ABTPA MEETING

APPENDICES

October 7, 2015

APPENDICES

AUTOMOBILE BURGLARYAND THEFT PREVENTION AUTHORITY
4000 JACKSON AVENUE, BUILDING 1, LONE STAR ROOM
AUSTIN, TEXAS 78731
OCTOBER 7, 2015 9:00 AM

FY16 Grant Management
Grant Adjustments
Training 5

For ABTPA Grantees
September 29, 2015

Please Mute Your Phone

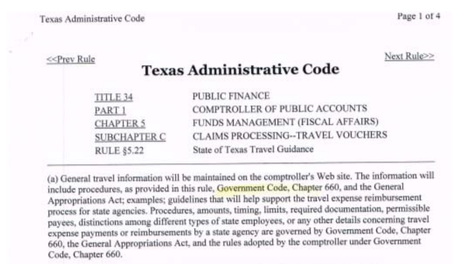
- Mute your actual phone to avoid feedback.
- Unmute when you are going to ask a question.
- ABTPA will mute everyone periodically
  to reduce background noise.
- Also, check these symbols:
- They should usually be orange

Send Questions Thru Chat

Type here:

Tips Question from Last Week

- Texas Administrative Code, Title 34, Part 1, Chapter 5, Subchapter C



Texas Administrative Code Page 1 of 4

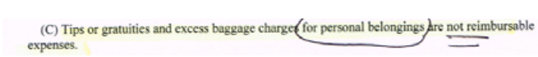
<<Prev Rule Next Rule>>

Texas Administrative Code

TITLE 34	PUBLIC FINANCE
PART 1	COMPTROLLER OF PUBLIC ACCOUNTS
CHAPTER 5	FUNDS MANAGEMENT (FISCAL AFFAIRS)
SUBCHAPTER C	CLAIMS PROCESSING--TRAVEL VOUCHERS
RULE §5.22	State of Texas Travel Guidance

(a) General travel information will be maintained on the comptroller's Web site. The information will include procedures, as provided in this rule, Government Code, Chapter 660, and the General Appropriations Act; examples; guidelines that will help support the travel expense reimbursement process for state agencies. Procedures, amounts, timing, limits, required documentation, permissible payees, distinctions among different types of state employees, or any other details concerning travel expense payments or reimbursements by a state agency are governed by Government Code, Chapter 660, the General Appropriations Act, and the rules adopted by the comptroller under Government Code, Chapter 660.

Tips are not reimbursable expenses.



(C) Tips or gratuities and excess baggage charges for personal belongings are not reimbursable expenses.

- Tips or gratuities – not reimbursable
- Excess baggage charges for personal belongings – not reimbursable

Slides will be sent out in a few days

- Since August, ABTPA has conducted 5 grant training webinars.
- The slide deck you receive will cover the entire series of webinars.
- Team Meetings will Resume in Late October.

Grant Adjustments

- General Principle:
  - Effective grant management should eliminate the need for most grant adjustments.
- Two (2) types of Grant Adjustments
  - Budget - limited to 4 per year
  - Program

Budget Adjustments

1. Transfers of funds among direct cost **categories** exceeding 5.0% of the total grant budget;
2. Changes in equipment amounts, types, or methods of acquisition;
3. Authorization to move funds into a direct cost category not authorized in the Statement of Grant Award;
4. Using program income in excess of $500 not reflected in the Statement of Grant Award.
5. Moving funds into a **category** for a purpose or activity not provided in the original application

Sample Transaction

Budget Category	Total Expenditures	ABTPA Expenditures	Match Expenditures	In-Kind Expenditures
A. Personnel (Including Overtime)	-$10,000.00	-$10,000.00		
A. Fringe	$5,000.00	$5,000.00		
B. Professional	-$1,000.00		-$1,000.00	
C.Travel	$0.00			
D. Equipment	$5,000.00	$5,000.00		
E. Supplies	$1,000.00		$1,000.00	
F. Indirect Cost				
Total	$0.00	$0.00	$0.00	$0.00

Sample Line Items - DOE

Line items are specific units of cost in the grantee budget

- DOE may have office supplies, tools, training registration and rent
- Buying two more wrenches instead of two cartridges of printer toner does not require a grant adjustment

Sample Line Items - Travel

- Travel may be separated into local mileage and training related travel
- Traveling to Padre for training at the expense of delivering papers to the courthouse does not require a grant adjustment.
- Needing to use more than $500 in program income so that you can travel to the courthouse needs a grant adjustment

Special Items of Cost

- The following items of cost require advance approval from the ABTPA Director if they were not included in the Statement of Grant Award:
  - Out-of-state travel
  - Confidential Informant Funds
  - Overtime

Program Adjustments

1. Changes in the need, objectives, approach, or geographical location of the grant;
2. Changes in the number or job descriptions of personnel specified in the grant agreement;
3. Changes in the grant or liquidation periods; or
4. Other changes for which the grant agreement or uniform grant and contract management standards require prior approval.

Sample Program Change - Location

- Grantee X – Has three counties and 2 cities participating. County Z has asked to join and County A has withdrawn. The funds will not change since County Z will pick up the remaining costs and receive the same amount as County A.
- Program Change only submitted.

Sample Program Change - Activity

- Grantee S – Provides only salvage yard inspection and public education.
- Insurance company donated 3 bait vehicles.
- Submit a program only change to add bait operations related activity

Areas that Could Impact Budget and Scope

- County T made application claiming a thirty percent (30%) match.
- After the award changes in the county or taskforce required a change in the match rate.
- County T must request a program change (it may have a corresponding budget change also)

Areas that Could Impact Budget and Scope

- Personnel may have 5 officers
- A change in the number of personnel requires a grant adjustment for the number of people and change in dollar value

The Grant Adjustment Process

Project Director/Manager is authorized by the ABTPA to submit a grant adjustment.

- Complete Grant Adjustment Request Form, sign and email the signed version and the excel version to GrantsABTPA@txdmv.gov with a copy to Grant Coordinator.
- Attach supporting documentation, if needed.
- ABTPA reviews the request within five (5) business days to request additional information or if the information provided is sufficient to make a determination of approval or denial.

The Grant Adjustment Process

5. ABTPA will issue a Grant Adjustment Notice in writing to adjustment request which will be designated as "change requested," "denied," or "approved."

6. Notice will be sent via email to Project Director/Manager with a copy to Financial Officer.

- <u>When approved, the notification will include the approved budget summary.</u>

Last Quarter Expenditures

- ABTPA funds are appropriated funds and under General Appropriations Act governmental units using funds appropriated may not expend during the last quarter of a fiscal year more than one-third of the funds appropriated for that fiscal year

End Date for Grant Adjustments

- No grant adjustment may be submitted after July 31 of each year.

Program Income

1. Program Income				
Enter the amount earned since the last submitted quarterly expenditure report	$0.00	Earned since last report		
Amount requested to be moved into the program budget under this adjustment request	$0.00	Program income expended this quarter		This amount must also be added to the table above

Program Income

- Must be requested if over $500 cumulatively
- Example – September use $100. November use another $300. December use $89. No budget adjustment. March use $20. One budget adjustment for past occurrences and any estimated future needs.

<u>Show Net Budget Changes Only</u>	Grantees will provide only the positive and negative amounts to be changed. The changed amount must equal 0 in the total row.			
Budget Category	Total Expenditures	ABTPA Expenditures	Match Expenditures	In-Kind Expenditures
A. Personnel (Including Overtime)	$0.00			
A. Fringe	$0.00			
B. Professional	$0.00			
C.Travel	$0.00			
D. Equipment	$0.00			
E. Supplies and DOE	$1,500.00		$1,500.00	
F. Indirect Cost				
Total	$1,500.00	$0.00	$1,500.00	$0.00
1. Program Income				
Enter the amount earned since the last submitted quarterly expenditure report	$500.00	Earned this Quarter		
Amount requested to be moved into the program budget under this adjustment request	$1,500.00	Program income expended this quarter		This amount must also be added to the table above

Confidential Funds

2. Confidential Funds	$0.00	Total Project Expended (Enter additional funds moved in or out of all categories)	This amount must also be added to the table above
	$0.00	ABTPA Share Expended (Enter additional confidential funds coming from other ABTPA grant fund categories)	

Other Required Notices – Not Grant Adjustments

- Grantees are required to notify ABTPA with changes in contact information. Changes including, but not limited to:
  - Authorized Official
  - Project Manager,
  - Financial Officer,
  - Program location
  - Bank Account information,
  - Comptroller mail codes,
  - Payment routing information,
  - Authorized e-mail addresses for expenditure report submission
- Email to GrantsABTPA@txdmv.gov with copy to Grant Coordinator.
- Notification must be received within 5 days of such change.
- Failure to provide this information could result in delayed payments.

