's field office in your area or call 1-800-252-1387 or 512-463-4600. Our website address is [www.window.state.tx.us](http://www.window.state.tx.us).

### GENERAL INSTRUCTIONS -

- If any preprinted information is not correct, mark out the item and write in the correct information.
- TYPE OR PRINT.
- Do not write in shaded areas.

### POLICIES SUBJECT TO THE ASSESSMENT -

Every form of insurance on any automobile, or other vehicle hereinafter enumerated and its operating equipment or necessitated by reason of the liability imposed by law for damages arising out of the ownership, operation, maintenance or use in this state of the following:

- any automobile
- tractor
- motorcycle
- traction engine
- motorbicycle
- any self-propelled vehicle
- truck
- truck-tractor
- any vehicle trailer, or semi-trailer pulled or towed by a motor vehicle

The following are **excluded** from the definition of motor vehicle:

- every motor vehicle running only upon fixed rails or tracks
- policies providing mechanical breakdown coverage
- garage liability policies
- nonresident policies
- policies providing only non-ownership or hired auto coverages

### Calculation of Motor Vehicle Years:

Motor vehicle years is defined as the total number of motor vehicles covered under an insurer's policies for the year or portion of the year at the time the policies are issued. The assessment is based upon the percentage of a year covered under the policy, times the number of vehicles covered by that policy, times the number of policies delivered, issued for delivery or renewed during each semiannual period covering the same number of vehicles and the same percent of a year covered under the policy. For purposes of calculating the percent of a year for a policy, two methods may be used:

- (1) A pro rata method with the number of days covered under the policy divided by 365, or
- (2) A monthly basis, with the number of months for the policy divided by 12. Fractions of a month should be rounded up to a full month when using this method.

In the calculation of motor vehicle years, the following items should be noted:

- **Policy cancellations** for any reason have no effect on the assessment amount due for the vehicles covered by such policies. Once a policy is delivered, issued for delivery or renewed during each semi-annual period, the assessment accrues based on the total motor vehicle years at that time. If a policy is written and later cancelled, the ABTPA assessment would be due. A flat cancellation of an insurance policy means that no insurance coverage was provided; therefore, no ABTPA assessment is due.
- **Endorsements adding vehicles** accrue "motor vehicle years" in the year of the endorsement, prorated for the remainder of the policy period as determined in the Calculation of Motor Vehicle Years.
- **Vehicles substituted** on existing policies by endorsement, if substituted concurrently, should not be subject to additional assessments.
- **Policies delivered, issued or renewed** with an effective period that extends into the next period or year will be counted 100% in the period or year of issue.

The sum of all resulting motor vehicle years is then multiplied by \$2. For instance, if an insurance company sells 500 six-month policies, each of which covers four vehicles, and 200 annual policies, each of which covers three vehicles, then the assessment due is calculated as follows:

$$\begin{array}{r} .5 \text{ year} \times 4 \text{ vehicles} \times 500 \text{ policies} = 1,000 \text{ motor vehicle years} \\ 1.0 \text{ year} \times 3 \text{ vehicles} \times 200 \text{ policies} = 600 \text{ motor vehicle years} \\ \hline \text{Total } 1,600 \text{ motor vehicle years} \end{array}$$

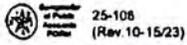
The insurer would thus pay \$2 times 1,600, or \$3,200, for its 700 policies.

### Recouping Assessment Payments:

Insurers may recoup this assessment from policyholders as authorized by Administrative Rule 28 TAC Section 5.205.

email Kevin Brogan 4/26/2016

16067152454



### Texas Automobile Burglary and Theft Prevention Authority Assessment Report

a. T Code ■ 76100

A report must be filed even if no assessment is due.

c. Taxpayer number ■ 1-06-04645100
---------------------------------------

d. Filing period YEAR ENDING 12-31-2015	e. ■ 15
--	---------

f. Due date 03-01-2016
---------------------------

g. Taxpayer name and tax report mailing address (Make any necessary name or address changes below.)	
NATIONAL FIRE INSURANCE COMPANY OF HARTFORD CNA PLAZA CORPORATE TAX 213 333 S WABASH AVE SERVICES OPERATIONS 20 S CHICAGO IL 60685-0007 60604	2H92

h. IMPORTANT  
Blacken this box if your mailing address has changed. Show changes beside the preprinted information. → 1. ■

022916

#### Instructions for Computing the Automobile Burglary and Theft Prevention Authority Assessment

Vernon's Civil Statutes, Title 70, Chapter 9, Article 4413(37), Section 10, requires each licensed insurer that issues any form of motor vehicle insurance to pay an assessment to the Automobile Burglary and Theft Prevention Authority (ABTPA). The Comptroller's office collects the assessment on behalf of the Automobile Burglary and Theft Prevention Authority.

#### WHO MUST FILE

All licensed property and casualty insurance companies, including interinsurance or reciprocal exchanges, mutual companies, mutual associations, Mexican Casualty Companies, Lloyd's plans or risk retention groups writing any form of motor vehicle insurance in this state as defined in Article 5.01(e), Insurance Code, are required to compute and pay the assessment.

(Instructions continued on back.)

SECTION I - FIRST PERIOD (See instructions on back.)	Motor Vehicle Years (whole numbers only)	Assessment Rate	Assessment Due
A. Total number of motor vehicle years for the period Jan. 1 - June 30	■ 1,601	X \$2.00 = A. ■	\$ 3,202.00
SECTION II - SECOND PERIOD (See instructions on back.)	Motor Vehicle Years (whole numbers only)	Assessment Rate	Assessment Due
B. Total number of motor vehicle years for the period July 1 - Dec. 31	■ 1,189	X \$2.00 = B. ■	\$ 2,378.00
SECTION III - SUMMARY			
1. Total assessment due for the year (Add items A and B)		1. ■	\$ 5,580.00
2. Semi-annual payment made for assessment period Jan. 1 through June 30		2. \$	3,202.00

# Texas Automobile Burglary and Theft Prevention Authority Assessment Semi-Annual Payment Worksheet

(Licensed Companies and Miscellaneous Organizations)

a. Taxpayer number <b>1-23-0342560-2</b>	b. Filing period <b>Year Ending 12-31-2015</b>	c.	d. Due date <b>8-3-2015 AMEND</b>
---	---	----	--------------------------------------

e. Taxpayer name and tax report mailing address

**American Casualty Company of Reading, PA  
CNA Plaza  
333 S. Wabash Ave. Fl 36S  
Chicago, IL 60604**

Taxpayers with no payments due or taxpayers making payments by electronic fund transfers are NOT required to file this form.

For information about Insurance Tax, call 1-800-252-1387. Details are also available online at [www.comptroller.texas.gov](http://www.comptroller.texas.gov).

NOTE: Insurers may recoup this assessment from policyholders as authorized by 28 TAC, Section 5.205.

**Who Must File**

All licensed property and casualty insurance companies, including interinsurance or reciprocal exchanges, mutual associations, Mexican Casualty Companies or Lloyd's plans that have written any form of motor vehicle insurance in this state as defined in Article 5.01(e), Insurance Code, during the first six months of the year are required to compute and pay the assessment.

**For Specific Information for Questions Regarding the Assessment**

All requests for information, other than form completion, should be referred to the Automobile Burglary and Theft Prevention Authority (ABTPA) at [AskABTPA@txdmv.gov](mailto:AskABTPA@txdmv.gov) or call 512-465-1485.



Electronic reporting and payment options are available 24 hours a day, 7 days a week. Have this form available when you log on.

[www.comptroller.texas.gov/webfile](http://www.comptroller.texas.gov/webfile)

(Instructions continued on back.)

<u>CALCULATION</u>	
1. Total number of motor vehicle years for policies effective Jan. 1 - June 30, current year .....	1. <u>1,807</u>
2. Assessment rate .....	2. <u>2.00</u>
3. TOTAL AMOUNT DUE AND PAYABLE (Multiply Item 1 by Item 2) .....	3. <u>3,614.00</u>

↓ **DETACH BELOW AND KEEP THE UPPER PART FOR YOUR RECORDS** ↓

RETURN ONLY THIS PART WITH YOUR PAYMENT

Form 25-107 (Rev. 10-15/20)



## Texas Automobile Burglary and Theft Prevention Authority Assessment Semi-Annual Payment

4. TOTAL AMOUNT DUE AND PAYABLE (See Item 3.) ..... 4. **3,614.00**

Taxpayer name <b>American Casualty Co of Reading PA</b>	e.	f.
--	----	----

■ T Code    ■ Taxpayer number    ■ Period

76020    1-23-0342560

I declare the information in this document and all attachments is true and correct to the best of my knowledge and belief.

sign here **Ann Marie Powers**  
Authorized agent

Preparer's name (Type or print.) **Ann Marie Powers**

Daytime phone (Area code & number) **312-822-1850**    Date **February 29, 2016**

Make the amount in Item 4 payable to STATE COMPTROLLER	Mail to COMPTROLLER OF PUBLIC ACCOUNTS P.O. Box 149356 Austin, TX 78714-9356
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You have certain rights under Chapters 552 and 559, Government Code, to review, request and correct information we have on file about you. Contact us at the address or phone number listed on this form.

## Instructions for Computing the Automobile Burglary and Theft Prevention Authority Assessment

### When to File

- Payments are due semi-annually:
- March 1 for the last six months of the previous year
  - Aug. 1 for the first six months of the current year

### Refunds

An insurer that seeks either a refund of fees or a determination of the sufficiency of their semi-annual payment must notify the Authority **in writing** not later than four years after the date the semi-annual payment was made. This includes the amending of a report that would generate a refund. Send refund requests to:

Automobile Burglary and Theft Prevention Authority  
c/o Texas Department of Motor Vehicles  
4000 Jackson Avenue  
Austin, TX 78731-6007

### For Assistance with Form Completion

If you have any questions regarding Insurance Tax, contact us at 1-800-252-1387 or [www.comptroller.texas.gov/taxhelp](http://www.comptroller.texas.gov/taxhelp).

### General Instructions

- If any preprinted information is not correct, mark out the item and write in the correct information.
- TYPE OR PRINT.
- Do not write in shaded areas.

### Policies Subject to the Assessment

Every form of insurance on any automobile, or other vehicle listed below and its operating equipment or necessitated by reason of the liability imposed by law for damages arising out of the ownership, operation, maintenance or use in this state of the following:

- |   |   |  |
|---|---|--|
| <ul style="list-style-type: none"> <li>• any automobile</li> <li>• motorcycle</li> <li>• motorbicycle</li> <li>• truck</li> </ul> | <ul style="list-style-type: none"> <li>• tractor</li> <li>• traction engine</li> <li>• any self-propelled vehicle</li> <li>• truck-tractor</li> </ul> | <ul style="list-style-type: none"> <li>• autocycle</li> <li>• any vehicle trailer, or semi-trailer pulled or towed by a motor vehicle</li> </ul> |
|---|---|--|

The following are **excluded** from consideration for the assessment:

- every motor vehicle running only on fixed rails or tracks
- policies providing mechanical breakdown coverage
- garage liability policies
- nonresident policies
- policies providing only non-ownership or hired auto coverages

### Calculating Motor Vehicle Years

"Motor vehicle years" defined as the total number of motor vehicles covered under an insurer's policies for the year or portion of the year at the time the policies are issued. The assessment is based upon the percentage of a year covered under the policy, times the number of vehicles covered by that policy, times the number of policies delivered, issued for delivery or renewed during each semiannual period covering the same number of vehicles and the same percent of a year covered under the policy. For purposes of calculating the percent of a year for a policy, you can use one of the following methods:

- (1) A pro rata method with the number of days covered under the policy divided by 365, or
- (2) A monthly basis, with the number of months for the policy divided by 12. Fractions of a month should be rounded up to a full month when using this method.

