Texas Department of Motor Vehicles

Business Unit # 60800
Purchase Order # 0000018085

Payment Terms:	Freight Terms:	Ship Via:	PCC:	PO Date:	PO End Date:	PO Method:	Dispatch:	Rev Dt:
NET30	FOB Destination	US MAIL	A	08/18/2026	08/31/2027	AT	Dispatch Via Print	

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor:
PITNEY BOWES
PITNEY BOWES INC
PO BOX 981022
BOSTON MA 02298-1022
United States

Ship To:
1P23 - Veh Titles and Reg
4000 Jackson Avenue
Austin TX 78731
United States

Ship To Attention: Sandrine Simone Delou

Bill To:
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1060495050 0 013

Purchaser: Maxwell Alexander Brown
Phone: 512/465-4000
Fax: 512/465-5641

Bill To Fax:

Email: maxwell.brown@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

This purchase requisition will establish funding for FY 2026 for the postage meters used by the Dallas South Regional Service Center (RSCs) located at 562 East Wheatland Road, Duncanville, TX 75116. If VTR and RSCs do not have postage meter lease funding we will not be able to conduct necessary agency business via the USPS, which would negatively impact customer service levels. Postage meters 1) allow VTR and the RSCs to send mail as needed to conduct agency business, and 2) provide an efficient means to add required USPS postage to outbound mail.

TERM CONTRACT: 985-C1

Original Lease Period: 6/1/2025 - 5/31/2030
Year 1: FY 25 Lease period - 6/1/25 through 8/31/25, months 1 through 3 PO#0000015560 POCN#1
Year 2: FY 26 Lease period - 9/1/25 through 8/31/26, months 4 through 15 PO#0000016624
Year 3: FY 27 Lease period - 9/1/26 through 8/31/27, months 16 through 27 PO#0000018085
Year 4: FY 28 Lease period - 9/1/27 through 8/31/28, months 28 through 39
Year 5: FY 29 Lease period - 9/1/28 through 8/31/29, months 40 through 51
Year 6: FY 30 Lease period - 9/1/29 through 5/31/30, months 52 through 60

TX SMARTBUY: SendPro C Auto 95 - $81.22; Imi Meter Subscription for SendPro C500 - $38.25; Meter Hardware-C Series - $6.69; 10 Lbs/ 5Kg Weighing Option for MP81 Scale - $17.37; Sp100 Label Printer - $11.70; Serial Interface Scale - $1.66; 10 lb Upgrade - $0.71; Protective Dust Cover - Sendpro C Auto $1.15; Powerguard Service Package 2 - $2.08; TOTAL MONTHLY $160.83

Change Orders:
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.
Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):
Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Authorized Signature

Maxwell Brown

08/18/2026

Delivery:
Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Additionally, this Purchase Order is governed by the current TxDMV Contract Affirmations and TxDMV Contract Terms and Conditions, unless modified by Supplemental Conditions approved and provided by TxDMV. These documents can be found at: http://www.txdmv.gov/contractors-vendors. For the avoidance of doubt, unless expressly stated otherwise in this Purchase Order or a TxDMV signature document, in the event of a conflict, ambiguity, or inconsistency between or among any Purchase Order documents, all TxDMV documents take precedence over the Contractors documents, if any.

TXSMB PO reference: 25069202

TxDMV Contract Monitor:

Sandrine Delou
sandrine.delou@txdmv.gov
512-465-1452

Vendor Contact:
Derek Allen
Phone 936-371-5855
Email derek.allen@pb.com

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Pitney Bowes SendProCAuto - 10 lb scale postage meter with commercial based pricing for Dallas South RSC; 60 month lease (Months 16 - 27); Lease period for FY 27 is 9/1/26 - 8/31/27. Replaces PO 16624	30101	985/60	12.0000	MO	$160.83000	$1,929.96	08/18/2026

Schedule Total $1,929.96

Contract ID:
0000015560

ReqID:
0000018880

Item Total for Line # 1 $1,929.96

Total PO Amount $1,929.96

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Authorized Signature

Maxwell Brown

08/18/2026