NORTH TEXAS AUTO THEFT TASK FORCE
133 North Riverfront Blvd., LB-31
Dallas, Texas 75207
214.653.3430

Watch Your Car
TEXAS AUTO BURGLARY & THEFT PREVENTION AUTHORITY

September 25, 2015

Bryan Wilson
A.B.T.P.A. Director
4000 Jackson Avenue
Austin, Texas 78731

Re: DeSoto Police Officer Serving on the North Texas Auto Theft Task Force

Dear Sir;

The DeSoto Police Department has informed us that they will temporarily pull back their officer assigned to our Task Force and assign him to regular duty with the DeSoto Police Department. This action will occur on October 1, 2015. He will be returned to the Task Force on approximately January 11, 2016. This move is necessitated by staffing shortages at the DeSoto Police Department.

The DeSoto Police Officer position on the Task Force is funded by the DeSoto Police Department. His salary is included in the Cash Match portion of our FY2016 budget. The impact on the Cash Match will be approximately $22,900 ($78,455 x 3.5/12) depending upon his date of return. This does not place us in jeopardy of being less than 20% on our Cash Match.

We will send another letter notifying you of his return.

Please advise if any further action is necessary.

Thank you.

Respectfully submitted,

D. Mitchell

David Mitchell, #359
Captain/ Task Force Commander

Cc: Maria Garza, Assistant Chief Deputy/ Task Force Project Director
Sana Rafique, Dallas County Auditor
Daniel Tshibamba, Dallas County Auditor

DM:dm

Comprehensive Annual Financial Report Review
(Single Audit)

Grantee Number: 608-16-1230100 Grantee: City of Beaumont

Year Ending: September 30, 2014

Description		Notes
A. QUALIFICATIONS		
1. Does the audit report contain any indication that the auditor does not meet the qualifications or independence requirements?	☒ Yes ☐ No	Per TSBPA Website: The firm Whitley Penn is currently licensed & has no disciplinary actions pending.
2. Is the auditor a public accountant? Does the audit report identify the auditor as a CPA?	☒ Yes ☐ No ☐ Yes ☐ No	Name of Firm: Whitley Penn
3. Is the auditor a state/local government employee? If so, is the auditor independent?	☐ Yes ☐ No ☒ Yes ☐ No	Page: 1
B. FINANCIAL STATEMENTS		
1. Does the audit report include financial statements and a schedule of expenditures of Federal and/or state awards?	☒ Yes ☐ No	Page: 8
2. Does the financial statements cover the entire operations of the recipient including all federal and/or state funds known to have been received?	☒ Yes ☐ No	Page: 8
3. Does the auditor's report identify the statements examined and the periods covered?	☒ Yes ☐ No	Period Covered: Year Ended September 30, 2014
4. Does the auditor's report state that the audit was conducted in accordance with Government Auditing Standards?	☒ Yes ☐ No	
5. Was ABTPA listed?	☒ Yes ☐ No	Page:Page 8
6. Was Program Income listed?	☐ Yes ☒ No	Page:
7. Does the auditor's report express an opinion as to whether the financial statements are fairly presented in accordance with generally accepted accounting principles?	☒ Yes ☐ No	
C. COMPLIANCE		
1. Does the auditor's report contain a statement of positive assurance with respect to those items tested for compliance?	☒ Yes ☐ No	Financial Statement/Page:5 Major Program/Page:4 Program Specific/Page:3
2. Does the auditor's report contain a schedule of findings and questioned costs?	☐ Yes ☐ No	N/A – No findings question cost

Con't: COMPLIANCE 3. Does the auditor's report contain the program, description and amounts questioned, if any, as a result of noncompliance?	☐Yes ☐No	No findings of noncompliance
D. INTERNAL CONTROLS		
1. Does the auditor's report indicate testing of internal controls over major programs to provide reasonable assurance of compliance with laws and regulations?	☒Yes ☐No	Financial Statement/Page:5 Major Program/Page:8 Program Specific/Page: 3 Southeast Texas Auto Theft Force
E. ADDITIONAL INFORMATION		
1. Does the auditor's report contain a schedule of status of prior findings?	☐Yes ☒No	
2. Does the auditor's report contain a corrective action plan?	☐Yes ☐No	N/A – No prior year findings

Was there a risk to ABTPA indicated in this CAFR?

Yes ☐ ☒ No

Reviewer Comments: ______________________________

LINK: http://beaumonttexas.gov/departments/finance

AUDIT REPORT REVIEWED BY: **Mary Dominguez** **DATE: 9/24/15**

Comprehensive Annual Financial Report Review
(Single Audit)

Grantee Number: 608-16-608-16-0310100 Grantee: City of Brownsville

Year Ending: September 30, 2014

Description		Notes
A. QUALIFICATIONS		
1. Does the audit report contain any indication that the auditor does not meet the qualifications or independence requirements?	☒ Yes ☐ No	Per TSBPA Website: The firm Long Chilton, LLP is currently licensed & has no disciplinary actions pending.
2. Is the auditor a public accountant? Does the audit report identify the auditor as a CPA?	☒ Yes ☐ No ☒ Yes ☐ No	Name of Firm: Long Chilton,LLP
3. Is the auditor a state/local government employee? If so, is the auditor independent?	☐ Yes ☒ No ☐ Yes ☐ No	 N/A
B. FINANCIAL STATEMENTS		
1. Does the audit report include financial statements and a schedule of expenditures of Federal and/or state awards?	☒ Yes ☐ No	
2. Does the financial statements cover the entire operations of the recipient including all federal and/or state funds known to have been received?	☒ Yes ☐ No	Page: 251-253
3. Does the auditor's report identify the statements examined and the periods covered?	☒ Yes ☐ No	Period Covered: Year Ended September 30, 2014
4. Does the auditor's report state that the audit was conducted in accordance with Government Auditing Standards?	☒ Yes ☐ No	
5. Was ABTPA listed?	☒ Yes ☐ No	Page: 253
6. Was Program Income listed?	☐ Yes ☒ No	
7. Does the auditor's report express an opinion as to whether the financial statements are fairly presented in accordance with generally accepted accounting principles?	☒ Yes ☐ No	
C. COMPLIANCE		
1. Does the auditor's report contain a statement of positive assurance with respect to those items tested for compliance?	☒ Yes ☐ No	Financial Statement/Page:255 Major Program/Page: 255 Program Specific/Page:
2. Does the auditor's report contain a schedule of findings and questioned costs?	☐ Yes ☒ No	N/A – No findings of "Questioned Costs"

Con't: COMPLIANCE 3. Does the auditor's report contain the program, description and amounts questioned, if any, as a result of noncompliance?	☐Yes ☐No	N/A - No findings of noncompliance
D. INTERNAL CONTROLS		
1. Does the auditor's report indicate testing of internal controls over major programs to provide reasonable assurance of compliance with laws and regulations?	☒Yes ☐No	Financial Statement/Page: 248 Major Program/Page: 247 Program Specific/Page: 250
E. ADDITIONAL INFORMATION		
1. Does the auditor's report contain a schedule of status of prior findings?	☒Yes ☐No	Page: 259
2. Does the auditor's report contain a corrective action plan?	☒Yes ☐No	Page: 259

Was there a risk to ABTPA indicated in this CAFR?

Yes ☐ ☒ No

Reviewer Comments: ____

LINK: **http://finance.cob.us/finrep**

AUDIT REPORT REVIEWED BY: Mary Dominguez DATE: 9/24/15

Comprehensive Annual Financial Report Review
(Single Audit)

Grantee Number: 608-16-DPD0000 Grantee: City of Dallas

Year Ending: September 30, 2014

Description		Notes
A. QUALIFICATIONS		
1. Does the audit report contain any indication that the auditor does not meet the qualifications or independence requirements?	☒ Yes ☐ No	Per TSBPA Website: The firm Grant Thornton, LLP is currently licensed & good standing
2. Is the auditor a public accountant? Does the audit report identify the auditor as a CPA?	☒ Yes ☐ No ☒ Yes ☐ No	Name of Firm: Grant Thornton, LLP
3. Is the auditor a state/local government employee? If so, is the auditor independent?	☐ Yes ☒ No ☐ Yes ☐ No	 N/A
B. FINANCIAL STATEMENTS		
1. Does the audit report include financial statements and a schedule of expenditures of Federal and/or state awards?	☒ Yes ☐ No	
2. Does the financial statements cover the entire operations of the recipient including all federal and/or state funds known to have been received?	☒ Yes ☐ No	Page: 16
3. Does the auditor's report identify the statements examined and the periods covered?	☒ Yes ☐ No	Period Covered: Year Ended September 30, 2014
4. Does the auditor's report state that the audit was conducted in accordance with Government Auditing Standards?	☒ Yes ☐ No	
5. Was ABTPA listed?	☐ Yes ☒ No	Page:
6. Was Program Income listed?	☐ Yes ☒ No	
7. Does the auditor's report express an opinion as to whether the financial statements are fairly presented in accordance with generally accepted accounting principles?	☒ Yes ☐ No	
C. COMPLIANCE		
1. Does the auditor's report contain a statement of positive assurance with respect to those items tested for compliance?	☒ Yes ☐ No	Financial Statement/Page: 94-95 Major Program/Page: Program Specific/Page:
2. Does the auditor's report contain a schedule of findings and questioned costs?	☐ Yes ☒ No	N/A – No findings of "Questioned Costs"

Con't: COMPLIANCE 3. Does the auditor's report contain the program, description and amounts questioned, if any, as a result of noncompliance?	☐Yes ☐No	N/A - No findings of noncompliance
D. INTERNAL CONTROLS		
1. Does the auditor's report indicate testing of internal controls over major programs to provide reasonable assurance of compliance with laws and regulations?	☒Yes ☐No	Financial Statement/Page: 94-95 Major Program/Page: Program Specific/Page:
E. ADDITIONAL INFORMATION		
1. Does the auditor's report contain a schedule of status of prior findings?	☐Yes ☒No	Page: No prior findings
2. Does the auditor's report contain a corrective action plan?	☐Yes ☐No	Page: N/A – No findings of corrective action plan

Was there a risk to ABTPA indicated in this CAFR?