In the calculation of motor vehicle years, the following items should be noted:

- **Policy cancellations** for any reason have no effect on the assessment amount due for the vehicles covered by such policies. Once a policy is delivered, issued for delivery or renewed during each semi-annual period, the assessment accrues based on the total motor vehicle years at that time. If a policy is written and later cancelled, the ABTPA assessment would be due. A full cancellation of an insurance policy means that no insurance coverage was provided; therefore, no ABTPA assessment is due.
- **Endorsements adding vehicles** accrue "motor vehicle years" in the year of the endorsement, prorated for the remainder of the policy period as determined in the Calculation of Motor Vehicle Years.
- **Endorsements deleting vehicles** are treated in the same manner as a cancellation. If a vehicle is removed from a policy by endorsement, the full ABTPA assessment is still due.
- **Vehicles substituted** on existing policies by endorsement, if substituted concurrently, are not subject to additional assessments.
- **Policies delivered, issued for delivery or renewed** with an effective period that extends into the next period or year will be counted 100% in the period or year of issue.

The sum of all resulting motor vehicle years is multiplied by \$2. For instance, if an insurance company sells 500 six-month policies, each of which covers four vehicles, and 200 annual policies, each of which covers three vehicles, then the assessment due is calculated as follows:

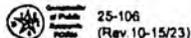
$$\begin{array}{r}
 .5 \text{ year} \times 4 \text{ vehicles} \times 500 \text{ policies} = 1,000 \text{ motor vehicle years} \\
 1.0 \text{ year} \times 3 \text{ vehicles} \times 200 \text{ policies} = 600 \text{ motor vehicle years} \\
 \hline
 \text{Total } 1,600 \text{ motor vehicle years}
 \end{array}$$

The insurer would pay \$2 times 1,600, or \$3,200, for its 700 policies.

### Recouping Assessment Payments

Insurers may recoup this assessment from policyholders as authorized by Administrative Rule 28 TAC Section 5.205.

Email Kevin Bogan  
4/26/2016



### Texas Automobile Burglary and Theft Prevention Authority Assessment Report

a. T Code ■ 76100

A report must be filed even if no assessment is due.

c. Taxpayer number ■ 1-23-03425602
---------------------------------------

d. Filing period YEAR ENDING 12-31-2015
--

f. Due date 03-01-2016
---------------------------

g. Taxpayer name and tax report mailing address (Make any necessary name or address changes below.)	
AMER CASUALTY CO OF READING PA CNA PLAZA STATE REPORTS 218 333 S. WABASH AVE SERVICES OPERATIONS 20 S CHICAGO IL 60685-0001 60604	2H92

h. IMPORTANT  
Blacken this box if your mailing address has changed. Show changes beside the preprinted information. → 1. ■

0229112	1. ■
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#### Instructions for Computing the Automobile Burglary and Theft Prevention Authority Assessment

Vernon's Civil Statutes, Title 70, Chapter 9, Article 4413(37), Section 10, requires each licensed insurer that issues any form of motor vehicle insurance to pay an assessment to the Automobile Burglary and Theft Prevention Authority (ABTPA). The Comptroller's office collects the assessment on behalf of the Automobile Burglary and Theft Prevention Authority.

#### WHO MUST FILE

All licensed property and casualty insurance companies, including interinsurance or reciprocal exchanges, mutual companies, mutual associations, Mexican Casualty Companies, Lloyd's plans or risk retention groups writing any form of motor vehicle insurance in this state as defined in Article 5.01(e), Insurance Code, are required to compute and pay the assessment.

(Instructions continued on back.)

SECTION I - FIRST PERIOD (See instructions on back.)	Motor Vehicle Years (whole numbers only)	Assessment Rate	Assessment Due
A. Total number of motor vehicle years for the period Jan. 1 - June 30	2,574	X \$2.00 = A	\$ 5,148.00
SECTION II - SECOND PERIOD (See instructions on back.)	Motor Vehicle Years (whole numbers only)	Assessment Rate	Assessment Due
B. Total number of motor vehicle years for the period July 1 - Dec. 31	988	X \$2.00 = B	\$ 1,976.00
SECTION III - SUMMARY			
1. Total assessment due for the year (Add Items A and B)		1. ■	\$ 7,124.00
2. Semi-annual payment made for assessment period Jan. 1 through June 30		2. ■	\$ 5,148.00

16067152453

# Texas Automobile Burglary and Theft Prevention Authority Assessment Semi-Annual Payment Worksheet

(Licensed Companies and Miscellaneous Organizations)

a. Taxpayer number <b>1-36-1877247-2</b>	b. Filing period <b>Year Ending 12-31-2015</b>	c.	d. Due date <b>8-3-2015 AMEND</b>
---	---	----	--------------------------------------

e. Taxpayer name and tax report mailing address

**Transportation Insurance Company  
CNA Plaza  
333 S. Wabash Ave. Fl 36S  
Chicago, IL 60604**

Taxpayers with no payments due or taxpayers making payments by electronic fund transfers are **NOT** required to file this form.

For information about Insurance Tax, contact the Texas Comptroller's field office in your area or call 1-800-252-1387 or 512-463-4600. Details are also available online at [www.window.state.tx.us](http://www.window.state.tx.us).

NOTE: Insurers may recoup this assessment from policyholders as authorized by 28 TAC, Section 5.205.

**SPECIFIC INFORMATION FOR QUESTIONS REGARDING THE ASSESSMENT -**

All requests for information other than form completion should be referred to the Automobile Burglary and Theft Prevention Authority at 1-888-368-4689 or 512-374-5101, or by writing to:

Automobile Burglary and Theft Prevention Authority  
c/o Texas Department of Motor Vehicles  
4000 Jackson Avenue  
Austin, TX 78731-6007



Electronic reporting and payment options are available 24 hours a day, 7 days a week. Have this form available when you log on.

[www.window.state.tx.us/webfile](http://www.window.state.tx.us/webfile)

ADDITIONAL INSTRUCTIONS ARE ON THE REVERSE SIDE.

<u>CALCULATION</u>	
1. Total number of motor vehicle years for policies effective Jan. 1 - June 30, current year .....	1. <u>1,967</u>
2. Assessment rate .....	2. <u>2.00</u>
3. TOTAL AMOUNT DUE AND PAYABLE (Multiply Item 1 by Item 2) .....	3. <u>3,934.00</u>

DETACH BELOW AND KEEP THE UPPER PART FOR YOUR RECORDS

Form 25-107 (Rev.5-12/15)

RETURN ONLY THIS PART WITH YOUR PAYMENT

## Texas Automobile Burglary and Theft Prevention Authority Assessment Semi-Annual Payment

4. TOTAL AMOUNT DUE AND PAYABLE (See Item 3) ..... 4. ■ **3,934.00**

Taxpayer name <b>Transportation Insurance Co</b>	e. ■	f. ■
---	------	------

■ T Code    ■ Taxpayer number    ■ Period

76020    1-36-1877247

I declare the information in this document and all attachments is true and correct to the best of my knowledge and belief.	
sign here	Authorized agent <i>Ann Marie Powers</i>
Preparer's name (Please print) <b>Ann Marie Powers</b>	
Daytime phone (Area code & number) <b>312-822-1850</b>	Date <b>2/29/2016</b>

Make the amount in Item 4 payable to:  
STATE COMPTROLLER

Mail to: COMPTROLLER OF PUBLIC ACCOUNTS  
P.O. Box 149356  
Austin, TX 78714-9356

You have certain rights under Chapters 552 and 559, Government Code, to review, request and correct information we have on file about you. Contact us at the address or phone number listed on this form.

## Instructions for the Computation of the Automobile Burglary and Theft Prevention Authority Assessment

### WHO MUST FILE -

All licensed property and casualty insurance companies, including an interinsurance or reciprocal exchange, mutual association, Mexican Casualty Company or Lloyd's plan that have written any form of motor vehicle insurance in this state as defined in Article 5.01 (e), Insurance Code, during the first six months of the year are required to compute and pay the assessment.

**Effective Sept. 1, 2011, this assessment increased from \$1 to \$2 per motor vehicle year.**

### WHEN TO FILE -

Payments are due semi-annually:

March 1 for the last six months of the previous year;

Aug. 1 for the first six months of the current year.

### REFUNDS -

An insurer that seeks either a refund of fees or a determination of the sufficiency of their semi-annual payment must notify **The Authority** in writing not later than six months after the date the semi-annual payment was made. This includes the amending of a report that would generate a refund.

### FOR ASSISTANCE WITH FORM COMPLETION -

If you have any questions regarding Insurance Tax, contact the Texas Comptroller's field office in your area or call 1-800-252-1387 or 512-463-4600. Our website address is [www.window.state.tx.us](http://www.window.state.tx.us).

### GENERAL INSTRUCTIONS -

- If any preprinted information is not correct, mark out the item and write in the correct information.

- TYPE OR PRINT.

- Do not write in shaded areas.

### POLICIES SUBJECT TO THE ASSESSMENT -

Every form of insurance on any automobile, or other vehicle hereinafter enumerated and its operating equipment or necessitated by reason of the liability imposed by law for damages arising out of the ownership, operation, maintenance or use in this state of the following:

- any automobile
- motorcycle
- motorbicycle
- truck
- any vehicle trailer, or semi-trailer pulled or towed by a motor vehicle
- tractor
- traction engine
- any self-propelled vehicle
- truck-tractor

The following are *excluded* from the definition of motor vehicle:

- every motor vehicle running only upon fixed rails or tracks
- policies providing mechanical breakdown coverage
- garage liability policies
- nonresident policies
- policies providing only non-ownership or hired auto coverages

### Calculation of Motor Vehicle Years:

Motor vehicle years is defined as the total number of motor vehicles covered under an insurer's policies for the year or portion of the year at the time the policies are issued. The assessment is based upon the percentage of a year covered under the policy, times the number of vehicles covered by that policy, times the number of policies delivered, issued for delivery or renewed during each semiannual period covering the same number of vehicles and the same percent of a year covered under the policy. For purposes of calculating the percent of a year for a policy, two methods may be used:

- (1) A pro rata method with the number of days covered under the policy divided by 365, or
- (2) A monthly basis, with the number of months for the policy divided by 12. Fractions of a month should be rounded up to a full month when using this method.

In the calculation of motor vehicle years, the following items should be noted:

- **Policy cancellations** for any reason have no effect on the assessment amount due for the vehicles covered by such policies. Once a policy is delivered, issued for delivery or renewed during each semi-annual period, the assessment accrues based on the total motor vehicle years at that time. If a policy is written and later cancelled, the ABTPA assessment would be due. A flat cancellation of an insurance policy means that no insurance coverage was provided; therefore, no ABTPA assessment is due.
- **Endorsements adding vehicles** accrue "motor vehicle years" in the year of the endorsement, prorated for the remainder of the policy period as determined in the Calculation of Motor Vehicle Years.
- **Vehicles substituted** on existing policies by endorsement, if substituted concurrently, should not be subject to additional assessments.
- **Policies delivered, issued or renewed** with an effective period that extends into the next period or year will be counted 100% in the period or year of issue.

