Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000017879

Payment Terms:	Freight Terms:	Ship Via:	PCC:	PO Date:	PO End Date:	PO Method:	Dispatch:	Rev Dt:
NET30	FOB Destination	NA	I	07/22/2026	08/31/2027	CP	Dispatch Via Print	

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TOSHIBA AMERICA BUSINESS SOLUTIONS INC
DBA TOSHIBA BUSINESS SOLUTIONS, USA
FILE 57202
LOS ANGELES CA 90074-7202
United States

Ship To: 1P09 - El Paso Region
1227 Lee Trevino, Ste. 100
El Paso TX 79907
United States

Ship To Attention: Lori L Burns

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1330865305 7 004

Purchaser: Miguel G Alvarez
Phone: 512/465-1226
Fax: 512/465-5641

Bill To Fax:

Email: miguel.alvarez@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:
FY27 Renewal for PO#17284

Copier Lease:
Equipment is to be leased in accordance with the terms and conditions of the State of Texas Department of Information Resources Toshiba Contract No. DIR-CPO-5427 Appendix F Master Lease Agreement. It is acknowledged and agreed that this purchase order constitutes a schedule as defined in the Master Lease Agreement.

The terms of the service shall commence on the date of execution of a Copier Lease Commencement Letter by Lessee OR 10 days after the delivery of the last piece of equipment and shall continue for 48 whole months.

Location: El Paso Copier #1; Color and B/W

SN# SSSJP86455

48-Month Lease
Overall Service Period 03/01/2026 through 02/28/2030
Service Months for FY27, Months 7-18: 09/01/2027 through 08/31/2027

FY26 Months 1 - 6: 03/01/2026 through 08/31/2026 - PO #17284
FY27 Months 7 - 18: 09/01/2026 through 08/31/2027 PO #17879
FY28 Months 19 - 30: 09/01/2027 through 08/31/2028
FY29 Months 31 - 42: 09/01/2028 through 03/01/2029
FY30 Months 43 - 48: 09/01/2029 through 02/28/2030

Toshiba e-STUDIO4525AC, 45 Page per minute COLOR B/W
Included Features: MR3033 100-sheet RADF, MJ1048 50-page inner finisher with stapling,
MJ6011 hole punch, KD1073LT large capacity feeder, GD1370 Fax Unit, W250-15-120 15A power filter

48 Month FMV lease- $218.00 per month
Service includes 11,000 black and white @ .0076, overages .0076 = $83.60
2,000 color @ .049, overages .049 = $98.00
Total payment lease + service 48 months $399.60

This purchase order may be renewed for an additional period of time not exceeding the original period of time, provided both parties agree to do so prior to the expiration of the original purchase order. The renewed purchase order shall be for the original purchase order unit price, terms and conditions, plus any approved changes. The renewed purchase order may be cancelled at any time by providing 60 days written notice.

Lease shall include delivery, setup, installation, removal, analyst services and onsite user training.

Authorized Signature
Miguel M. Alvarez
07/22/2026

All supplies except paper shall be included at no additional charge for the life of the purchase order.

Ownership: The equipment is and shall at all times be and remain the property of the vendor.

The State shall exercise due care in the use, operations and maintenance of the equipment and shall not use, operate or maintain the equipment improperly.

TxDMV shall be relieved from risks of loss or damage to all equipment leased during the period of transportation, installation, and during the entire time the equipment is in the possession of TxDMV except when loss or damage is due to the fault or negligence of TxDMV.

The State shall not obtain property or casualty insurance protecting the vendor's equipment on State property. The vendor may obtain such insurance for its own account and assumes all costs associated with such insurance.

Maintenance: There shall be no escalation of maintenance costs for the duration of the lease period. The vendor shall keep equipment fully operations for the duration of the lease period. The vendor shall assume the cost of all repairs to the equipment including parts, labor, transportation and travel expenses.

Service technicians shall be fully qualified to work on the specific equipment, and shall have factory training with a minimum of one year hands on experience working on the specific equipment. Normal maintenance coverage shall be Monday through Friday, 8:00 AM to 5:00 PM. Vendor shall respond to maintenance calls within four (4) business hours.

TxDMV believes a lease is unlikely to be cancelled prior to the full lease term. However, TxDMV may terminate a lease period, with no termination charges assessed, when either funds are not appropriated by the Texas Legislature or for vendor non-performance in these instances:
*Consistent failure to respond to service calls within the required time frame. Consistent failure is defined as not responding at any or all locations on two (2) out of three (3) consecutive occurrences.
*On-Site maintenance performed by unqualified technicians. If TxDMV determines that the technician is unable to perform in accordance with the service requirements or fails to communicate effectively, the vendor shall immediately remove the technician.

Hardware upgrades are negotiable, are at TxDMV's discretion and shall be changed to TxDMV. Upgrades will not extend past the duration of the lease period regardless of when added.

Technology Upgrades: Any software or firmware full service maintenance upgrades available during the term of the lease shall be offered at no additional cost to TxDMV.

Upon expiration of lease Vendor must sanitize (multiple pass overwrite) the internal hard drive of the copier. The Vendor must provide TxDMV an attestation which includes the serial number of the copier that the hard drive was removed from and the date it was sanitized.

Change Orders:
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.
Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):
Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:
Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Authorized Signature

Miguel M. Alvarez

07/22/2026

Additionally, this Purchase Order is governed by the current TxDMV Contract Affirmations and TxDMV Contract Terms and Conditions, unless modified by Supplemental Conditions approved and provided by TxDMV. These documents can be found at: http://www.txdmv.gov/contractors-vendors. For the avoidance of doubt, unless expressly stated otherwise in this Purchase Order or a TxDMV signature document, in the event of a conflict, ambiguity, or inconsistency between or among any Purchase Order documents, all TxDMV documents take precedence over the Contractors documents, if any.

DIR CONTRACT ID: DIR-CPO-5427

Vendor Contact:
Keith Gillon 512-786-8009
Keith.Gillon@tbs.toshiba.com

TxDMV Regional Contact in El Paso:
Steve Sanchez
915-594-6011
steve.sanchez@txdmv.gov

James Chesshire
915-594-6010
james.chesshire@txdmv.gov

TxDMV Contract Monitor:
Lori Burns
lori.burns@txdmv.gov
has context menu

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Toshiba e-STUDIO4525AC, 45 Page per minute COLOR & B/W	30101	985/58	12.0000	MO	$399.60000	$4,795.20	09/01/2026

Schedule Total $4,795.20

Contract ID: 0000017284

ReqID: 0000018778

El Paso Copier #1

48-Month Lease
Overall Service Period 03/01/2026 through 02/28/2030
Service Months for FY27, Months 7 - 18: 09/01/2026 through 08/31/2027

SN# SSSJP86455

Item Total for Line # 1 $4,795.20

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	B/W Overages - 11,001+ per month at $0.0076	30101	985/58	2000.0000	EA	$0.00760	$15.20	09/01/2026

Schedule Total $15.20

Contract ID: 0000017284

ReqID: 0000018778

Item Total for Line # 2 $15.20

Authorized Signature
Miguel M. Alvarez
07/22/2026

Texas Department of Motor Vehicles
Business Unit # 60800
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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Color Overages, 2,001+ at $0.049	30101	985/58	800.0000	EA	$0.04900	$39.20	09/01/2026

Schedule Total $39.20

Contract ID:
0000017284

ReqID:
0000018778

Item Total for Line # 3 $39.20

Total PO Amount $4,849.60

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Authorized Signature
Miguel M. Alvarez

07/22/2026