Yes ☐ ☒ No

Reviewer Comments: ______________________________

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LINK: http://financialtransparency.dallascityhall.com/content/cafr_fy2014.pdf

AUDIT REPORT REVIEWED BY: Mary Dominguez DATE: 9/24/15

Comprehensive Annual Financial Report Review
(Single Audit)

Grantee Number: 608-16-608-16-0570000 Grantee: Dallas County

Year Ending: September 30, 2014

Description		Notes
A. QUALIFICATIONS		
1. Does the audit report contain any indication that the auditor does not meet the qualifications or independence requirements?	☒ Yes ☐ No	Per TSBPA Website: The firm Grant Thornton is currently licensed & has no disciplinary actions pending since 2010.
2. Is the auditor a public accountant? Does the audit report identify the auditor as a CPA?	☒ Yes ☐ No ☐ Yes ☒ No	Name of Firm: KPMG,LLP No, but is identified as "Independent auditor; on TSBPA's rolls as a CPA firm.
3. Is the auditor a state/local government employee? If so, is the auditor independent?	☐ Yes ☒ No ☐ Yes ☐ No	 N/A
B. FINANCIAL STATEMENTS		
1. Does the audit report include financial statements and a schedule of expenditures of Federal and/or state awards?	☒ Yes ☐ No	
2. Does the financial statements cover the entire operations of the recipient including all federal and/or state funds known to have been received?	☒ Yes ☐ No	Page: 26
3. Does the auditor's report identify the statements examined and the periods covered?	☒ Yes ☐ No	Period Covered: Year Ended September 30, 2014
4. Does the auditor's report state that the audit was conducted in accordance with Government Auditing Standards?	☒ Yes ☐ No	
5. Was ABTPA listed?	☐ Yes ☒ No	Page:
6. Was Program Income listed?	☐ Yes ☒ No	
7. Does the auditor's report express an opinion as to whether the financial statements are fairly presented in accordance with generally accepted accounting principles?	☒ Yes ☐ No	
C. COMPLIANCE		
1. Does the auditor's report contain a statement of positive assurance with respect to those items tested for compliance?	☒ Yes ☐ No	Financial Statement/Page: 11 Major Program/Page: Program Specific/Page:
2. Does the auditor's report contain a schedule of findings and questioned costs?	☐ Yes ☐ No	N/A – No Fed or State findings/ "Questioned Costs" noted.

Con't: COMPLIANCE 3. Does the auditor's report contain the program, description and amounts questioned, if any, as a result of noncompliance?	☐Yes ☐No	N/A - No instances of noncompliance noted.
D. INTERNAL CONTROLS		
1. Does the auditor's report indicate testing of internal controls over major programs to provide reasonable assurance of compliance with laws and regulations?	☒Yes ☐No	Financial Statement/Page: 2 Major Program/Page: Program Specific/Page:
E. ADDITIONAL INFORMATION		
1. Does the auditor's report contain a schedule of status of prior findings?	☐Yes ☒No	
2. Does the auditor's report contain a corrective action plan?	☐Yes ☐No	Page: N/A - None noted

Was there a risk to ABTPA indicated in this CAFR?

Yes ☐ ☒ No

Reviewer Comments:

LINK:
http://www.dallascounty.org/department/auditor/documents/FY2014CAFR.pdf

AUDIT REPORT REVIEWED BY: Mary Dominguez DATE: 9/24/15

Comprehensive Annual Financial Report Review
(Single Audit)

Organization: El Paso Name: Automobile Burglary and Theft Prevention Task Force

Year Ending: August 31, 2014

Description		Notes
A. QUALIFICATIONS		
1. Does the audit report contain any indication that the auditor does not meet the qualifications or independence requirements?	☒ Yes ☐ No	Per TSBPA Website: BKD, LLP is currently licensed and in good standings.
2. Is the auditor a public accountant? Does the audit report identify the auditor as a CPA?	☒ Yes ☐ No ☒ Yes ☐ No	Name of Firm: BKD, LLP
3. Is the auditor a state/local government employee? If so, is the auditor independent?	☐ Yes ☒ No ☐ Yes ☐ No	N/A
B. FINANCIAL STATEMENTS		
1. Does the audit report include financial statements and a schedule of expenditures of Federal and/or state awards?	☒ Yes ☐ No	Page:5
2. Does the financial statements cover the entire operations of the recipient including all federal and/or state funds known to have been received?	☒ Yes ☐ No	Page: 3
3. Does the auditor's report identify the statements examined and the periods covered?	☒ Yes ☐ No	Period Covered: Year Ended August 31, 2014
4. Does the auditor's report identify the various programs under which the organization received federal and/or state funds and the total amount of the expenditures for each program?	☒ Yes ☐ No	Page: 103-106
5. Does the auditor's report state that the audit was conducted in accordance with Government Auditing Standards?	☒ Yes ☐ No	
6. Was ABTPA listed?	☐ Yes ☒ No	Page:
7. Was Program Income listed?	☐ Yes ☒ No	Page:
8. Does the auditor's report express an opinion as to whether the financial statements are fairly presented in accordance with generally accepted accounting principles?	☒ Yes ☐ No	
C. COMPLIANCE		
1. Does the auditor's report contain a statement of positive assurance with respect to those items tested for compliance?	☒ Yes ☐ No	Financial Statement/Page:xii Major Program/Page: Program Specific/Page:

Con't: COMPLIANCE 2. Does the auditor's report contain a schedule of findings and questioned costs?	☐Yes ☒No	No finding of non-compliance or questioned costs
3. Does the auditor's report contain the program, description and amounts questioned, if any, as a result of noncompliance?	☐Yes ☐No	N/A
D. INTERNAL CONTROLS		
1. Does the auditor's report indicate testing of internal controls over major programs to provide reasonable assurance of compliance with laws and regulations?	☒ Yes ☐ No	Financial Statement/Page:xiv Major Program/Page: Program Specific/Page:
E. ADDITIONAL INFORMATION		
1. Does the auditor's report contain a schedule of status of prior findings?	☐Yes ☒No	No prior year findings
2. Does the auditor's report contain a corrective action plan?	☐Yes ☐No	N/A

Was there a risk to ABTPA indicated in this CAFR?

Yes ☐ ☒ No

Reviewer Comments:

LINK:
http://www2.elpasotexas.gov/financialservices/_documents/2014%20CAFR.pdf

AUDIT REPORT REVIEWED BY: Mary Dominguez Date: 5/5/2015

Comprehensive Annual Financial Report Review
(Single Audit)

Organization: Harris County Name Harris County Sheriff's Dept. Auto Theft Unit

Year Ending: February 28, 2014

Description		Notes
A. QUALIFICATIONS		
1. Does the audit report contain any indication that the auditor does not meet the qualifications or independence requirements?	☐ Yes ☒ No	Per TSBPA, the firm is currently licensed & has no disciplinary actions pending.
2. Is the auditor a public accountant? Does the audit report identify the auditor as a CPA?	☒ Yes ☐ No ☒ Yes ☐ No	Name of Firm: Deloitt & Touche LLP
3. Is the auditor a state/local government employee? If so, is the auditor independent?	☐ Yes ☒ No ☐ Yes ☐ No	 N/A
B. FINANCIAL STATEMENTS		
1. Does the audit report include financial statements and a schedule of expenditures of Federal and/or state awards?	☒ Yes ☐ No	Pg. 224 - 226
2. Does the financial statements cover the entire operations of the recipient including all federal and/or state funds known to have been received?	☒ Yes ☐ No	
3. Does the auditor's report identify the statements examined and the periods covered?	☒ Yes ☐ No	Period Covered: Year Ended 2/28/14
4. Does the auditor's report identify the various programs under which the organization received federal and/or state funds and the total amount of the expenditures for each program?	☒ Yes ☐ No	
5. Does the auditor's report state that the audit was conducted in accordance with Government Auditing Standards?	☒ Yes ☐ No	
6. Was ABTPA listed?	☒ Yes ☐ No	Pg. 222
7. Was Program Income listed?	☐ Yes ☒ No	
8. Does the auditor's report express an opinion as to whether the financial statements are fairly presented in accordance with generally accepted accounting principles?	☒ Yes ☐ No	Federal/State presented fairly in accordance with applicable state statue.
C. COMPLIANCE		
1. Does the auditor's report contain a statement of positive assurance with respect to those items tested for compliance?	☒ Yes ☐ No	Financial Statement/Page: 11 Major Program/Page: Program Specific/Page:
2. Does the auditor's report contain a schedule of findings and questioned costs?	☐ Yes ☒ No	No Federal/State awards findings and questioned costs
3. Does the auditor's report contain an Internal		