The sum of all resulting motor vehicle years is then multiplied by \$2. For instance, if an insurance company sells 500 six-month policies, each of which covers four vehicles, and 200 annual policies, each of which covers three vehicles, then the assessment due is calculated as follows:

$$\begin{array}{r} .5 \text{ year} \times 4 \text{ vehicles} \times 500 \text{ policies} = 1,000 \text{ motor vehicle years} \\ 1.0 \text{ year} \times 3 \text{ vehicles} \times 200 \text{ policies} = 600 \text{ motor vehicle years} \\ \hline \text{Total } 1,600 \text{ motor vehicle years} \end{array}$$

The insurer would thus pay \$2 times 1,600, or \$3,200, for its 700 policies.

### Recouping Assessment Payments:

Insurers may recoup this assessment from policyholders as authorized by Administrative Rule 28 TAC Section 5.205.

Email Kevin Brogan  
4/26/2016

25-106  
(Rev. 10-15/23)



16067152452

### Texas Automobile Burglary and Theft Prevention Authority Assessment Report

a. T Code ■ 76100

A report must be filed even if no assessment is due.

c. Taxpayer number ■ 1-36-18772472
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d. Filing period YEAR ENDING 12-31-2015
--

f. Due date 03-01-2016
---------------------------

g. Taxpayer name and tax report mailing address (Make any necessary name or address changes below.)	
TRANSPORTATION INSURANCE COMPANY <del>GNA PLAZA STATE REPORTS ZTS</del> 333 S WABASH AVE SERVICES OPERATIONS 20 S CHICAGO IL <del>60665-0001</del> 60604	2H92

h. IMPORTANT  
Blacken this box if your mailing address has changed. Show changes beside the preprinted information. → 1.

<input checked="" type="checkbox"/>	<input type="checkbox"/>
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2F  
CACU  
460

#### Instructions for Computing the Automobile Burglary and Theft Prevention Authority Assessment

Vernon's Civil Statutes, Title 70, Chapter 9, Article 4413(37), Section 10, requires each licensed insurer that issues any form of motor vehicle insurance to pay an assessment to the Automobile Burglary and Theft Prevention Authority (ABTPA). The Comptroller's office collects the assessment on behalf of the Automobile Burglary and Theft Prevention Authority.

#### WHO MUST FILE

All licensed property and casualty insurance companies, including interinsurance or reciprocal exchanges, mutual companies, mutual associations, Mexican Casualty Companies, Lloyd's plans or risk retention groups writing any form of motor vehicle insurance in this state as defined in Article 5.01(e), Insurance Code, are required to compute and pay the assessment.

(Instructions continued on back.)

SECTION I - FIRST PERIOD (See Instructions on back.)	Motor Vehicle Years (whole numbers only)	Assessment Rate	Assessment Due
A. Total number of motor vehicle years for the period Jan. 1 - June 30	2,371	X \$2.00 = A. ■ \$	4,742.00
SECTION II - SECOND PERIOD (See Instructions on back.)	Motor Vehicle Years (whole numbers only)	Assessment Rate	Assessment Due
B. Total number of motor vehicle years for the period July 1 - Dec. 31	1,627	X \$2.00 = B. ■ \$	3,254.00
SECTION III - SUMMARY			
1. Total assessment due for the year (Add Items A and B)		1. ■ \$	7,996.00
2. Semi-annual payment made for assessment period Jan. 1 through June 30		2 \$	4,742.00

# Texas Automobile Burglary and Theft Prevention Authority Assessment Semi-Annual Payment Worksheet

(Licensed Companies and Miscellaneous Organizations)

a. Taxpayer number <b>1-23-1620527-2</b>	b. Filing period <b>Year Ending 12-31-2015</b>	c.	d. Due date <b>8-3-2015 AMEND</b>
---	---	----	--------------------------------------

e. Taxpayer name and tax report mailing address

**Valley Forge Insurance Company  
CNA Plaza  
333 S. Wabash Ave. Fl 36S  
Chicago, IL 60604**

Taxpayers with no payments due or taxpayers making payments by electronic fund transfers are **NOT** required to file this form.

For information about Insurance Tax, contact the Texas Comptroller's field office in your area or call 1-800-252-1387 or 512-463-4600. Details are also available online at [www.window.state.tx.us](http://www.window.state.tx.us).

NOTE: Insurers may recoup this assessment from policyholders as authorized by 28 TAC, Section 5.205.

### SPECIFIC INFORMATION FOR QUESTIONS REGARDING THE ASSESSMENT -

All requests for information other than form completion should be referred to the Automobile Burglary and Theft Prevention Authority at 1-888-368-4689 or 512-374-5101, or by writing to:

Automobile Burglary and Theft Prevention Authority  
c/o Texas Department of Motor Vehicles  
4000 Jackson Avenue  
Austin, TX 78731-6007



Electronic reporting and payment options are available 24 hours a day, 7 days a week. Have this form available when you log on.

[www.window.state.tx.us/webfile](http://www.window.state.tx.us/webfile)

ADDITIONAL INSTRUCTIONS ARE ON THE REVERSE SIDE.

CALCULATION	
1. Total number of motor vehicle years for policies effective Jan. 1 - June 30, current year .....	1. <u>2,616</u>
2. Assessment rate .....	2. <u>2.00</u>
3. TOTAL AMOUNT DUE AND PAYABLE (Multiply Item 1 by Item 2) .....	3. <u>5,232.00</u>

DETACH BELOW AND KEEP THE UPPER PART FOR YOUR RECORDS

Form 25-107 (Rev.5-12/15) RETURN ONLY THIS PART WITH YOUR PAYMENT

## Texas Automobile Burglary and Theft Prevention Authority Assessment Semi-Annual Payment

4. TOTAL AMOUNT DUE AND PAYABLE (See Item 3) ..... 4. **5,232.00**

Taxpayer name <b>Valley Forge Insurance Co</b>	e.	f.
---	----	----

T Code      Taxpayer number      Period

76020      1-23-1620527

I declare the information in this document and all attachments is true and correct to the best of my knowledge and belief.

sign here Authorized agent

Preparer's name (Please print) **Ann Marie Powers**

Daytime phone (Area code & number) **312-822-1850** Date **2/29/2016**

Make the amount in Item 4 payable to: STATE COMPTROLLER	Mail to: COMPTROLLER OF PUBLIC ACCOUNTS P.O. Box 149356 Austin, TX 78714-9356
--	---

You have certain rights under Chapters 552 and 559, Government Code, to review, request and correct information we have on file about you. Contact us at the address or phone number listed on this form.

## Instructions for the Computation of the Automobile Burglary and Theft Prevention Authority Assessment

### WHO MUST FILE -

All licensed property and casualty insurance companies, including an interinsurance or reciprocal exchange, mutual association, Mexican Casualty Company or Lloyd's plan that have written any form of motor vehicle insurance in this state as defined in Article 5.01(e), Insurance Code, during the first six months of the year are required to compute and pay the assessment.

**Effective Sept. 1, 2011, this assessment increased from \$1 to \$2 per motor vehicle year.**

### WHEN TO FILE -

Payments are due semi-annually:

- March 1 for the last six months of the previous year;
- Aug. 1 for the first six months of the current year.

### REFUNDS -

An insurer that seeks either a refund of fees or a determination of the sufficiency of their semi-annual payment must notify **The Authority** in writing not later than six months after the date the semi-annual payment was made. This includes the amending of a report that would generate a refund.

### FOR ASSISTANCE WITH FORM COMPLETION -

If you have any questions regarding Insurance Tax, contact the Texas Comptroller's field office in your area or call 1-800-252-1387 or 512-463-4600. Our website address is [www.window.state.tx.us](http://www.window.state.tx.us).

### GENERAL INSTRUCTIONS -

- If any preprinted information is not correct, mark out the item and write in the correct information.
- TYPE OR PRINT.
- Do not write in shaded areas.

### POLICIES SUBJECT TO THE ASSESSMENT -

Every form of insurance on any automobile, or other vehicle hereinafter enumerated and its operating equipment or necessitated by reason of the liability imposed by law for damages arising out of the ownership, operation, maintenance or use in this state of the following:

- any automobile
- motorcycle
- motorbicycle
- truck
- any vehicle trailer, or semi-trailer pulled or towed by a motor vehicle
- tractor
- traction engine
- any self-propelled vehicle
- truck-tractor

The following are **excluded** from the definition of motor vehicle:

- every motor vehicle running only upon fixed rails or tracks
- policies providing mechanical breakdown coverage
- garage liability policies
- nonresident policies
- policies providing only non-ownership or hired auto coverages

### Calculation of Motor Vehicle Years:

Motor vehicle years is defined as the total number of motor vehicles covered under an insurer's policies for the year or portion of the year at the time the policies are issued. The assessment is based upon the percentage of a year covered under the policy, times the number of vehicles covered by that policy, times the number of policies delivered, issued for delivery or renewed during each semiannual period covering the same number of vehicles and the same percent of a year covered under the policy. For purposes of calculating the percent of a year for a policy, two methods may be used:

- (1) A pro rata method with the number of days covered under the policy divided by 365, or
- (2) A monthly basis, with the number of months for the policy divided by 12. Fractions of a month should be rounded up to a full month when using this method.

In the calculation of motor vehicle years, the following items should be noted:

- **Policy cancellations** for any reason have no effect on the assessment amount due for the vehicles covered by such policies. Once a policy is delivered, issued for delivery or renewed during each semi-annual period, the assessment accrues based on the total motor vehicle years at that time. If a policy is written and later cancelled, the ABTPA assessment would be due. A flat cancellation of an insurance policy means that no insurance coverage was provided; therefore, no ABTPA assessment is due.
- **Endorsements adding vehicles** accrue "motor vehicle years" in the year of the endorsement, prorated for the remainder of the policy period as determined in the Calculation of Motor Vehicle Years.
- **Vehicles substituted** on existing policies by endorsement, if substituted concurrently, should not be subject to additional assessments.
- **Policies delivered, issued or renewed** with an effective period that extends into the next period or year will be counted 100% in the period or year of issue.

The sum of all resulting motor vehicle years is then multiplied by \$2. For instance, if an insurance company sells 500 six-month policies, each of which covers four vehicles, and 200 annual policies, each of which covers three vehicles, then the assessment due is calculated as follows:

$$\begin{array}{r} .5 \text{ year} \times 4 \text{ vehicles} \times 500 \text{ policies} = 1,000 \text{ motor vehicle years} \\ 1.0 \text{ year} \times 3 \text{ vehicles} \times 200 \text{ policies} = 600 \text{ motor vehicle years} \\ \hline \text{Total } 1,600 \text{ motor vehicle years} \end{array}$$

The insurer would thus pay \$2 times 1,600, or \$3,200, for its 700 policies.

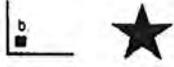
### Recouping Assessment Payments:

Insurers may recoup this assessment from policyholders as authorized by Administrative Rule 28 TAC Section 5.205.

Email Kevin Briggan 4/26/16 email

16067152451

25-106  
(Rev 10-15/23)



### Texas Automobile Burglary and Theft Prevention Authority Assessment Report

a. T Code ■ 76100

A report must be filed even if no assessment is due.

c. Taxpayer number ■ 1-23-16205272
---------------------------------------

d. Filing period YEAR ENDING 12-31-2015	e. <input checked="" type="checkbox"/> 15
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f. Due date 03-01-2016
---------------------------

g. Taxpayer name and tax report mailing address (Make any necessary name or address changes below.)

