



## Important Notice For Household Goods Carriers Previously Designated as Type B

**Purpose:** The purpose of this notice is to follow-up on a previous notice sent regarding administrative rules changes for household goods carrier (HHG) registration and insurance requirements that became effective January 4, 2007. See previous notice at: [ftp://ftp.dot.state.tx.us/pub/txdot-info/mcd/pdf/hhg\\_carriers\\_ins.pdf](ftp://ftp.dot.state.tx.us/pub/txdot-info/mcd/pdf/hhg_carriers_ins.pdf)

**Registration Status:** If you failed to convert your Type B HHG Carrier Certificate of Registration by May 1, 2007, or you have not submitted your registration using an Original Texas Motor Carrier Application, your motor carrier registration status is currently **“Revoked.”** To confirm status, go to [http://www.dot.state.tx.us/apps/mccs/mccs\\_search.asp](http://www.dot.state.tx.us/apps/mccs/mccs_search.asp)

To re-establish active registration status, please follow the requirements and action required (see the table below). Once you have registered according to the requirements below, you or your company will receive a new certificate with a new certificate number.

**Contact Information:** Texas Department of Transportation  
Motor Carrier Division (MCD)  
125 East 11<sup>th</sup> Street  
Austin, TX 78701  
1-800-299-1700, option 2, 1, then 2  
Visit the TxDOT Web site at [www.txdot.gov](http://www.txdot.gov)

Requirements	Action Required
<b>Registration</b>	Complete an Original Texas Motor Carrier Application (Form 1899) and register all vehicles regardless of vehicle size or weight. Submit completed application with applicable fees to TxDOT for processing <b>or</b> contact the MCD Help Desk for assistance with online processing.  <i>Contact the MCD Help Desk Monday through Friday, 8:00 a.m. to 4:30 p.m., at 1-800-299-1700, options 2, 1, then 2.</i>
<b>Fees</b>	Submit \$100 Application Fee; \$100 Liability Insurance Filing Fee; \$100 Cargo Insurance Filing Fee; and \$10 for each vehicle (for 1 year registration) or \$20 for each vehicle (for 2 years registration).
<b>Commercial Automobile Liability Insurance</b>	File proof of commercial automobile liability insurance (Form E) with TxDOT in the amount of \$300,000 combined single limits if operating vehicles with a gross weight of less than or equal to 26,000 lbs. Contact your insurance company to request an online submission of a Form E.
<b>Cargo Insurance</b>	File proof of cargo insurance (Form H & I) with TxDOT in the amount of \$5,000 for Single Shipment or \$10,000 Aggregate for Multiple Shipments. Contact your insurance company to request an online submission of a Form H & I.
<b>Tariff Filing</b>	File a Tariff with TxDOT stating the maximum charges to be assessed for each service (requirement became effective September 1, 2005).
<b>Workers' Compensation Insurance</b>	Maintain Workers' Compensation Insurance or accidental insurance coverage for all of your employees (requirement applies to all motor carriers whose primary business is transportation for compensation or hire between two or more incorporated cities, towns, or villages).

**Administrative Rules:** [http://www.txdot.gov/publications/motor\\_carrier/mc\\_adopted122906.pdf](http://www.txdot.gov/publications/motor_carrier/mc_adopted122906.pdf)