Comprehensive Annual Financial Report Review
(Single Audit)

Organization: Harris County Name Harris County Sheriff's Dept. Auto Theft Unit

Year Ending: February 28, 2014

Description		Notes
Control over Financial Reporting?	☐ Yes ☐ No	N/A - No findings of non-compliance
D. INTERNAL CONTROLS		
1. Does the auditor's report indicate testing of internal controls over major programs to provide reasonable assurance of compliance with laws and regulations?	☒ Yes ☐ No	Financial Statement/Page: 210 Major Program/Page: 226 Program Specific/Page: 209
E. ADDITIONAL INFORMATION		
1. Does the auditor's report contain a schedule of status of prior findings?	☐ Yes ☒ No	
2. Does the auditor's report contain a corrective action plan?	☐ Yes ☐ No	N/A - No prior findings noted

Was there a risk to ABTPA indicated in this CAFR?

Yes ☐ No ☒

Reviewer Comments:

LINK: http://www.harriscountytx.gov/CmpDocuments/130/FinancialStatements/Harris%20County.pdf

AUDIT REPORT REVIEWED BY: Mary Dominguez DATE: 4/3/15

Watch Your Car
TEXAS AUTO BURGLARY & THEFT PREVENTION AUTHORITY

Comprehensive Annual Financial Report Review
(Single Audit)

Organization: City of Houston **Name: Houston Auto Task Force**

Year Ending: Fiscal Year Ended June 30, 2014

Description		**Page**	Notes
A. QUALIFICATIONS			
1. Does the audit report contain any indication that the auditor does not meet the qualifications or independence requirements?	☐Yes ☒ No		
2. Is the auditor a public accountant? Does the audit report identify the auditor as a CPA?	☒ Yes ☐No ☒Yes ☐No		Name of Firm: McConnell & Jones/Banks, Finley, White & Co. Indentified as indepent auditor.
3. Is the auditor a state/local government employee? If so, is the auditor independent?	☐ Yes ☒ No ☐ Yes ☐ No		N/A
B. FINANCIAL STATEMENTS			
1. Does the audit report include financial statements and a schedule of expenditures of Federal and/or state awards?	☒ Yes ☐ No		
2. Does the financial statements cover the entire operations of the recipient including all federal and/or state funds known to have been received?	☒ Yes ☐ No		
3. Does the auditor’s report identify the statements examined and the periods covered?	☒ Yes ☐ No		Period Covered: **Fiscal Year Ended June 30, 2014**
4. Does the auditor’s report identify the various programs under which the organization received federal and/or state funds and the total amount of the expenditures for each program?	☒ Yes ☐ No		
5. Does the auditor’s report state that the audit was conducted in accordance with Government Auditing Standards?	☒ Yes ☐ No		
6. Was ABTPA listed?	☐ Yes ☒ No		
7. Was Program Income listed?	☐ Yes ☒ No		
8. Does the auditor’s report express an opinion as to whether the financial statements are fairly presented in accordance with generally accepted accounting principles?	☒ Yes ☐ No		

C. COMPLIANCE			
1. Does the auditor's report contain a statement of positive assurance with respect to those items tested for compliance?	☒ Yes ☐ No		Financial Statement/Page: Major Program/Page: Program Specific/Page:
2. Does the auditor's report contain a schedule of findings and questioned costs?	☐ Yes ☒ No		There were none for this current FY
3. Does the auditor's report contain an Internal Control over Financial Reporting?	☒ Yes ☐ No		
4. Does the auditor's report contain the program, description and amounts questioned, If any, as a result of noncompliance?	☐ Yes ☒ No		N/A – No findings of non-compliance that are required to be reported (State or Fed)
D. INTERNAL CONTROLS			
1. Does the auditor's report indicate testing of internal controls over major programs to provide reasonable assurance of compliance with laws and regulations?	☒ Yes ☐ No		Financial Statement/Page: Major Program/Page: Program Specific/Page:
E. ADDITIONAL INFORMATION			
1. Does the auditor's report contain a schedule of status of prior findings?	☐ Yes ☒ No		
2. Does the auditor's report contain a corrective action plan?	☐ Yes ☐ No		N/A

Was there a risk to ABTPA indicated in this CAFR?

Yes ☐ No ☒

Reviewer Comments: ____________________

LINK: http://www.houstontx.gov/controller/cafr/cafr2014.pdf

AUDIT REPORT REVIEWED BY: Mary Dominguez **DATE:** 2/24/15

Description		Notes
A. QUALIFICATIONS		
1. Does the audit report contain any indication that the auditor does not meet the qualifications or independence requirements?	Yes ☒ No	Per TSBPA Website, the firm is currently licensed & has no disciplinary actions pending.
2. Is the auditor a public accountant? Does the audit report identify the auditor as a CPA?	☒ Yes ☐ No ☒ Yes ☐ No	Name of Firm: Robison Johnston & Patton, LLP
3. Is the auditor a state/local government employee? If so, is the auditor independent?	☐ Yes ☒ No ☐ Yes ☐ No	N/A
B. FINANCIAL STATEMENTS		
1. Does the audit report include financial statements and a schedule of expenditures of Federal and/or state awards?	☒ Yes ☐ No	Pg. 193-194
2. Does the financial statements cover the entire operations of the recipient including all federal and/or state funds known to have been received?	☒ Yes ☐ No	
3. Does the auditor's report identify the statements examined and the periods covered?	☒ Yes ☐ No	Period Covered: **Year End September 30, 2014**
4. Does the auditor's report identify the various programs under which the organization received federal and/or state funds and the total amount of the expenditures for each program?	☒ Yes ☐ No	
5. Does the auditor's report state that the audit was conducted in accordance with Government Auditing Standards?	☒ Yes ☐ No	
6. Was ABTPA listed?	☒ Yes ☐ No	Page: 194
7. Was Program Income listed?	☐ Yes ☒ No	
8. Does the auditor's report express an opinion as to whether the financial statements are fairly presented in accordance with generally accepted accounting principles?	☒ Yes ☐ No	Federal/State presented fairly in accordance with applicable state statue.
C. COMPLIANCE		
1. Does the auditor's report contain a statement of positive assurance with respect to those items tested for compliance?	☒ Yes ☐ No	Financial Statement/Page: Major Program/Page: Program Specific/Page:
2. Does the auditor's report contain a schedule of	☒ Yes ☐ No	

findings and questioned costs?		
3. Does the auditor's report contain an Internal Control over Financial Reporting?	☒ Yes ☐ No	
Description		**Notes**
4. Does the auditor's report contain the program, description and amounts questioned, If any, as a result of noncompliance?	x Yes ☐ No	
D. INTERNAL CONTROLS		
1. Does the auditor's report indicate testing of internal controls over major programs to provide reasonable assurance of compliance with laws and regulations?	x Yes ☐ No	Financial Statement/Page: Major Program/Page: Program Specific/Page:
E. ADDITIONAL INFORMATION		
1. Does the auditor's report contain a schedule of status of prior findings?	x Yes ☐ No	There were no findings in the prior year.
2. Does the auditor's report contain a corrective action plan?	☐ Yes ☐ No	No corrective action plan is necessary since there were no findings.

Was there a risk to ABTPA indicated in this CAFR?