**VALLEY FORGE INS CO** 2H92  
~~CNA PLAZA STATE REPORTS 215~~  
 333 S WABASH AVE  
 SERVICES OPERATIONS 20 S  
 CHICAGO IL 60605-0004 60604

CACU 460 2F

h. IMPORTANT  
 Blacken this box if your mailing address has changed. Show changes beside the preprinted information. → 1.

022916

#### Instructions for Computing the Automobile Burglary and Theft Prevention Authority Assessment

Vernon's Civil Statutes, Title 70, Chapter 9, Article 4413(37), Section 10, requires each licensed insurer that issues any form of motor vehicle insurance to pay an assessment to the Automobile Burglary and Theft Prevention Authority (ABTPA). The Comptroller's office collects the assessment on behalf of the Automobile Burglary and Theft Prevention Authority.

#### WHO MUST FILE

All licensed property and casualty insurance companies, including interinsurance or reciprocal exchanges, mutual companies, mutual associations, Mexican Casualty Companies, Lloyd's plans or risk retention groups writing any form of motor vehicle insurance in this state as defined in Article 5.01(e), Insurance Code, are required to compute and pay the assessment.

(Instructions continued on back.)

SECTION I - FIRST PERIOD (See instructions on back.)		Motor Vehicle Years (whole numbers only)	Assessment Rate	Assessment Due
A. Total number of motor vehicle years for the period Jan. 1 - June 30	■	2,705	X \$2.00 = A. ■ \$	5,410.00
SECTION II - SECOND PERIOD (See instructions on back.)		Motor Vehicle Years (whole numbers only)	Assessment Rate	Assessment Due
B. Total number of motor vehicle years for the period July 1 - Dec. 31	■	1,938	X \$2.00 = B. ■ \$	3,876.00
SECTION III - SUMMARY				
1. Total assessment due for the year (Add Items A and B)	1. ■ \$			9,286.00
2. Semi-annual payment made for assessment period Jan. 1 through June 30	2. \$			5,410.00

# Texas Automobile Burglary and Theft Prevention Authority Assessment Semi-Annual Payment Worksheet

(Licensed Companies and Miscellaneous Organizations)

a. Taxpayer number <b>1-13-5010440-9</b>	b. Filing period <b>Year Ending 12-31-2015</b>	c.	d. Due date <b>8-3-2015 AMEND</b>
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e. Taxpayer name and tax report mailing address

**Continental Insurance Company**  
**CNA Plaza**  
**333 S. Wabash Ave. Fl 36S**  
**Chicago, IL 60604**

Taxpayers with no payments due or taxpayers making payments by electronic fund transfers are **NOT** required to file this form.

For information about Insurance Tax, contact the Texas Comptroller's field office in your area or call 1-800-252-1387 or 512-463-4600. Details are also available online at [www.window.state.tx.us](http://www.window.state.tx.us).

NOTE: Insurers may recoup this assessment from policyholders as authorized by 28 TAC, Section 5.205.

**SPECIFIC INFORMATION FOR QUESTIONS REGARDING THE ASSESSMENT -**

All requests for information other than form completion should be referred to the Automobile Burglary and Theft Prevention Authority at 1-888-368-4689 or 512-374-5101, or by writing to:

Automobile Burglary and Theft Prevention Authority  
 c/o Texas Department of Motor Vehicles  
 4000 Jackson Avenue  
 Austin, TX 78731-6007



Electronic reporting and payment options are available 24 hours a day, 7 days a week. Have this form available when you log on.

[www.window.state.tx.us/webfile](http://www.window.state.tx.us/webfile)

ADDITIONAL INSTRUCTIONS ARE ON THE REVERSE SIDE.

<u>CALCULATION</u>	
1. Total number of motor vehicle years for policies effective Jan. 1 - June 30, current year .....	1. <b>3,302</b>
2. Assessment rate .....	2. <b>2.00</b>
3. TOTAL AMOUNT DUE AND PAYABLE (Multiply Item 1 by Item 2) .....	3. <b>6,604.00</b>

↓ **DETACH BELOW AND KEEP THE UPPER PART FOR YOUR RECORDS** ↓

Form 25-107 (Rev.5-12/15)

RETURN ONLY THIS PART WITH YOUR PAYMENT

## Texas Automobile Burglary and Theft Prevention Authority Assessment Semi-Annual Payment

4. TOTAL AMOUNT DUE AND PAYABLE (See Item 3) ..... 4. ■ **6,604.00**

Taxpayer name <b>Continental Insurance Co</b>	e.	f.
--	----	----

■ T Code      ■ Taxpayer number      ■ Period

76020      1-13-5010440

I declare the information in this document and all attachments is true and correct to the best of my knowledge and belief.	
sign here	Authorized agent <i>Ann Marie Powers</i>
Preparer's name (Please print) <b>Ann Marie Powers</b>	
Daytime phone (Area code & number) <b>312-822-1850</b>	Date <b>2/29/2016</b>

Make the amount in Item 4 payable to:  
 STATE COMPTROLLER

Mail to: COMPTROLLER OF PUBLIC ACCOUNTS  
 P.O. Box 149356  
 Austin, TX 78714-9356

You have certain rights under Chapters 552 and 559, Government Code, to review, request and correct information we have on file about you. Contact us at the address or phone number listed on this form.

## Instructions for the Computation of the Automobile Burglary and Theft Prevention Authority Assessment

### WHO MUST FILE -

All licensed property and casualty insurance companies, including an interinsurance or reciprocal exchange, mutual association, Mexican Casualty Company or Lloyd's plan that have written any form of motor vehicle insurance in this state as defined in Article 5.01 (e), Insurance Code, during the first six months of the year are required to compute and pay the assessment.

**Effective Sept. 1, 2011, this assessment increased from \$1 to \$2 per motor vehicle year.**

### WHEN TO FILE -

Payments are due semi-annually:

March 1 for the last six months of the previous year;

Aug. 1 for the first six months of the current year.

### REFUNDS -

An insurer that seeks either a refund of fees or a determination of the sufficiency of their semi-annual payment must notify **The Authority** in writing not later than six months after the date the semi-annual payment was made. This includes the amending of a report that would generate a refund.

### FOR ASSISTANCE WITH FORM COMPLETION -

If you have any questions regarding Insurance Tax, contact the Texas Comptroller's field office in your area or call 1-800-252-1387 or 512-463-4600. Our website address is [www.window.state.tx.us](http://www.window.state.tx.us).

### GENERAL INSTRUCTIONS -

- If any preprinted information is not correct, mark out the item and write in the correct information.

- TYPE OR PRINT.

- Do not write in shaded areas.

### POLICIES SUBJECT TO THE ASSESSMENT -

Every form of insurance on any automobile, or other vehicle hereinafter enumerated and its operating equipment or necessitated by reason of the liability imposed by law for damages arising out of the ownership, operation, maintenance or use in this state of the following:

- any automobile
- tractor
- motorcycle
- traction engine
- motorbicycle
- any self-propelled vehicle
- truck
- truck-tractor
- any vehicle trailer, or semi-trailer pulled or towed by a motor vehicle

The following are **excluded** from the definition of motor vehicle:

- every motor vehicle running only upon fixed rails or tracks
- policies providing mechanical breakdown coverage
- garage liability policies
- nonresident policies
- policies providing only non-ownership or hired auto coverages

### Calculation of Motor Vehicle Years:

Motor vehicle years is defined as the total number of motor vehicles covered under an insurer's policies for the year or portion of the year at the time the policies are issued. The assessment is based upon the percentage of a year covered under the policy, times the number of vehicles covered by that policy, times the number of policies delivered, issued for delivery or renewed during each semiannual period covering the same number of vehicles and the same percent of a year covered under the policy. For purposes of calculating the percent of a year for a policy, two methods may be used:

- (1) A pro rata method with the number of days covered under the policy divided by 365, or
- (2) A monthly basis, with the number of months for the policy divided by 12. Fractions of a month should be rounded up to a full month when using this method.

In the calculation of motor vehicle years, the following items should be noted:

- **Policy cancellations** for any reason have no effect on the assessment amount due for the vehicles covered by such policies. Once a policy is delivered, issued for delivery or renewed during each semi-annual period, the assessment accrues based on the total motor vehicle years at that time. If a policy is written and later cancelled, the ABTPA assessment would be due. A flat cancellation of an insurance policy means that no insurance coverage was provided; therefore, no ABTPA assessment is due.
- **Endorsements adding vehicles** accrue "motor vehicle years" in the year of the endorsement, prorated for the remainder of the policy period as determined in the Calculation of Motor Vehicle Years.
- **Vehicles substituted** on existing policies by endorsement, if substituted concurrently, should not be subject to additional assessments.
- **Policies delivered, issued or renewed** with an effective period that extends into the next period or year will be counted 100% in the period or year of issue.

The sum of all resulting motor vehicle years is then multiplied by \$2. For instance, if an insurance company sells 500 six-month policies, each of which covers four vehicles, and 200 annual policies, each of which covers three vehicles, then the assessment due is calculated as follows:

$$\begin{array}{r} .5 \text{ year} \times 4 \text{ vehicles} \times 500 \text{ policies} = 1,000 \text{ motor vehicle years} \\ 1.0 \text{ year} \times 3 \text{ vehicles} \times 200 \text{ policies} = 600 \text{ motor vehicle years} \\ \hline \end{array}$$

**Total 1,600 motor vehicle years**

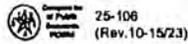
The insurer would thus pay \$2 times 1,600, or \$3,200, for its 700 policies.

### Recouping Assessment Payments:

Insurers may recoup this assessment from policyholders as authorized by Administrative Rule 28 TAC Section 5.205.

Emil Kevin Bragg 4/26/16

16067152450



### Texas Automobile Burglary and Theft Prevention Authority Assessment Report

a. T Code ■ 76100

A report must be filed even if no assessment is due.

c. Taxpayer number ■ 1-13-50104409
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d. Filing period YEAR ENDING 12-31-2015
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f. Due date 03-01-2016
---------------------------

g. Taxpayer name and tax report mailing address (Make any necessary name or address changes below.)	
THE CONTINENTAL INSURANCE CO 333 S WABASH AVE SERVICES OPERATIONS 20 S ← Add CHICAGO IL 60604-4107	2H92  2F CACU 460

h. IMPORTANT  
Blacken this box if your mailing address has changed. Show changes beside the preprinted information. → 1. ■

#### Instructions for Computing the Automobile Burglary and Theft Prevention Authority Assessment

Vernon's Civil Statutes, Title 70, Chapter 9, Article 4413(37), Section 10, requires each licensed insurer that issues any form of motor vehicle insurance to pay an assessment to the Automobile Burglary and Theft Prevention Authority (ABTPA). The Comptroller's office collects the assessment on behalf of the Automobile Burglary and Theft Prevention Authority.

#### WHO MUST FILE

All licensed property and casualty insurance companies, including interinsurance or reciprocal exchanges, mutual companies, mutual associations, Mexican Casualty Companies, Lloyd's plans or risk retention groups writing any form of motor vehicle insurance in this state as defined in Article 5.01(e), Insurance Code, are required to compute and pay the assessment.

