



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 1500046
Purchase Order Change Notice (# 5)

Payment Terms: **NET30** Freight Terms: **FOB Shipping** Ship Via: **US Mail** PCC: **0** Date: **08/19/14** PO Method: **DG** Dispatch: **Dispatch** Rev Dt: **07/28/16**
Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: THOMSON REUTERS - WEST
PAYMENT CENTER
PO BOX 6292
CAROL STREAM IL 601976292
United States

Ship To: See Detail Below

Vendor ID: 1411426973 2

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Rhonda Lee Gips
Phone: 512/465-4199
Fax: 512/465-5641
Email: Rhonda.Gips@txdmv.gov

Fax:
Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Research (CALIR) Services Contract awarded through Request for Offer No. CCG-CALIR-2010-001 with a term of service from September 1, 2014 - August 31, 2015. This purchase order may be renewed with the same Terms Conditions as long as the referenced CCG Contract remains in force, a need exists, and both parties agree. In accordance with CCG Contract pricing, a scheduled 3% price increase can be applied for every renewal year.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Westlaw Next Representative: Cody Miller, Field Consultant, 918-955-2645, cody.miller@thomsonreuters.com

POCN #1 - 2/13/2015 - David Chambers
Changed purchaser from David Chambers to Rhonda Gips.

POCN #2 - 2/13/15 - Added Line 2 to cover ancillary charges that incurred when services utilized were not covered under contract. OGC staff needed additional legal research information to perform job duties.
Rhonda Gips

8/26/15 - Rhonda Gips
POCN #3 - Exercising renewal option for FY 16 and adding four (4) additional users from MVD.

POCN #4 - Rhonda Gips 12/21/2015
Change user list on Line 5 - Remove Raylynn Howell and replace with Katharine Drummond. All else remains unchanged.

POCN #5 - 7/28/16
Added Line 7 to cover ancillary charges for MVD. rg

Authorized Signature

Rhonda Gips, CFM

07/28/2016



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 1500046
Purchase Order Change Notice (# 5)

--

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
----------	------------------	------------	----------	-----	------------	--------------	----------

1- 1	WestlawNext service with additional package for five (5) attorneys at \$122.10 per user and \$610.50/mth. Users are the General Counsel David D. Duncan and Associate General Counsel Sarah Swanson Jim Arbogast David Richards Sally Jo HahnAccount # 100	956/58	12.0000	MO	\$610.50	\$7,326.00	08/30/2014
	Ship To: 1P12 4000 Jackson Avenue Austin TX 78731 United States						
						Schedule Total	\$7,326.00
	<u>Contract ID:</u> 1500046						
	Council on Competitive Government (CCG)TX Gov Code Title 10 Subtitle D Chapter 2162 Subchapter A Sec 2162.105					Item Total for Line # 1	\$7,326.00

2- 1	Ancillary charges for Westlaw Select PO 608-15-00046	956/58	1.0000	EA	\$500.00	\$500.00	02/19/2015
	Ship To: 1P12 4000 Jackson Avenue Austin TX 78731 United States						
						Schedule Total	\$500.00
					<u>ReqID:</u> 0000000603		
						Item Total for Line # 2	\$500.00

Authorized Signature

Rhonda Lips, CFM

07/28/2016



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 1500046
Purchase Order Change Notice (# 5)

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date	
3- 1	Renewal of WestlawNext service with additional package for five (5) attorneys at \$125.764 per user and \$628.82/mth; Account: 1004111787 Service Date: 9/01/15 - 8/31/16 Ship To: 1P12 4000 Jackson Avenue Austin TX 78731 United States	956/58	12.0000	MO	\$628.82	\$7,545.84	09/01/2015	
						Schedule Total	<input type="text" value="\$7,545.84"/>	
<u>Contract ID:</u> 1500046				<u>ReqID:</u> 0000001330				
Users are the General Counsel David D. Duncan and Associate General Counsel Sarah Swanson, Christian Kadas, C. David Richards, and Sally Jo Hahn.							Item Total for Line # 3	<input type="text" value="\$7,545.84"/>
4- 1	Westlaw Select Ancillary charges: 9/1/15 - 8/31/16 for General Counsel Office Ship To: 1P12 4000 Jackson Avenue Austin TX 78731 United States	956/58	500.0000	EA	\$1.00	\$500.00	09/01/2015	
						Schedule Total	<input type="text" value="\$500.00"/>	
<u>Contract ID:</u> 1500046				<u>ReqID:</u> 0000001330				
Adding ancillary charges for any cost incurred by an attorney for going outside the approved plan in doing legal research for their OGC responsibilities.							Item Total for Line # 4	<input type="text" value="\$500.00"/>

Authorized Signature

Rhonda Lips, CFM

07/28/2016



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 1500046
Purchase Order Change Notice (# 5)

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
5- 1	WestlawNext service: Legal Publications and Documents. Additional line for Motor Vehicle Division Staff attorneys and 1 program specialist. Service Date: 9/01/15 - 8/31/16 Ship To: 1P12 4000 Jackson Avenue Austin TX 78731 United States	956/58	12.0000	MO	\$321.00	\$3,852.00	09/01/2015
						Schedule Total	<input type="text" value="\$3,852.00"/>
<u>Contract ID:</u> 1500046				<u>ReqID:</u> 0000001532			
MVD's Staff attorneys: Ken Herring, La Donna Castanuela, Michelle Lingo, and : Program Specialist: Raylynn Howell.						Item Total for Line # 5	<input type="text" value="\$3,852.00"/>
6- 1	Westlaw: Ancillary charges. 9/1/15 - 8/31/16 for Motor Vehicle Division Ship To: 1P12 4000 Jackson Avenue Austin TX 78731 United States	956/58	100.0000	EA	\$1.00	\$100.00	09/01/2015
						Schedule Total	<input type="text" value="\$100.00"/>
<u>Contract ID:</u> 1500046				<u>ReqID:</u> 0000001532			
						Item Total for Line # 6	<input type="text" value="\$100.00"/>

Authorized Signature

Rhonda Lips, CFM

07/28/2016



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 1500046
Purchase Order Change Notice (# 5)

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
7- 1	Westlaw: Ancillary charges for Motor Vehicle Division ACCT#1004111787	956/58	650.0000	EA	\$1.00	\$650.00	07/28/2016
	Ship To:	1P00					
		4000 Jackson Avenue Austin TX 78731 United States					
						Schedule Total	<input type="text" value="\$650.00"/>
					ReqID: 0000003257		
						Item Total for Line # 7	<input type="text" value="\$650.00"/>
						Total PO Amount	<input type="text" value="\$20,473.84"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature
Rhonda Gips, CFM
07/28/2016