Yes ☐ No **x**

Reviewer Comments: ______________________________

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LINK: http://www.co.lubbock.tx.us/egov/docs/1424383656_472137.pdf

AUDIT REPORT REVIEWED BY: **Mary Dominguez** **DATE:** **4/27/15**

Comprehensive Annual Financial Report Review
(Single Audit)

Organization City of Paris Name: Northeeast Texas Auto Theft Task Force

Year Ending: September 30, 2014

Description		Notes
A. QUALIFICATIONS		
1. Does the audit report contain any indication that the auditor does not meet the qualifications or independence requirements?	☐Yes ☒ No	Per TSBPA Website, the firm is currently licensed & has no disciplinary actions pending.
2. Is the auditor a public accountant? Does the audit report identify the auditor as a CPA?	☒Yes ☐No ☒ Yes☐ No	Name of Firm: McClanahan and Holmes, LLP
3. Is the auditor a state/local government employee? If so, is the auditor independent?	☐Yes ☒No ☐ Yes☐ No	 N/A
B. FINANCIAL STATEMENTS		
1. Does the audit report include financial statements and a schedule of expenditures of Federal and/or state awards?	☒Yes ☐No	
2. Does the financial statements cover the entire operations of the recipient including all federal and/or state funds known to have been received?	☒Yes☐ No	
3. Does the auditor's report identify the statements examined and the periods covered?	☒Yes☐ No	Period Covered: **Year End September 30, 2014**
4. Does the auditor's report identify the various programs under which the organization received federal and/or state funds and the total amount of the expenditures for each program?	☒ Yes☐ No	
5. Does the auditor's report state that the audit was conducted in accordance with Government Auditing Standards?	☒Yes ☐No	
6. Was ABTPA listed?	☐Yes ☒No	
7. Was Program Income listed?	☐ Yes ☒No	
8. Does the auditor's report express an opinion as to whether the financial statements are fairly presented in accordance with generally accepted accounting principles?	☒Yes☐ No	
C. COMPLIANCE		
1. Does the auditor's report contain a statement of positive assurance with respect to those items tested for compliance?	☒Yes ☐No	Financial Statement/Page:115 Major Program/Page: Program Specific/Page:
2. Does the auditor's report contain a schedule of	☐Yes ☐No	N/A

Comprehensive Annual Financial Report Review
(Single Audit)

Organization City of Paris Name: Northeeast Texas Auto Theft Task Force

Year Ending: September 30, 2014

findings and questioned costs?		Report states no findings or question cost.
3. Does the auditor's report contain an Internal Control over Financial Reporting?	☒ Yes ☐ No	No material non-compliance noted
Description		**Notes**
4. Does the auditor's report contain the program, description and amounts questioned, If any, as a result of noncompliance?	☒ Yes ☐ No	
D. INTERNAL CONTROLS		
1. Does the auditor's report indicate testing of internal controls over major programs to provide reasonable assurance of compliance with laws and regulations?	☒ Yes ☐ No	Financial Statement/Page:115 Major Program/Page: Program Specific/Page:
E. ADDITIONAL INFORMATION		
1. Does the auditor's report contain a schedule of status of prior findings?	☐ Yes ☐ No	Report states there were no such prior-year findings.
2. Does the auditor's report contain a corrective action plan?	☐ Yes ☒ No	

Was there a risk to ABTPA indicated in this CAFR?

Yes ☐ No ☒

Reviewer Comments: ______________________________

LINK: Submitted hardcopy.

AUDIT REPORT REVIEWED BY: Mary Dominguez **DATE: 4/28/15**

Comprehensive Annual Financial Report Review
(Single Audit)

Organization San Antonio Name: Regional Auto Crimes Team

Year Ending: September 30, 2014

Description		Notes
A. QUALIFICATIONS		
1. Does the audit report contain any indication that the auditor does not meet the qualifications or independence requirements?	☐Yes ☒ No	Per TSBPA Website, auditor (**PS&Co. Padgett Stratemann) is currently licensed and in good standing.**
2. Is the auditor a public accountant? Does the audit report identify the auditor as a CPA?	☒Yes ☐No ☒ Yes ☐ No	Name of Firm: **PS&Co. Padgett Stratemann**
3. Is the auditor a state/local government employee? If so, is the auditor independent?	☐ Yes ☒No ☐ Yes ☐ No	 N/A
B. FINANCIAL STATEMENTS		
1. Does the audit report include financial statements and a schedule of expenditures of Federal and/or state awards?	☒Yes ☐No	Page: 320
2. Does the financial statements cover the entire operations of the recipient including all federal and/or state funds known to have been received?	☒Yes ☐ No	Page: 294-298 Federal Page: 320 State
3. Does the auditor's report identify the statements examined and the periods covered?	☒Yes ☐ No	Period Covered: **Year End September 30, 2014**
4. Does the auditor's report identify the various programs under which the organization received federal and/or state funds and the total amount of the expenditures for each program?	☒ Yes ☐ No	
5. Does the auditor's report state that the audit was conducted in accordance with Government Auditing Standards?	☒Yes ☐No	
6. Was ABTPA listed?	☒ Yes ☐ No	**Page: 320**
7. Was Program Income listed?	☐ Yes ☒No	
8. Does the auditor's report express an opinion as to whether the financial statements are fairly presented in accordance with generally accepted accounting principles?	☒Yes ☐ No	
C. COMPLIANCE		
1. Does the auditor's report contain a statement of positive assurance with respect to those items tested for compliance?	☒Yes ☐No	Financial Statement/Page:326 Major Program/Page:325 Program Specific/Page:326
2. Does the auditor's report contain a schedule of	☐Yes ☒No	No finding of non-compliance

Comprehensive Annual Financial Report Review
(Single Audit)

Organization San Antonio Name: Regional Auto Crimes Team

Year Ending: September 30, 2014

findings and questioned costs?		or questioned costs.
3. Does the auditor's report contain an Internal Control over Financial Reporting?	☒ Yes ☐ No	Page: 303
4. Does the auditor's report contain the program, description and amounts questioned, If any, as a result of noncompliance?	☐ Yes ☐ No	N/A – No findings of non-Compliance
D. INTERNAL CONTROLS		
1. Does the auditor's report indicate testing of internal controls over major programs to provide reasonable assurance of compliance with laws and regulations?	☒ Yes ☐ No	Financial Statement/Page: 298 Major Program/Page:320 Program Specific/Page: 320
E. ADDITIONAL INFORMATION		
1. Does the auditor's report contain a schedule of status of prior findings?	☐ Yes ☐ No	N/A - No prior year findings
2. Does the auditor's report contain a corrective action plan?	☐ Yes ☐ No	N/A - See question above

Was there a risk to ABTPA indicated in this CAFR?

Yes ☐ No ☒

Reviewer Comments:

LINK: http://www.sanantonio.gov/Finance/bfi/singleaudits.aspx

AUDIT REPORT REVIEWED BY: Mary Dominguez **DATE: 4/14/15**

Watch Your Car
TEXAS AUTO BURGLARY & THEFT PREVENTION AUTHORITY

Comprehensive Annual Financial Report Review
(Single Audit)

Organization: **Tarrant County** **Name:** **Tarrant Regional Automobile Crimes Task Force**

Year Ending: **Fiscal Year Ended September 30, 2013**

Description		Page	Notes
A. QUALIFICATIONS			
1. Does the audit report contain any indication that the auditor does not meet the qualifications or independence requirements?	☐Yes ☒ No		
2. Is the auditor a public accountant? Does the audit report identify the auditor as a CPA?	☒Yes ☐No ☒Yes ☐No		Name of Firm: KPMG LLP
3. Is the auditor a state/local government employee? If so, is the auditor independent?	☐ Yes ☒ No ☐ Yes ☐ No		N/A
B. FINANCIAL STATEMENTS			
1. Does the audit report include financial statements and a schedule of expenditures of Federal and/or state awards?	☒Yes ☐No		
2. Does the financial statements cover the entire operations of the recipient including all federal and/or state funds known to have been received?	☒Yes ☐ No		
3. Does the auditor's report identify the statements examined and the periods covered?	☒Yes ☐ No		Period Covered: **Fiscal Year Ended September 30, 2013**
4. Does the auditor's report identify the various programs under which the organization received federal and/or state funds and the total amount of the expenditures for each program?	☒ Yes ☐ No		
5. Does the auditor's report state that the audit was conducted in accordance with Government Auditing Standards?	☒Yes ☐No		
6. Was ABTPA listed?	☐ Yes ☒ No		
7. Was Program Income listed?	☐ Yes ☒No		
8. Does the auditor's report express an opinion as to whether the financial statements are fairly presented in accordance with generally accepted accounting principles?	☒Yes ☐ No		

Watch Your Car
TEXAS AUTO BURGLARY & THEFT PREVENTION AUTHORITY

C. COMPLIANCE			
1. Does the auditor's report contain a statement of positive assurance with respect to those items tested for compliance?	☒ Yes ☐ No		Financial Statement/Page: Major Program/Page: Program Specific/Page:
2. Does the auditor's report contain a schedule of findings and questioned costs?	☐ Yes ☒ No		There were none for this current FY
3. Does the auditor's report contain an Internal Control over Financial Reporting?	☒ Yes ☐ No		
Description		**Page**	**Notes**
4. Does the auditor's report contain the program, description and amounts questioned, If any, as a result of noncompliance?	☐ Yes ☐ No		N/A – No findings of non-compliance that are required to be reported (state or Fed)
D. INTERNAL CONTROLS			
1. Does the auditor's report indicate testing of internal controls over major programs to provide reasonable assurance of compliance with laws and regulations?	☒ Yes ☐ No		Financial Statement/Page: Major Program/Page: Program Specific/Page:
E. ADDITIONAL INFORMATION			
1. Does the auditor's report contain a schedule of status of prior findings?	☐ Yes ☒ No		
2. Does the auditor's report contain a corrective action plan?	☐ Yes ☐ No		N/A

Was there a risk to ABTPA indicated in this CAFR?