(Instructions continued on back.)

SECTION I - FIRST PERIOD (See instructions on back.)		Motor Vehicle Years (whole numbers only)	Assessment Rate	Assessment Due
A. Total number of motor vehicle years for the period Jan. 1 - June 30	■	3,997	X \$2.00 = A. ■	\$ 7,994.00
SECTION II - SECOND PERIOD (See instructions on back.)		Motor Vehicle Years (whole numbers only)	Assessment Rate	Assessment Due
B. Total number of motor vehicle years for the period July 1 - Dec. 31	■	2,955	X \$2.00 = B. ■	\$ 5,910.00
SECTION III - SUMMARY				
1. Total assessment due for the year (Add Items A and B)	1. ■		\$	13,904.00
2. Semi-annual payment made for assessment period Jan. 1 through June 30	2. ■		\$	7,994.00



## Texas Automobile Burglary & Theft Prevention Authority Assessment Fees Refund Worksheet

Company Name: British American Insurance Company

Address: 3535 Travis Street, Suite 300

City & State: Dallas, TX Zip: 75204

Date Requesting Refund: 4/11/2016

Insurance Period(s) covered 7/1/2015-12/31/2015

Amount of Refund requested: \$70.00

Original Payment verified by CMP-Brogan

Signed Amended Filing Dated 4/11/2016

Original Filing Received 2/23/2016

In compliance with ABTPA rule, Title 43 Administrative Texas Code §57.51, the authority will utilize the information submitted below to assist in making determination and recommendation for refunding assessment.

Summary Information for Issued Policies		Original Amount Paid	Amended Amount Due	Refund Requested
Term Limit	Actual Number of Vehicle Years Written			
1 Year	1510	3090.00	3020.00	70.00
6 Months				
30 Day				
<b>Total Amount of Assessment</b>		<b>3090.00</b>	<b>3020.00</b>	<b>70.00</b>

Provided written summary information for the submission request of funds being refunded. Include time frame for submission of original request, amount of submission. PROVIDED, ATTACHED

	Approve	
ABTPA Staff Auditor Review	5/10/2016	
ABTPA Director Recommendation	5/11/16	
ABTPA Board Resolution Date		
Date Forwarded to CMP		



Comptroller of Public Accounts Form 25-106 (Rev. 10-15/23)

RT543459  
EFT PAYOR

b.



# Texas Automobile Burglary and Theft Prevention Authority Assessment Report

A report must be filed even if no assessment is due.

a. T Code **7600**

Taxpayer number  
**1-75-1509104-3**

d. Filing period  
**YEAR ENDING 12-31-2015**

e. **15**

f. Due date  
**03-01-2016**

g. Taxpayer name and tax report mailing address (Make any necessary name or address changes below.)

**BRITISH AMERICAN INSURANCE COMPANY**  
**PO BOX 1590**  
**DALLAS TX 75221-1590**  
**2H53**

h. IMPORTANT  
Blacken this box if your mailing address has changed: Show changes beside the preprinted information.

## Instructions for Computing the Automobile Burglary and Theft Prevention Authority Assessment

Vernon's Civil Statutes, Title 70, Chapter 9, Article 4413(37), Section 10, requires each licensed insurer that issues any form of motor vehicle insurance to pay an assessment to the Automobile Burglary and Theft Prevention Authority (ABTPA). The Comptroller's office collects the assessment on behalf of the Automobile Burglary and Theft Prevention Authority.

### WHO MUST FILE

All licensed property and casualty insurance companies, including interinsurance or reciprocal exchanges, mutual companies, mutual associations, Mexican Casualty Companies, Lloyd's plans or risk retention groups writing any form of motor vehicle insurance in this state as defined in Article 5.01 (e), Insurance Code, are required to compute and pay the assessment.

*Amended*

(Instructions continued on back.)

SECTION I - FIRST PERIOD (See instructions on back.)	Motor Vehicle Years (whole numbers only)	Assessment Rate	Assessment Due
A. Total number of motor vehicle years for the period Jan. 1 - June 30	<b>35</b>	X \$2.00 = A. \$	<b>70.00</b>
SECTION II - SECOND PERIOD (See instructions on back.)	Motor Vehicle Years (whole numbers only)	Assessment Rate	Assessment Due
B. Total number of motor vehicle years for the period July 1 - Dec. 31	<b>CG 65105</b>	X \$2.00 = B. \$	<b>3,020.00</b> <sup>ck</sup>
SECTION III - SUMMARY			
1. Total assessment due for the year (Add Items A and B)		1. \$	<b>3,090.00</b>
2. Semi-annual payment made for assessment period Jan. 1 through June 30		2. \$	<b>70.00</b>
3. TOTAL AMOUNT DUE AND PAYABLE (Item 1 minus Item 2)		3. \$	<b>3,020.00</b>

Taxpayer name **BRITISH AMERICAN INSURANCE COMPANY** EFT PAYOR

T Code **76020** Taxpayer number **17515091043** Period **15**

Make the amount in Item 3 payable to STATE COMPTROLLER  
Mail to: COMPTROLLER OF PUBLIC ACCOUNTS  
P.O. Box 149356  
Austin, TX 78714-9356

I declare the information in this document and all attachments is true and correct to the best of my knowledge and belief.  
Authorized agent sign here **Caroline Grenillion**  
Preparer's name (Type or print.) **Caroline Grenillion**  
Daytime phone (Area code & number) **214-443-5613** Date **2/23/16**

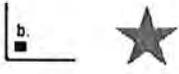
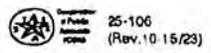
You have certain rights under Chapters 552 and 559, Government Code, to review, request and correct information we have on file about you. Contact us at the address or phone number listed on this form.

*Amended 4/11/16 Caroline Grenillion*  
Page 60 of 86  
T.T.T. A

Reverbroses Will Price Email  
4/26/2016

16067152575

RT543459  
EFT PAYOR



**Texas Automobile Burglary and Theft  
Prevention Authority Assessment Report**

A report must be filed even if no assessment is due.

a. T Code ■ 76100

c. Taxpayer number ■ 1-75-1509104-3

d. Filing period YEAR ENDING 12-31-2015

e. ■ 15

f. Due date 03-01-2016

g. Taxpayer name and tax report mailing address (Make any necessary name or address changes below.)

BRITISH AMERICAN INSURANCE COMPANY  
PO BOX 1590  
DALLAS TX 75221-1590

2H53  
2F  
MGON  
453

h. IMPORTANT

Blacken this box if your mailing address has changed. Show changes beside the preprinted information. → 1.

02-23-16

**Instructions for Computing the Automobile Burglary  
and Theft Prevention Authority Assessment**

Vernon's Civil Statutes, Title 70, Chapter 9, Article 4413(37), Section 10, requires each licensed insurer that issues any form of motor vehicle insurance to pay an assessment to the Automobile Burglary and Theft Prevention Authority (ABTPA). The Comptroller's office collects the assessment on behalf of the Automobile Burglary and Theft Prevention Authority.

**WHO MUST FILE**

All licensed property and casualty insurance companies, including interinsurance or reciprocal exchanges, mutual companies, mutual associations, Mexican Casualty Companies, Lloyd's plans or risk retention groups writing any form of motor vehicle insurance in this state as defined in Article 5.01(e), Insurance Code, are required to compute and pay the assessment.

(Instructions continued on back.)

SECTION I - FIRST PERIOD (See instructions on back.)	Motor Vehicle Years (whole numbers only)	Assessment Rate	Assessment Due
A. Total number of motor vehicle years for the period Jan. 1 - June 30	35	X \$2.00 = A. ■ \$	70.00
SECTION II - SECOND PERIOD (See instructions on back.)	Motor Vehicle Years (whole numbers only)	Assessment Rate	Assessment Due
B. Total number of motor vehicle years for the period July 1 - Dec. 31	6545	X \$2.00 = B. ■ \$	3,090.00
SECTION III - SUMMARY			
1. Total assessment due for the year (Add Items A and B)		1. ■ \$	3,090.00
2. Semi-annual payment made for assessment period Jan. 1 through June 30		2. \$	70.00
3. TOTAL AMOUNT DUE AND PAYABLE (Item 1 minus Item 2)		3. ■	3,020.00

Taxpayer name  
BRITISH AMERICAN INSURANCE COMPANY

EFT PAYOR

■ T Code ■ Taxpayer number ■ Period

76020 17515091043 15 0

I declare the information in this document and all attachments is true and correct to the best of my knowledge and belief.

sign here Authorized agent  
Caroline Gremillion

Preparer's name (Type or print)  
Caroline Gremillion

Daytime phone (Area code & number) 214-443-5613 Date 2/23/16

Make the amount in Item 3 payable to STATE COMPTROLLER

Mail to COMPTROLLER OF PUBLIC ACCOUNTS  
P.O. Box 149356  
Austin, TX 78714-9356

You have certain rights under Chapters 552 and 559, Government Code, to review, request and correct information we have on file about you. Contact us at the address or phone number listed on this form.

111 A

# British American Insurance Company

P.O. BOX 1590 (75221) / 3535 TRAVIS STREET, SUITE 300 / DALLAS, TEXAS 75204 / (214) 559-4887 / 1-800-964-4242

April 11, 2016

Automobile Burglary and Theft Prevention Authority  
c/o Texas Department of Motor Vehicles  
4000 Jackson Avenue  
Austin, TX 78731-6007

RE: Taxpayer Number #1-75-1509104-3  
British American Insurance Company

To Whom It may Concern:

Please find enclosed my revised Texas Automobile Burglary and Theft Prevention Authority Assessment Report for year ending 12/31/15. I inadvertently added my vehicles from 1/1/15 thru 6/30/15 twice. The number of vehicles from 7/1/15 thru 12/31/15 should have been 1,510.

I am requesting a refund of \$70.00 that I over paid on 3/30/16.

Thank you,



Caroline Gremillion  
British American Insurance Company  
214-443-5613





### **Board Agenda Item**

**Section 3.** Briefings and Action Items **Part C.** Delegate authority to ABTPA Director to notify insurance companies that have not paid auto theft fee

# Automobile Burglary and Theft Prevention Authority

May 18, 2016

## Delegate Notice of Non-payment to ABTPA Director

### Current Statute, Texas Revised Civil Statutes, Art. 4413(37). Automobile Burglary and Theft Prevention Authority

Sec. 10. FEE. (a) In this section:

- (1) "Insurer" means any insurance company writing any form of motor vehicle insurance in this state, including an interinsurance or reciprocal exchange, mutual company, mutual association, or Lloyd's plan.
- (2) "Motor vehicle years of insurance" means the total number of years or portions of years during which a motor vehicle is covered by insurance.
- (b) An insurer shall pay to the authority a fee equal to \$2 multiplied by the total number of motor vehicle years of insurance for insurance policies delivered, issued for delivery, or renewed by the insurer. The fee shall be paid not later than:
  - (1) March 1 of each year for a policy issued, delivered, or renewed from July 1 through December 31 of the previous calendar year; and
  - (2) August 1 of each year for a policy issued, delivered, or renewed from January 1 through June 30 of that year.
- (c) The fee imposed by this section is in addition to any other fee or tax imposed by law on an insurer.
- (d) The authority shall notify the State Board of Insurance of any insurer that fails to pay the fee required by this section, and the board may for that reason revoke the insurer's certificate of authority.
- (e) Fifty percent of each fee collected under Subsection (b) may be appropriated only to the authority for the purposes of this article.