Yes ☐ No ☒

Reviewer Comments: ____________________

LINK:
http://www.tarrantcounty.com/eauditor/lib/eauditor/FY2013_Comprehensive_Annual_Financial_Report.pdf

AUDIT REPORT REVIEWED BY: **Mary Dominguez** **DATE: 2/26/15**

Comprehensive Annual Financial Report Review
(Single Audit)

Organization: Travis County **Name: Sheriff's Combined Automobile Theft Task Force**

Year Ending: September 30, 2014

Description		**Page**	Notes
A. QUALIFICATIONS			
1. Does the audit report contain any indication that the auditor does not meet the qualifications or independence requirements?	☐ Yes ☒ No		Per TSBPA, CPA Firm is currently licensed.
2. Is the auditor a public accountant? Does the audit report identify the auditor as a CPA?	☒ Yes ☐ No ☒ Yes ☐ No		Name of Firm: Atchley & Associates
3. Is the auditor a state/local government employee? If so, is the audit or independent?	☐ Yes ☒ No ☐ Yes ☐ No		N/A
B. FINANCIAL STATEMENTS			
1. Does the audit report include financial statements and a schedule of expenditures of Federal and/or state awards?	☒ Yes ☐ No		Page: 13
2. Does the financial statements cover the entire operations of the recipient including all federal and/or state funds known to have been received?	☒ Yes ☐ No		Page: 13-14
3. Does the auditor's report identify the statements examined and the periods covered?	☒ Yes ☐ No		Period Covered: Year End 9/30/14
4. Does the auditor's report identify the various programs under which the organization received federal and/or state funds and the total amount of the expenditures for each program?	☒ Yes ☐ No		Page: 13-14
5. Does the auditor's report state that the audit was conducted in accordance with Government Auditing Standards?	☒ Yes ☐ No		
6. Was ABTPA listed?	☒ Yes ☐ No		Page: 13
7. Was Program Income listed?	☐ Yes ☒ No		
8. Does the auditor's report express an opinion as to whether the financial statements are fairly presented in accordance with generally accepted accounting principles?	☒ Yes ☐ No		Federal/State presented fairly in accordance with applicable state statue.
C. COMPLIANCE			

1. Does the auditor's report contain a statement of positive assurance with respect to those items tested for compliance?	☒ Yes ☐ No		Financial Statement/Page: Major Program/Page: Program Specific/Page:
2. Does the auditor's report contain a schedule of findings and questioned costs?	☒ Yes ☐ No		
3. Does the auditor's report contain an Internal Control over Financial Reporting?	☒ Yes ☐ No		
D. INTERNAL CONTROLS			
1. Does the auditor's report indicate testing of internal controls over major programs to provide reasonable assurance of compliance with laws and regulations?	☒ Yes ☐ No		Financial Statement/Page: Major Program/Page: Program Specific/Page:
E. ADDITIONAL INFORMATION			
1. Does the auditor's report contain a schedule of status of prior findings?	☐ Yes ☐ No		N/A – No prior audit findings noted
2. Does the auditor's report contain a corrective action plan?	☐ Yes ☐ No		N/A

Was there a risk to ABTPA indicated in this CAFR?

Yes ☐ No ☒

Reviewer Comments: **Received electronic copy.**

LINK:

AUDIT REPORT REVIEWED BY: **Mary Dominguez** **DATE:** **4/3/15**

Del Rio

Police Department

101 Lowe Dr., Del Rio, Texas 78840 *Tel:* 830 774-8718 *Fax: 830 774-8746*

June 30, 2015

RE: Response to 6 month review

To: Bryan Wilson

In response to your six month review findings. The first finding concerning the detective working on after hour rotations. Unfortunately at the beginning of FY2015 the Del Rio Police Department was understaffed by 30 %. The Criminal Investigation division was also affected by this sworn personnel shortage. As a result, the practice of using Auto Theft Detectives for on call rotation became a necessity to keep up with the volume of call outs and case load forwarded to the Criminal Investigation Division.

The Auto Theft Detectives are assigned the cases they are called out to investigate and continue working on those cases using overtime funds from the Police Department budget. During the regular work hours, Auto Theft Detectives work auto theft related duties. Auto Theft Detectives are to work strictly Auto Theft related matters. The Del Rio Police Department has increased its operational personnel and has filled the majority of the Department's vacancies. This has allowed for Auto Theft to be removed from after hour on-call rotation.

The second finding listed on the Six Month Review done by ABTPA found that the Department was not able to accurately report the number of cases on the monthly report despite the low number of cases. Due to Auto Theft Detectives being utilized for after-hour on call rotation, Detectives would receive non-auto theft cases. These cases were reported on a Departmental Monthly report listing as non-Auto Theft cases which were worked using City of Del Rio overtime funds.

Therefore Auto Theft Detectives were responsible for completing two monthly reports. One monthly report for everything the Detective worked on which includes both non-related auto theft and auto theft cases. The second monthly report was the Auto Theft monthly. Regrettably there were some inconsistencies/confusion while the Auto Theft Detectives input their numbers into the Auto Theft Monthly.

There was confusion with the reporting on the Auto Theft monthly regarding whether the Auto Theft Detectives were to include the total numbers of all the cases worked for the month, or to input only Auto Theft related cases.

This issue has been resolved by removing the Auto Theft Detective's prior cases which are non-Auto Theft related. Those cases are being sent to the Detectives which work general investigations. This is now allowing for Auto Theft Detectives to complete only one monthly report for Auto Theft ensuring for accurate reporting

The Del Rio Police Auto Theft Task Force has come a long way since its new beginning in June 2014 and has done everything asked of them by their supervisors and ABTPA.

Respectfully,

Bryan Acevedo
Criminal Investigation Division
Del Rio Police Department

Watch Your Car
TEXAS AUTO BURGLARY & THEFT PREVENTION AUTHORITY

September 1, 2015

Mr. Henry Arredondo, City Manager
City of Del Rio
109 W Broadway
Del Rio, Texas 78640

RE: Follow-up to Grant Assets and Additional Information Requested by Chief Bullard

Dear Mr. Arredondo,

The FY15 Automobile Burglary and Theft Prevention Authority (ABTPA) grant term expired August 31, 2015. The Uniform Grant Management Standards "Subpart C—Post-Award Requirements - Changes, Property, and Subawards" beginning on page 78, provides general instructions to end grants. Based on these standards, the most effective method to close out this grant is for the City of Del Rio to determine the amount of Program Income cash on hand as of August 31, 2015 and to conduct a physical inventory. Please use the Program Income (cash) by our mutual agreement to continue the program and pay costs associated with the grant program into FY16 until funds are exhausted. Provide a summary report with the November 30, 2015 FY15 Final Expense Report indicating that funds are spent. After the inventory is complete the assets can be transferred to the police department for support of motor vehicle theft and burglary investigations. Please turn in the progress and expense report forms as required.

Additionally, Chief Bullard requested more information about the FY16 Grant award decisions. The awards were made by the ABTPA Board of Directors based on the scoring system that they adopted in October 2014. This system is found on our website in the Redesign Report. The scoring system was applied by the Evaluation Team designated by the board. The team was comprised of a designated ABTPA Board Member Liaison and the ABTPA grant staff.

The statute (TRCS Art. 4413(37)) requires that funds be primarily awarded based on the number of motor vehicle thefts in Texas. The Grant Application Evaluation Criteria approved by the ABTPA Board required that the applicant must score a minimum of "GOOD" on each of the four sections within the "Need" category. Two of those sections were simply the number of motor vehicle thefts and burglaries reported to the Texas Department of Public Safety. Based on the thefts and burglaries reported to DPS, the grant application did not receive the minimum points required for further consideration. Please call or write if you need additional information.

Sincerely,

Bryan E. Wilson
Director
cc: Chief Waylon Bullard, Captain M. Herrera, Corporal Robert Zaragoza

Watch Your Car
TEXAS AUTO BURGLARY & THEFT PREVENTION AUTHORITY

September 1, 2015

The Honorable Allen Owen
1522 Texas Parkway
Missouri City, Texas 77489

RE: Follow-up to FY15 Grant Expiration

Dear Mayor Owen,

The FY15 Automobile Burglary and Theft Prevention Authority (ABTPA) grant term expired August 31, 2015. The Uniform Grant Management Standards "Subpart C—Post-Award Requirements - Changes, Property, and Subawards" beginning on page 78, provides general instructions to end grants.