### Excerpt From Comptroller of Public Accounts (CPA) and TxDMV Contract Executed 1/4/2016

- ...4. *The CPA shall enter report data and payment information into a database, identifying those companies failing to either file a form and/or pay the assessment.*
5. *The CPA shall identify and report to the TxDMV the Texas licensed property and casualty insurers that fail to file the fee assessment form or render payment. The CPA will issue letters of non-compliance to the insurers, approximately 30 days after the filing due date. Upon the mailing of this letter, the CPA shall refer these cases to the TxDMV.*
6. *The CPA will send a billing notice to the Texas licensed property and casualty insurers writing policies covering motor vehicles identified as filing the fee assessment form but failing to pay the correct assessment amount. Upon mailing of this notice, the CPA will refer these cases to the TxDMV. Notwithstanding the foregoing and paragraph 5, above, CPA has no duty to refer a case of non-compliance to the TxDMV Office of General Counsel at any time during the term of this Contract.*
7. *The CPA shall deliver filing and payment data to the TxDMV. At no time will CPA be responsible for the collection and enforcement of the fee assessments. If CPA personnel are required to testify in any proceeding regarding the administration and collection of fees, the TxDMV shall pay reasonable expert witness fees to the CPA....*

**Staff Recommendation – Grant the ABTPA Director authority under the framework provided in TRCS 4413(37) §10 and the Interagency Contract between TxDMV and CPA to identify companies that have not paid the Fee and notify companies to request payment.**



### **Board Agenda Item**

**Section 3.** Briefings and Action Items **Part D.** Consider authorization for ABTPA Director to issue a Request for Offers to purchase a grant payment, reporting and tracking system

# Automobile Burglary and Theft Prevention Authority

May 18, 2016

## Request for Offers

### Grant Payment, Reporting and Tracking System

I. Name of Organization

**Automobile Burglary and Theft Prevention Authority**

II. Purpose

The objective of this Request for Offer is to secure a grant management web application and deliverable based services for the Texas Department of Motor Vehicles (TxDMV), Automobile Burglary and Theft Prevention Authority's (ABTPA). These services will include grant submission, grant scoring, progress and expenditure report submission, payment tracking, and summary and detailed report generation modules.

III. Background

TxDmv, ABTPA needs a management system to compliment the business model.

IV. Scope of Work

The work includes procuring a system to manage grant process. The system must be tested, hosted and deployed in an existing web-based portal with little to no customization providing most items identified in support of TxDMV, ABTPA processes. The scope of this project also includes the necessary training and support required for TxDMV, ABTPA.

The deliverables are as follows:

1. Web Based Portal
2. Basic Application and Goals/Strategies/Activities
3. Application Submittal Signature Box
4. Application Scoring and Comment
5. Application Negotiation and Modification
6. Grant Approval and Acceptance
7. Grant Modification/Adjustments Requests Submission and Approval
8. Document Upload Capabilities
9. Create Reports from Grantees
10. Creation of ABTPA Staff and Board Reports Section
11. Expenditure Report
12. Creation of Program Income and Other Revenue/Expense Tracker
13. Compliance Section
14. Creation of "Grant Close Out" Section
15. Creation of grantee specific "Inventory Report" and "Equipment Disposition" Requests
16. Call log notes feature
17. Public Access Website Feature
18. Training
19. Administrative Manual
20. Maintenance and evergreening
21. On-going Maintenance and support, software, mainframe (includes help desk for grantees and staff)
22. Cost estimate for cloud based hosting services



**Board Agenda Item**

**Section 3. Briefings and Action Items Part E. Review results of Strategic Plan Workgroup**

# Automobile Burglary and Theft Prevention Authority

May 18, 2016

Strategic Planning Workshop Summary

State Capitol

Wednesday, April 13, 2016

The Automobile Burglary and Theft Prevention Authority (ABTPA) Division of TxDMV worked with the ABTPA Board to host a Strategic Planning Workshop (SPW) at the Texas Capitol on Wednesday, April 13, 2016.

Representatives from the ABTPA Board, TXDMV, legislative offices, local government stakeholders, Sheriffs' and Police Chiefs associations, grantee program directors, adult and juvenile corrections, other state agency stakeholders, National Insurance Crime Bureau, insurance company representatives, and automotive technology industry stakeholders attended. The information collected from these stakeholders and subject-matter experts is used in the ABTPA planning process and is used to guide the priorities and goals that ABTPA will set forth in its strategic plan. The SPW will also be used to inform the ABTPA portion of the TxDMV FY 2018-19 legislative appropriations request.

Breakdown of attendees:

<b>Group</b>	<b># attending</b>
Court Related Program (Including juvenile)	3
Government Associations and other trade groups	10
Law Enforcement (including grantee representatives)	15
Legislative staff	2
Insurance	9
State Agency Representatives (DPS, TDLR, TxDMV)	19
Total	58

We had various presenters to start off the workshop before opening up a discussion regarding the statutory topics. Chief Carlos Garcia, ABTPA Board Chair, opened up the meeting and Bryan Wilson, ABTPA Director and ABTPA staff gave an overview of the workshop and the function of the ABTPA. Other presenters included Earl Adams from the DPS who covered the Texas Crime Report and how the results are compiled. Lt. Tommy Hansen discussed theft and burglary beyond the Uniform Crime Report and Fred Lohmann talked about vehicle recovery. Bill Harbeson, TxDMV Enforcement Director presented on the Motor Vehicle Salvage Industry.

The SPW discussed each of the five statutory topic found in the ABTPA law:

1. Financial support to law enforcement agencies for economic automobile theft and burglary enforcement teams.
2. Financial support to local prosecutors, judicial agencies, and neighborhood, community, business, and nonprofit organizations to reduce the incidence of automobile theft and burglary.
3. Educational programs designed to inform automobile owners of methods to prevent automobile burglary or theft.
4. Provide equipment, for experimental purposes, to assist automobile owners in preventing automobile burglary or theft and
5. A uniform program to prevent stolen motor vehicles from entering Mexico.

An outline of the recommendations was prepared.

# **Automobile Burglary and Theft Prevention Authority (ABTPA) Strategic Planning Workgroup Agenda**

**10:00 AM, Texas Capitol Extension Auditorium**

- 1) Introduction – Chief Carlos Garcia
  - a) Welcome attendees
  - b) Board Members
- 2) FY16 Strategic Planning Process – Bryan Wilson
  - a) Purpose of Workgroup
  - b) Outflow of meeting information
    - i) ABTPA Board
    - ii) Legislative Processes
    - iii) Plan of Operation
- 3) Background and Overview of ABTPA – Bryan Wilson and Staff
  - a) Law Enforcement Organization Funding
  - b) Single Jurisdiction and Regional Task Force Motor Vehicle Crime Units
  - c) Data, Grant Activity and Progress Reports - ABTPA Staff
  - d) Statutory Measures Increases in Recovery Rates, Clearance Rates and Arrests
  - e) Education and Crime Prevention
- 4) Uniform Crime Reporting program and DPS's involvement – Thomas Earl Adams (Manager – Uniform Crime Reporting at DPS)
  - a) UCR Processes for published statistics
  - b) Details of MV specific data collections within UCR (MVT, Larceny from MV, and Larceny from MV Parts, Values, and Recoveries)
  - c) National methodologies for UCR (SRS and NIBRS) data collection
  - d) The state's move to all-NIBRS reporting by 2019
  - e) Q&A
- 5) Motor Vehicle Crimes - Theft and Burglary BEYOND the UCR – Tommy Hanson
- 6) Vehicle Recovery – Fred Lohmann
- 7) Primer on the Motor Vehicle Salvage Industry – Bill Harbeson
  - a) Motor Vehicle Salvage Dealers
  - b) Motor Vehicle Parts Dealers
  - c) Metal Recyclers
- 8) Motor Vehicle Technology – Dan Price
- 9) Structure of sessions and meeting

### **Break 11:15 – 11:25 AM**

**11:25 AM - Session 1** – Discuss and evaluate elements of programs that provide financial support to law enforcement agencies for economic automobile theft and burglary enforcement teams.

### **Lunch on your own – 12:30 to 1:30 PM**

**1:30 PM Session 2** – Discuss and evaluate elements of programs that provide financial support to local prosecutors, judicial agencies, and neighborhood, community, business, and nonprofit organizations to reduce the incidence of motor vehicle theft and burglary.

**1:50 Session 3** – Discuss and evaluate elements and existing educational programs designed to inform motor vehicle owners of methods to prevent motor vehicle burglary or theft.

**2:10 Session 4** – Discuss and evaluate elements of programs to provide equipment, for experimental purposes, to assist motor vehicle owners in preventing motor vehicle burglary or theft.

**2:30 Session 5** – Discuss and prioritize elements and programs to establish a uniform program to prevent stolen motor vehicles from entering Mexico.

### **Wrap-up and Summary**

### **Dismissal**

# Automobile Burglary and Theft Prevention Authority

May 18, 2016

## Strategic Planning Results Outline

### General

- Request that all or at least more of the dedicated auto theft fee revenues be appropriated to combat the \$1 billion in motor vehicle theft and burglary losses reported to DPS.
- Promote the use of state funds at the local level to combat the statewide problem and reduce the effect of losses on Texas business and citizens.
- Expand program coverage (officers and area) to have more significant impact against motor vehicle crime, improve response to victims, and better serve citizens.
- Consider amending ABTPA statutes to allow funding of efforts to combat other common motor vehicle related crimes adversely impacting victims (i.e.... insurance fraud, cargo theft, heavy equipment theft, utility vehicle theft, rental car theft, Vehicle Identification Number (VIN) switching and cloning, etc...) and motor vehicle crimes that adversely impact state revenues (title and registration fraud).
- Provide for better data collection within ABTPA programs to demonstrate ABTPA impact and outcomes.
- Conduct research to understand the broader implications of auto theft and determine the frequency of the use of stolen motor vehicles in other crimes such as human trafficking and drug distribution and use by organized crime.

### Topic Discussion 1

---

**Discuss and evaluate elements of programs that provide financial support to law enforcement agencies for economic motor vehicle theft and burglary enforcement teams.**

---

#### **Support indicated combined from all sources**

Fill in the law enforcement coverage gap (area and personnel) left by past structural and organizational changes (increase “boots on the ground”).

Provide additional/dedicated funds for technology (databases, tracking, reporting systems, anti-hacking research, surveillance and interception, etc...).

Improve record keeping processes for vehicle disposal (i.e....require a receipt for NMVITIS w VTR203 Form).

Provide systematic inspections of final motor vehicle disposal sites (grinding, crushing, parts, and other related facilities).

Provide specialized training to improve collaboration between and collection of intelligence and data from auto theft units.

Provide for increased availability of VIN inspections and improve the VIN inspection process.

Provide enhanced support and shared information and resources for coordination with TDLR, TxDMV, and DPS.

Expand multi-jurisdiction programs.

Provide full-time specialized civilian support and MV crime analysts for all regions / programs

## Topic Discussion 2

---

**Discuss and evaluate elements of programs that provide financial support to local prosecutors, judicial agencies, and neighborhood, community, business, and nonprofit organizations to reduce the incidence of motor vehicle theft and burglary.**

---

**Support indicated combined from all sources**

Provide services and education (cognitive training, reintegration, etc....) to help prevent convicted motor vehicle theft and burglary offenders from reoffending.