Based on these standards, the most effective method to close out this grant is for the City of Missouri City to determine the amount of Program Income cash on hand as of August 31, 2015 and to conduct a physical inventory of any property purchased with grant funds or derived from program income. Please use the Program Income (cash) by our mutual agreement to continue the program and pay costs associated with the grant program into FY16 until funds are exhausted. Provide a summary report with the November 30, 2015 FY15 Final Expense Report indicating that funds are spent. After the inventory is complete any assets will be transferred to the police department for support of motor vehicle theft and burglary investigations. Please turn in the FY15 progress and expense report forms as required.

Please call or write if you need additional information.

Sincerely,

B E Wilson

Bryan E. Wilson
Director

cc: Captain Dwayne Williams, Sergeant Jay McClellan, Ms. LaToya Ricketts

0001 - 3206 00000		**August, 2012**			
Insurance Company Fees		**FY 2012**			
Certified Capital Companies (Tax insurance Code 4.53)					
Automobile Theft Prevention(ATF)					
Tex Rev Civ Stat Ann Article 4413(37)				**Program Code**	
	PC	**Monthly Activity**	**Code**	**Amount**	**COBJ**
Beginning General Ledger		22,598,787.20	6001	36,157,676.13	3206
			6002	26,362.00	3206
Deposit(195) ATF	6001	13,517,772.96	6003	0.00	3206
Clearance In(195) ATF	6002	0.00	6004	159,271.00	3206
Clearance Out(195) ATF	6003	0.00	6005	(1,108,334.52)	3206
Transfer In(195) ATF	6004	153,229.00	6006	(22,322.00)	3206
Transfer Out(195) ATF	6005	(1,108,188.00)	6007	(284,631.45)	3206
Return Check(153) ATF	6006	(1,320.00)	6320	70,000.00	3206
Refunds(383) ATF	6007	(162,260.00)			
Refund Cancel(950) ATF	6007	0.00			
Certified Capital Companies	6320	0.00			
Ending General Ledger		34,998,021.16		34,998,021.16	

Auto Theft Prevention (6001-6007)	34,928,021.16	Sum
CAPCO (6320)	70,000.00	Sum
Total for COBJ 3206	34,998,021.16	
USAS 67 (COBJ 3206)	34,998,021.16	
DAFR 8810-902	34,998,021.16	

See Notes

Reconciled by: Gina Schildwachter

Reviewed by:

0001 - 3206 00000		August, 2013			
Insurance Company Fees		FY 2013			
Certified Capital Companies (Tax insurance Code 4.53)					
Automobile Theft Prevention(ATF)					
Tex Rev Civ Stat Ann Article 4413(37)				Program Code	
	PC	Monthly Activity	Code	Amount	COBJ
Beginning General Ledger		34,374,715.16	6001	40,453,291.72	3206
			6002	162,584.00	3206
Deposit(195) ATF	6001	5,967,706.79	6003	0.00	3206
Clearance In(195) ATF	6002	0.00	6004	2,103.20	3206
Clearance Out(195) ATF	6003	0.00	6005	(312,528.96)	3206
Transfer In(195) ATF	6004	0.00	6006	(5,421.15)	3206
Transfer Out(195) ATF	6005	(24,098.14)	6007	(50,243.00)	3206
Return Check(153) ATF	6006	(3,394.00)	6320	65,000.00	3206
Refunds(383) ATF	6007	(144.00)			
Refund Cancel(950) ATF	6007	0.00			
Certified Capital Companies	6320	0.00			
Ending General Ledger		40,314,785.81		40,314,785.81	
Auto Theft Prevention (6001-6007)		40,249,785.81	Sum		
CAPCO (6320)		65,000.00	Sum		
Total for COBJ 3206		40,314,785.81			
USAS 67 (COBJ 3206)		40,314,785.81			
DAFR 8810-902		40,314,785.81			

See Notes

Reconciled by:

Reviewed by:

0001 - 3206 00000		August, 2014			
Insurance Company Fees		FY 2014			
Certified Capital Companies (Tax insurance Code 4.53)					
Automobile Theft Prevention(ATF)					
Tex Rev Civ Stat Ann Article 4413(37)			Program Code		
	PC	Monthly Activity	Code	Amount	COBJ
Beginning General Ledger		36,018,292.08	6001	42,969,739.93	3206
			6002	0.00	3206
Deposit(195) ATF	6001	8,050,616.60	6003	0.00	3206
Clearance In(195) ATF	6002	0.00	6004	61,626.00	3206
Clearance Out(195) ATF	6003	0.00	6005	(1,548.24)	3206
Transfer In(195) ATF	6004	18,154.00	6006	(3,813.00)	3206
Transfer Out(195) ATF	6005	0.00	6007	(229,850.20)	3206
Return Check(153) ATF	6006	(3,541.00)	6320	55,000.00	3206
Refunds(383) ATF	6007	0.00	6100	1,703,228.09	3206
Refund Cancel(950) ATF	6007	0.00			
Insurance Company Fees	6100	470,860.90			
Certified Capital Companies	6320	0.00			
Ending General Ledger		44,554,382.58		44,554,382.58	
Auto Theft Prevention (6001-6007)		42,796,154.49	Sum		
CAPCO (6320)		55,000.00	Sum		
Insurance Company Fees (6100)		1,703,228.09	Sum		
Total for COBJ 3206		44,554,382.58			
USAS 67 (COBJ 3206)00000		42,851,154.49			
USAS 67 (COBJ 3206)90903		1,703,228.09			
		44,554,382.58			
DAFR 8810-902		44,554,382.58			

See Notes

Reconciled by: Annie Bocanegra

Reviewed by:

From:	Wilson, Bryan
Sent:	Tuesday, June 30, 2015 3:51 PM
To:	larance.coleman_sc@senate.state.tx.us
Cc:	Matthew Miller (Matthew.Miller@txdmv.gov); David Richards (David.Richards@txdmv.gov); Brewster, Whitney
Subject:	ABTPA FY2016 Grant Award Results
Attachments:	FY16 Final Award ABTPA Board Adopted 6 23 15 V 2.pdf

Mr. Coleman:
Thank you for informing us of Senator Whitmire's inquiry about the Automobile Burglary and Theft Prevention Authority (ABTPA) Grant funding methodology. I did have the opportunity to speak on Friday to Mr. Ray Hunt of the Houston Police Officers' Union and listen to his concerns about the ABTPA Board's recent grant award decisions. The basis for Mr. Hunt's concern was that he believed the ABTPA board may have considered its parochial interests rather than meeting its statutory obligation.

As you know, the ABTPA Board is authorized to distribute grant funds under *Texas Revised Civil Statutes Art. 4413(37) Sec. 6. POWERS AND DUTIES*. Specifically *"(k) The authority shall allocate grant funds primarily based on the number of motor vehicles stolen in, or the motor vehicle burglary or theft rate across, the state rather than based on geographic distribution*." In this case primarily does not mean exclusively. The ABTPA Board Chairman announced at the beginning of the meeting that the Board members were appointed to their role as ABTPA Board Members to represent the interests of the entire State of Texas and not specific jurisdictions.

The ABTPA Board approved a process on October 13, 2014 to address a recent TxDMV Internal Audit finding which recommended that the ABTPA provide an open process that included a consideration of both subjective and objective criteria. The new process results in about 35% of the score based on the motor vehicle theft and burglary problem in a given jurisdiction. Additional factors impacting the award amount considered by the board included the amount requested by a jurisdiction and the quality of specific elements related to the operation of the proposed grant. The ABTPA instituted and utilized an open and transparent process, including publishing the grant score factors on or about October 13, 2014. The report containing the original scoring criteria continues to be on the TxDMV website at http://www.txdmv.gov/reports-and-data/doc_download/4933-abtpa-redesign-report .

At its June 23, 2015, meeting the Board unanimously chose to utilize a modified version of their scoring methodology to award the FY2016 grants. The use of a modified process provided even more weight to the number of motor vehicle thefts and burglaries than the original version published last fall. For your convenience, I have attached a copy of the Final Awards issued by the ABTPA on June 23, 2015.

Under the current process jurisdictions will be able to apply again for FY17 starting around January 2016.

Please let me know if this answers all of your questions or if Senator Whitmire or you need additional information.