Provide funding for specialized prosecutors to cover all programs or regions.

Provide motor vehicle crime specific training for prosecutors.

Develop education programs with insurance cost reduction in mind.

Research the utility of RFID plate technology and/or motor vehicle alert technology in reducing the incidence of motor vehicle crimes.

Develop motor vehicle crime education and awareness programs for neighborhood associations and HOAs.

---

## Topic Discussion 3

---

**Discuss and evaluate elements and existing educational programs designed to inform motor vehicle owners of methods to prevent motor vehicle burglary or theft.**

---

**Support indicated combined from all sources**

Conduct education campaigns based solely on research and performance.

Provide improved coordination of education program efforts between insurance, law enforcement and the public.

Conduct detailed case analysis of high crime areas to determine cause of thefts and burglaries.

Provide for better (imaginative) and consistent messaging.

---

## Topic Discussion 4

---

**Discuss and evaluate elements of programs to provide equipment, for experimental purposes, to assist motor vehicle owners in preventing motor vehicle burglary or theft.**

---

**Support indicated combined from all sources**

Develop technology to connect Onboard Board Diagnostic readings at inspection stations to law enforcement stolen lists.

Expand the availability to the public of VIN etching and marking car components.

Purchase and distribute new technology such as ignition systems, tracking devices drone surveillance.

Pilot projects to purchase and distribute tracking apps and devices for personal items such as cell phones, purses and computers to be used in tandem with law enforcement and insurance companies to reduce burglary of motor vehicles.

---

## Topic Discussion 5

---

**Discuss and prioritize elements and programs to establish a uniform program to prevent stolen motor vehicles from entering Mexico.**

---

**Support indicated combined from all sources**

Consider supporting or hosting voluntary self-registration RFID technology to track vehicles with option to notify law enforcement if vehicle is operated outside of set parameters.

Expand dialog/conference/training with law enforcement agencies along border to improve effort.

Develop voluntary system for registration that requires state title prior to vehicle exit to Mexico.

Examine potential for local voluntary registration programs.

# Automobile Burglary and Theft Prevention Authority

May 18, 2016

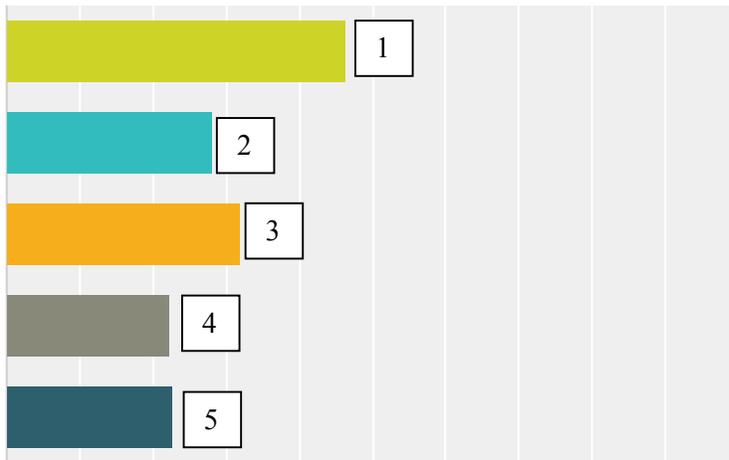
## Grantee Input Summary to Strategic Planning Outline

27 Grantee Responses

24 Grantees Identified

Over 50% Response Rate	5 Central
11 Single	5 East
13 Multi	5 North
	7 South
	2 West

### Result 1 - Ranked Financial Support to Law Enforcement most important and Education second.



1. Financial support to law enforcement agencies for economic motor vehicle theft and burglary enforcement teams.
2. Financial support to local prosecutors, judicial agencies, and neighborhood, community, business, and nonprofit organizations to reduce the incidence of motor vehicle theft and burglary
3. Educational programs designed to inform motor vehicle owners of methods to prevent motor vehicle burglary or theft.
4. Provide equipment, for experimental purposes, to assist motor vehicle owners in preventing motor vehicle burglary or theft.
5. A uniform program to prevent stolen motor vehicles from entering Mexico.

**Result 2 – Increase personnel and increase coverage.** Over 65% prioritized increasing the number of new law enforcement personnel in existing programs **and** increasing the coverage area with new law enforcement personnel and programs

**Result 3 - Expand multi-jurisdiction programs and single-jurisdiction programs.** Over 66% believe both types of programs need to be expanded.

**Result 4 – Grantees support more officers and equipment.**

**Result 5 - Grantees support adding prosecutors and prosecutor training**



April 28, 2016

Bryan E. Wilson  
ABTPA Director  
4000 Jackson Avenue  
Austin, Texas 78731

Subject: Automobile Burglary and Theft Prevention Authority (ATPA) Strategic Planning  
Workshop (SPW)

Dear Mr. Wilson and Members of the ABTPA Board:

The NICB is a national, not-for-profit organization supported by more than 1,100 property and casualty insurance companies, including many who write business in Texas. Working with our member companies and law enforcement, we investigate organized criminal conspiracies dealing with insurance fraud and vehicle theft.

Because of our strong interest in insurance fraud and vehicle theft issues, we want to express our gratitude for allowing NICB to participate in the strategic planning workshop and reiterate our support for the Texas ABTPA. It is widely recognized that the ABTPA has been successful in reducing vehicle theft and burglary crime in the state of Texas while being fiscally responsible.

After reviewing the strategic planning results outline we wanted to make sure the record reflected the frustration many attendees expressed about the lack of adequate funding and inequitable distribution of the funds awarded to the program grantees.

The majority of the comments made during the afternoon centered on the collection of \$44.5 million per auto insurance policy while the ABTPA only receives \$14.9 million. This is far less than the 50% that may be appropriated to support the grantees and other programs addressed in your outline. Law Enforcement and insurance representatives both expressed dismay and frustration with the current level of funding and the mischaracterization to Texas auto insurance consumers that \$44.5 million collected is dedicated to fighting and preventing vehicle theft.

I don't believe we can discuss funding of new technology, data collection, educational and community outreach programs with the ABTPA Board and prepare for next year's legislative session without first addressing the current funding concerns expressed during the workshop.

Thank you for allowing NICB to participate in the strategic planning workshop and we look forward to continuing our relationship with the Texas ABTPA and its grantees.

Sincerely,

A handwritten signature in black ink that reads "Alan Haskins". The signature is written in a cursive, flowing style.

Alan Haskins  
Director, Government Affairs



**Board Agenda Item**  
**Section 3.** Briefings and Action Items **Part F.** Consider and Adopt  
Legislative Appropriation Request



DRAFT 2018-19 LAR Exceptional Item Request Schedule

<b>Division:</b> Automobile Burglary and Theft Prevention Authority		<b>Division Director:</b> Bryan Wilson	
<b>Item Name:</b> Grants for auto burglary and theft reduction		<b>Item Priority:</b> 1	
<b>Strategy:</b> B.2.1		Grants for enhanced law enforcement and hardened communities	
<b>Code</b>	<b>Total Exceptional Item Request</b>	<b>Requested</b>	
		<b>2018</b>	<b>2019</b>
<b>Impact on Outcome Measures:</b>			
	Reduce ABTPA statute defined theft rate	10.00%	25.00%
<b>Impact on Output Measures:</b>			
	Increase arrests of motor vehicle burglary and theft offenders	1800	2200
<b>Impact on Efficiency Measures:</b>			
<b>Impact on Explanatory/Input Measures:</b>			
<b>Objects of Expense:</b>			
1001	Salaries		
1002	Other Personnel Costs		
2001	Professional Fees & Services		
2002	Fuels and Lubricants		
2003	Consumable Supplies		
2004	Utilities		
2005	Travel		
2006	Rent - Building		
2007	Rent - Machine and Other		
2009	Other Operating Expense		
4000	Grants	\$ 12,655,912	\$ 12,655,912
5000	Capital Expenditures		
<b>Total, Objects of Expense</b>		<b>\$ 12,655,912</b>	<b>\$ 12,655,912</b>
<b>Method of Financing:</b>			
001	General Revenue	\$ 12,655,912	\$ 12,655,912
010	TxDMV Fund		
8082	Federal Reimbursements		
<b>Total, Method of Finance</b>		<b>\$ 12,655,912</b>	<b>\$ 12,655,912</b>
<b>Number of Full-time Equivalent Positions (FTE):</b>			
<b>Detail for Capital Appropriation Items: (included above)</b>			
5001	Acquisition of Land and Other Real Property		
5002	Construction of Buildings and Facilities		
5003	Repairs or Rehabilitation		
5005	Acquisition of Information Resources Technologies		
5006	Transportation Items		
5007	Acquisition of Capital Equipment and Items		
7000	Data Center Consolidation Services		
<b>Total, Capital Appropriation Items</b>		<b>\$ -</b>	<b>\$ -</b>
<b>Detail on Object of Expenses and FTEs: (Included above)</b>			
<b>Subtotal, Detail on Object of Expenses and FTEs</b>		<b>\$ -</b>	<b>\$ -</b>
<b>Detail for Capital Appropriation Items: (included above)</b>			

**Description/Justification (2000 character limit) -**

The ABTPA will use the additional funds to increase the tactical size and strength of regional law enforcement programs and to harden typical targets against motor vehicle crime. More officers will be added to existing programs and increase law enforcement coverage will be expanded to high crime areas not currently served. The plan calls for adding additional staff for crime analysis and conducting vehicle identification number (VIN) inspections. Currently more than 100 counties do not have reasonable access to trained law enforcement personnel who can conduct VIN inspections. The new crime analysts will use data analysis and other methods to support interdiction of criminals and to interrupt criminal economic enterprises.

A portion of the funds will be used to harden typical targets of vehicle crimes by providing education on how to avoid becoming a victim. ABTPA will target specific high crime communities and neighborhoods, using emerging technologies like car data port

**External/Internal Factors (2000 character limit)**

The automotive industry is rapidly changing. Criminals are using new technology to burglarize and steal cars. They are often working in more sophisticated networks for both motor vehicle burglary and theft. The addition of increased presence, sophisticated crime analysis and improved technological resources will reduce motor vehicle related crime and increase arrest and cleared cases.



**Board Agenda Item**  
**Section 3. Briefings and Action Items Part G. FY 2017 Grant Awards**  
**from FY 2016 Grant Applications**

Automobile Burglary and Theft Prevention Authority  
May 18, 2016

Obligation of FY16 Funds

The FY16 Budget report shows \$822,439 that is not locked into the current year. ABTPA staff are closely monitoring the grantee expense amounts.

**Staff Recommendation:**

Obligate up to \$800,000 of Available FY2016 Funds for FY2017 Grants.



## Automobile Burglary & Theft Prevention Authority FY 2017 Grant Consideration

Grantee	FY16 Award Amount	FY16 Match	Proposed FY17 Award Amount	Minimum FY17 Match Required	FY17 Calculated Award	Staff Recommended Award*	FY17 Grantee Proposed Match	Difference Between Minimum and Proposed
City of Austin	\$435,569	\$201,600	\$430,685	\$199,339	\$430,685	\$430,685	\$199,340	
City of Beaumont	\$528,714	\$284,326	\$528,714	\$284,326	\$472,374	\$528,714	\$254,028	\$30,298
City of Brownsville	\$1,270,690	\$931,267	\$1,188,078	\$870,722	\$1,128,610	\$1,142,239	\$827,139	\$13,629
Burnet County	\$283,042	\$119,070	\$283,042	\$119,070	\$283,042	\$283,042	\$119,070	
City of Corpus Christi	\$527,853	\$655,012	\$410,973	\$509,976	\$410,973	\$410,973	\$661,397	
City of Dallas	\$555,204	\$111,041	\$555,204	\$111,041	\$555,204	\$555,204	\$111,041	
Dallas County	\$840,697	\$301,836	\$840,697	\$301,836	\$840,697	\$840,697	\$364,185	
City of Eagle Pass	\$192,823	\$71,172	\$192,823	\$71,172	\$192,823	\$192,823	\$71,172	
City of El Paso	\$937,955	\$398,000	\$937,955	\$398,000	\$937,955	\$937,955	\$398,000	
Harris County	\$1,296,032	\$2,107,675	\$1,272,403	\$2,069,248	\$1,272,403	\$1,272,403	\$2,292,923	
City of Houston	\$770,949	\$888,037	\$770,949	\$888,037	\$770,949	\$770,949	\$1,201,466	
City of Laredo	\$637,768	\$341,959	\$637,768	\$341,959	\$637,768	\$637,768	\$341,959	
Lubbock County	\$407,323	\$229,378	\$404,523	\$227,801	\$404,523	\$404,523	\$227,909	
City of Mansfield	\$394,341	\$196,237	\$394,341	\$196,237	\$394,341	\$394,341	\$196,237	
Montgomery County	\$389,892	\$638,584	\$389,892	\$638,584	\$389,892	\$389,892	\$638,584	
City of Paris	\$106,709	\$40,295	\$106,709	\$40,295	\$106,709	\$106,709	\$40,295	
City of Pasadena	\$160,643	\$802,124	\$82,998	\$414,426	\$82,998	\$82,998	\$782,124	
Potter County	\$667,073	\$244,705	\$361,705	\$132,686	\$361,705	\$361,705	\$208,454	
City of San Antonio	\$865,211	\$506,091	\$865,211	\$506,091	\$865,211	\$865,211	\$555,002	
Smith County	\$332,792	\$174,567	\$332,792	\$174,567	\$332,792	\$332,792	\$174,569	
Tarrant County	\$1,145,530	\$476,834	\$1,145,530	\$476,834	\$1,145,530	\$1,145,530	\$476,834	
Travis County	\$642,776	\$478,914	\$642,776	\$478,914	\$642,776	\$642,776	\$478,914	
City of Victoria	\$154,719	\$30,972	\$154,719	\$30,972	\$154,719	\$154,719	\$30,972	

Galveston County	\$487,902	\$242,748	\$478,097	\$237,870	\$478,097	\$478,097	\$237,870	
<b>Total</b>	<b>\$14,032,207</b>	<b>\$10,472,444</b>	<b>\$13,408,584</b>	<b>\$9,720,004</b>	<b>\$13,292,776</b>	<b>\$13,362,745</b>	<b>\$10,889,484</b>	<b>\$43,927</b>

\* Special Consideration for Beaumont and Brownsville

Automobile Burglary and Theft Prevention Authority  
May 18, 2016

**Beaumont FY17 Award Extension Response**

**Via Email:**

**From:** Chris Schuldt [mailto:gcschuldt@gmail.com]

**Sent:** Wednesday, May 11, 2016 8:37 PM

**To:** Wilson, Bryan <Bryan.Wilson@txdmv.gov>; Zz - Resource - GrantsABTPA <GrantsABTPA@txdmv.gov>

**Subject:** Re: Beaumont FY17 Award Extension

May 11, 2016

Mr. Bryan Wilson  
ABTPA Director  
4000, Jackson Avenue  
Austin, Texas 78731

Mr. Wilson,

In response to your recent email regarding the FY2017 Award Schedule for the May 18 meeting of the A.B.T.P.A Board of Directors, it is not my expectation that the grant award to the City of Beaumont be reduced from the \$528,714 to \$472,374. I would like the board to consider reducing the match funding provided by the City of Beaumont for 2017 due to the circumstance that the level of match funding for 2016 was skewed by the inclusion of match funding provided for the purchase of a vehicle. The roughly \$33,000 used to purchase that vehicle came solely from program income which is not available this year. The inclusion of that vehicle purchase in the 2016 grant was intended simply to streamline the process, negating the need to request a grant adjustment later in the year. The added matching funds were not needed to surpass the match requirement. Further, the 2016 award was significantly reduced from 2015 despite increases in salaries and expenses. Given that salaries and expenses have again increased, any further reduction in funding will likely lead to a reduction in staff. Any such reduction would severely inhibit the Task Force's ability to provide the high level of service needed to effectively address auto related crime within our project area. Therefore, I respectfully request that the board extend the grant with the same funding as FY2016 in the amount of \$528,714 with a cash match of \$254,028. As illustrated below, this amount of match funding would actually be more than in FY2016 if the equipment match were removed from consideration.

	<u>Award</u>	<u>Cash Match</u>
FY16	\$528,714	\$284,326
FY16 w/o Equipment	\$528,714	\$251,226
FY17	\$528,714	\$254,028

Thank you,

Chris Schuldt  
Captain, Beaumont Police Department/  
Project Director, Southeast Texas Auto Theft Task Force

Automobile Burglary and Theft Prevention Authority  
May 18, 2016

**Brownsville FY17 Award Extension Response**

Via: Email:

**From:** Sergio Hugo Perez [<mailto:perez5609@cob.us>]  
**Sent:** Thursday, May 12, 2016 3:38 PM  
**To:** Wilson, Bryan <[Bryan.Wilson@txdmv.gov](mailto:Bryan.Wilson@txdmv.gov)>  
**Cc:** William Dietrich <[sgtdietrick@cob.us](mailto:sgtdietrick@cob.us)>; Luis G.. Salinas <[luis.salinas@cob.us](mailto:luis.salinas@cob.us)>; Gonzales, Dominic <[Dominic.Gonzales@txdmv.gov](mailto:Dominic.Gonzales@txdmv.gov)>; Dominguez, Mary <[Mary.Dominguez@txdmv.gov](mailto:Mary.Dominguez@txdmv.gov)>; Menoskey, Mary <[Mary.Menoskey@txdmv.gov](mailto:Mary.Menoskey@txdmv.gov)>; Price, Daniel <[Daniel.Price@txdmv.gov](mailto:Daniel.Price@txdmv.gov)>; Juan Hernandez <[jhernandez@cob.us](mailto:jhernandez@cob.us)>; Alma M. Pizana <[ampizana@cob.us](mailto:ampizana@cob.us)>  
**Subject:** RE: Brownsville FY17 Award Extension

Good Afternoon Bryan.

After talking to our accountants, we revised our budget and were able to meet additional funding for cash match purposes. We understand that our budget award will not be \$1,188,078 as last year and we did expect a reduction because of the loss of the Cameron County Tax Office who informed us they will no longer be part of our Task Force in FY 2017. We are submitting a revised budget proposal to account for the ratio of 58 percent (ABTPA) and 42 percent (grantee) just like last year. We increased our match obligations and we are expecting the ABTPA grand award to go up as well to \$1,142,239 (See Attached budget proposal). We thank you for bringing this issue to our attention and hope this explanation is sufficient. If you have any questions, let us know.

Respectfully

**Sergio H. Perez Jr**  
Sergeant

City of Brownsville | Brownsville Police Department | S.I.U Auto Theft  
S.T.A.T.E Task Force  
Crisis Negotiations Unit  
600 East Jackson St | Brownsville, TX 78520  
Tel: 956-548-7137 | Fax: 956-982-0439  
[perez5609@cob.us](mailto:perez5609@cob.us) | <http://police.cob.us>





## FY17 Automobile Burglary and Theft and Prevention Authority Statement of Grant Award and Grantee Acceptance Notice

Grant Number: **TxDMV #- AY-ORI #**  
 Grantee:  
 Program Title:  
 Grant Award Amount:  
 Cash Match Amount:  
 In-Kind Match Amount:  
 Grant Term: **September 1, 2016 to August 31, 2017**

That whereas, <GRANTEE\_NAME> (hereinafter referred to as Grantee), has heretofore submitted a grant application in response to the Request for Proposal issued on March 16, 2015 to the Automobile Burglary and Theft Prevention Authority, State of Texas, entitled <PROGRAM\_TITLE> , and further identified by grant number <GRANT\_NUMBER> and

Whereas, the Automobile Burglary and Theft Prevention Authority has approved the continuation of the grant application along with any approved grant adjustments, if any, as evidenced by this FY17 Statement of Grant Award and certain special requirements from the Automobile Burglary and Theft Prevention Authority dated <DATE\_OF\_ISSUANCE>; and

Whereas, the Grantee desires to accept the FY17 grant award and use all funds for purposes and in compliance with the following requirements that are adopted in their entirety by reference:

- Texas Revised Civil Statutes Article 4413(37)
- Texas Administrative Code: Title 43; Part 3; Chapter 57;
- Uniform Grant Management Standards (UGMS) as promulgated by the Texas Comptroller of Public Accounts;
- The Request for Proposals issued on March 16, 2015;
- The current Automobile Burglary and Theft Prevention Authority Grant Administrative Manual and forms and subsequently adopted grantee instruction manuals and forms;
- The Final Adopted Application attached to this Statement of Grant Award
- The certification of compliance; and
- The Approved Grant Budget Summary:

<b>Approved Grant Budget Summary</b>					
		ABTPA	Cash Match	In-Kind	TOTAL
A.	Personnel				
A.	Fringe				
B.	Contractual				
C.	Travel				
D.	Equipment				
E.	Supplies & DOE				
F.	Indirect Funds				
<b>Totals</b>					

Now, therefore, the Grantee accepts the FY17 Statement of Grant Award under the conditions above including the special requirements in the grant application and the Statement of Grant Award as evidenced by this agreement, executed by the official authorized to sign the original grant application, or the official's designated successor, as presiding officer of and on behalf of the governing body of this grantee; and

The Texas Automobile Burglary and Theft Prevention Authority (ABTPA) has awarded the above-referenced grant subject to the availability of state funds. The approved budget is reflected in the above Approved Grant Budget Summary. This grant is subject to and conditioned upon the acceptance of the ABTPA Grant Administrative Guide promulgated for this specific program fund (referenced above) by the Automobile Burglary and Theft Prevention Authority. Applicable special conditions are listed below.

**Special Conditions and Requirements:**

Approved and Accepted by:

---

Authorized Official

---

Printed Name and Title

---

Date Signed

Automobile Burglary and Theft Prevention Authority  
May 18, 2016

FY17 Grant Consideration

Option 1:

The ABTPA Board may adopt the FY17 Calculated Award Column and award all grants as listed.

Option 2:

The City of Beaumont and City of Brownsville need special consideration:

The ABTPA Board may adopt the FY17 Calculated Award Column and award all grants as listed and provide the special condition below to the statement of grant award:

**Possible Special Condition:**

The award amount of \$\_\_\_\_\_ provided in this FY17 ABTPA Statement of Grant Award may be increased to \$\_\_\_\_\_ if the grantee meets the same match percentage provided in the FY16 ABTPA Statement of Grant Award which is \_\_\_\_\_%

Option 3:

The ABTPA Board may adopt the Staff Recommended Award Column and award all grants as listed.