Respectfully,

BW
BRYAN E. WILSON
ABTPA Director
4000 Jackson Avenue
Austin, Texas 78731
Phone: (512) 465-4012
Cell: (512) 431-3489

Narrative

1. Grant Coordinator/Trainer/Public Awareness/Analyst: Position will be paid 100 percent by ABTPA funds. Will work 100 percent of available work time on DACRT grant. Serves as day-to-day coordinator for all grant mandated activities scheduled by the grant program manager, including composing necessary activity tracking forms, cataloging all relevant paperwork, and tracking grant activity in a database. Composes ABTPA grant application for program manager review and change. Composes and submits monthly reports of grant activity to Denton and ABTPA officials. Coordinates and executes public outreach events for the ~~Denton area~~grant coverage area and surrounding non-grant covered areas, including initiation of awareness presentations and exhibits with public sector agencies, schools, housing entities, civic and business groups, neighborhood associations, and other groups concerned with vehicle crimes reduction. Conducts VIN etchings and report card initiatives. Deploys changeable message board. Assists other local ABTPA grantees and local non-grant covered ~~grant~~ areas with public awareness activities on an as-needed basis. Authors curriculum and ~~provides~~conducts training to local law enforcement on auto theft and vehicle burglary awareness and prevention. Coordinates local training classes regarding specialized vehicle crimes investigation topics. Initiates local vehicle crime-related media interactions through composition of press releases, articles, social media posts, and participation in broadcast interviews. Analyzes local and state vehicle theft and burglary data for tracking and comparison purposes. Researches vehicle crime trends and composes reports on developing topics. Serves as task force liaison on vehicle crimes issues with local, state, national and international associations also concerned with theft reduction.

The coordinator will also fulfill limited functions of what was the statewide RATT public awareness and education grant. Among said limited RATT obligations, the coordinator will monitor and maintain the statewide 800-CAR-WATCH hotline for the ABTPA and forward tips to appropriate agencies. The coordinator will continue to compile and distribute statewide crime statistics. The coordinator will continue to assist grantees with media activities. The coordinator will facilitate the production and shipping of educational materials to ABTPA grant agencies and Texas law enforcement agencies provided that the ABTPA funds the printing/production of materials, postage, and third party mailing facility for this function. The coordinator will be responsible for taking orders from grantees and Texas law enforcement agencies. The coordinator will submit those orders and shipping information to the mailing facility so materials may be assembled and delivered to the appropriate entities. The Denton Police Department and DACRT staff will not receive, assemble, or ship promotional or educational literature for other agencies.

2. Vehicle Crimes Investigator (~~2): Conduct~~3): Two investigators will work 70 percent of available work time on grant activities. Remaining time will be spent covering other Criminal Investigations Division (CID) duties. One investigator will work 50 percent of available time on grant activities. Remaining time will be spent covering other CID duties. During grant work time, all investigators will conduct day-to-day investigations of reported vehicle theft and burglary incidents under the

supervision of the grant program manager. Respond to crime scenes, interview victims, recover evidence, interrogate suspects, complete reports, file cases with the district attorney, and conduct case follow up. Conduct salvage yard, recycling center, used car dealership, and 68- A inspections. Coordinate vehicle burglary bait operations. Collaborate with and assist state agencies, area law enforcement agencies and organizations regarding the investigation and reduction of vehicle crimes. Deploy License Plate Readers (LPRs) and respond to corresponding alerts. Participate as trainers in local grant-coordinated classes regarding vehicle crime investigation topics. Complete and submit grant activity tracking paperwork on a timely basis~~.~~ to the program coordinator.

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3. Criminal Investigations Sergeant (Program Manager): Will spend 25 percent of available work time on grant activities. Remaining time will be spent covering other CID duties. Coordinates, assigns, and supervises day-to-day activities of task force coordinator and investigators. Ensures all grant operations and documentation are properly completed and maintained. Ensures grant goals and objectives are met. Ensures reports are submitted on a timely basis. Initiates and oversees proactive and reactive projects. Serves as task force liaison with criminal investigations lieutenant, deputy chiefs and chief of police.

4. Criminal Investigations ~~Deputy Chief (Program Director):~~Lieutenant (Program Director): Will spend 10 percent of available work time on grant activities. Remaining time will be spent covering other CID duties. Serves as executive level contact for grant program manager and purchasing agent/financial analyst. Receives updates on grant activities from program manager and assists with certain financial aspects of the grant. Ensures grant purchasing guidelines are followed in conjunction with city guidelines.

5. Senior Grants Accountant: Will spend 10 percent of available work time on grant activities. Remaining time will be spent covering other City of Denton financial duties. Serves as primary oversight for the Denton Auto Crimes Reduction Team (DACRT) budget to ensure that spending is remaining within the allocated award. The accountant is also responsible for sending proper documentation and timely financial reports to ABTPA staff~~-~~.

6. Financial/Purchasing Analyst: Will spend 10 percent of available work time on grant activities. Remaining time will be spent covering other Denton Police Department financial/purchasing duties. Deals directly with ~~ABTPA staff~~DACRT grant officials to ensure proper completion of grant purchasing and travel documents. Passes paperwork and information along to the program manager and grant accountant so proper charges can be made to the DACRT budget.

	Title or Position	ABTPA	Cash	Total
100%	Grant Coordinator	$72,998		$72,998
70%	Vehicle Crimes Investigator		$54,425	$54,425
70%	Vehicle Crimes Investigator		$53,699	$53,699
50%	Vehicle Crimes Investigator		$39,896	$39,896
25%	Criminal Investigations Sergeant		$22,069	$22,069
10%	Criminal Investigations Lt		$10,754	$10,754
10%	Sr. Grants Accountant		$8,115	$8,115
10%	Financial/Purchasing Analyst		$4,026	$4,026
		$72,998	$192,984	$265,982
		27%	73%	

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THE DAILY NEWS

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AHOY, MATEYS! FIND YOUR COAST MONTHLY INSIDE TODAY

Auto theft

STUCK IN NEUTRAL

Funding for auto crimes task forces remains stagnant

By CHACOUR KOOP
The Daily News

Thinkstock

Texas, once notorious for high auto-theft rates, has seen dramatic decreases compared to 25 years ago. However, in the past several years, the number of stolen vehicles has risen, while funding for the task forces that fight the complicated crime has remained stagnant.

Investigators criticize the funding because operating costs increase and tracking the crime is increasingly difficult as it spreads internationally. Whether a person falls victim to vehicle theft or not, deterring and prosecuting the crime affects drivers' pocketbook, officials said. Auto insurers take into account the number of stolen vehicles in the area where drivers live when determining premium rates.

Although state lawmakers doubled the fee collected on insurance policies for stated purposes of fighting auto theft, law enforcement advocates said the money is diverted to unrelated areas of the budget.

"We're losing personnel," said Lt. Tommy Hansen, an investigator for the Galveston County Auto Crimes Task Force. "We lost a position here starting this year and came very close to cutting a second position."

State lawmakers increased the annual fee from $1 to $2 on auto policies in 2011. However, the extra money didn't equate to more funding for auto-theft task forces across the state. The task forces receive 73 cents for every $2 collected. In 2011, the Texas Auto Burglary and Theft Prevention Authority doled out a total of $13.4 million in grants to 29 task forces across the state. From 2012 to 2015, the authority granted $13.8 million annually.

The authority has not received the total portion of the fee since 1997, when state lawmakers changed the law to al-

See funding | A4

Auto theft in Galveston County

This is the fourth story in an occasional series about auto theft in Galveston County and ways drivers can prevent falling victim to the crime.

Texas Auto Burglary and Theft Prevention Authority grant funding 2011-2015

Funds to investigate auto theft have remained level, despite a 2011 increase in the insurance policy fee for the purpose of fighting the crime.

2011: $13.4 million
2012: $13.8 million
2013: $13.8 million
2014: $13.8 million
2015: $13.8 million

FUNDING

Continued from Page A1

low the fees collected on insurance policies to be diverted into the general budget, according to the Texas Association of Vehicle Theft Investigators. The association estimates about $55 million has been used for purposes other than fighting auto thieves.

Despite a decrease in the crime, investigators contend more funding is needed to stay ahead of the curve. The crime is no longer limited to localized thieves who steal a car and sell it nearby, Hansen said. Rather, investigations are now international in scope and include sophisticated components of fraud used by organized crime rings, he said. Additionally, the number of vehicles traveling on Galveston County roads increases as the population does. Since the county task force began in the early 1990s, the population has grown by 43 percent; the number of registered vehicles increased by 64 percent, according to the task force.

For consumers, auto theft is one factor that plays into premium prices. For comprehensive coverage, the portion of insurance not included in vehicle accidents, thefts were the second costliest type of loss behind windstorm and hail, according to the Texas Department of Insurance. For example, theft accounted for $118.5 million statewide in 2014; windstorms and hail accounted for $327.5 million.

Insurance experts said the amount of premium cost attributed to auto thefts will vary depending on the prevalence of the crime where a driver lives.

For example, in Harris County, which doubles the next highest county in auto thefts, more of the cost could be attributed to the crime, Mark Hanna, spokesman for the Insurance Council of Texas, said.

At the same time, areas near Dallas, which experience hail storms that can damage entire parking lots, more of the premium cost may be attributed to weather risks.

"Auto theft is one piece of the pie," Hanna said.

Investigators say cracking down on the crime and receiving the necessary funding to do so will reduce crime and help drivers pay less in insurance costs.

"The whole face of vehicle crimes is changing, and we have to be able to change, too," Hansen said.

Contact reporter Chacour Koop at 409-683-5241 or chacour.koop@galvnews.com.