Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000017862

Payment Terms:	Freight Terms:	Ship Via:	PCC:	PO Date:	PO End Date:	PO Method:	Dispatch:	Rev Dt:
NET30	FOB Destination	US MAIL	0	07/20/2026	08/31/2027	IA	Dispatch Via Print	

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS DEPARTMENT OF PUBLIC SAFETY
CRIME RECORDS SERVICE
PO BOX 15999
AUSTIN TX 787615999
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Ship To Attention: Angela Vallejo Gonzalez

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 3405405405 0 000

Purchaser: Maxwell Alexander Brown
Phone: 512/465-4000
Fax: 512/465-5641

Bill To Fax:

Email: maxwell.brown@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:
SOW
DPS will provide criminal history record information (CHRI) in accordance with the Receiving Entitys authorizing statute.
USE OF CRIMINAL HISTORY RECORD INFORMATION

a. TXDMV will comply with all current and future state and federal laws, regulations,
and policies related to information received under this Contract.

b. TXDMV certifies that it has read and understood Texas Government Code §411.085 regarding the penalty for unauthorized obtaining, use, or disclosure of criminal history information. A copy of this statute may be found here:
http://www.statutes.legis.state.tx.us/Docs/GV/htm/GV.411.htm#411.085.

II. BASIS FOR CALCULATING REIMBURSABLE COSTS
Costs associated with this Contract are based upon the type of service rendered as noted in this Section.

a. Fingerprint-based submission is $15.00 per Texas search.

b. Name-based inquiry is $1.00 per Texas search.

c. Federal Bureau of Investigation (FBI) fingerprint-based submission is $13.25 per national search.

d. DPS may elect to assess a fee of $1.00 per review of a CHRI record subscribed to through the Clearinghouse (costs are subject to change as appropriate based upon costs assessed by FBI for this service).

e. Non-criminal justice electronic fingerprint capture service (contracted service) is $10.00.

f. At the request of the TXDMV, DPS may resubmit fingerprint cards for a fee of $28.25. The appropriate statutory authority must exist and be followed.

All fees are subject to adjustment resulting from mandated legislation or regulation. Monthly invoices will reflect actual fees assessed.

II. CONTRACT AMOUNT
The total amount of services provided is based upon demand, but the total amount of this Contract will not exceed $4,500.00 amount per biennium.

III. PAYMENT FOR SERVICES
The TXDMV will pay for services received from appropriation items or accounts of the TXDMV from which like expenditures would normally be paid, based upon vouchers drawn by the TXDMV payable to the DPS.

DPS will invoice payments for services performed monthly. Payments received by the DPS will be credited to its current appropriation item(s) or account(s) from which the expenditures of that character were originally made.

Authorized Signature
Maxwell Brown
07/20/2026

****

Interagency Agreement Contract Act - TX Gov Code, Title 7, Chapter 771

Each SVCU (service unit) is priced at $1.00. A SVCU is a TxDMV internal system unit of measure. Vendor shall invoice at the price(s) for work authorized under the purchase order.

Change Orders:
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.
Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):
Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:
Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Additionally, this Purchase Order is governed by the current TxDMV Contract Affirmations and TxDMV Contract Terms and Conditions, unless modified by Supplemental Conditions approved and provided by TxDMV. If this PO contains goods or services purchased from a DIR Cooperative Contract, the purchase is governed by the current TxDMV Supplemental Terms and Conditions with Affirmations for Purchases through the DIR Cooperative Contracts Program. These documents can be found at: http://www.txdmv.gov/contractors-vendors. For the avoidance of doubt, unless expressly stated otherwise in this Purchase Order or a TxDMV signature document, in the event of a conflict, ambiguity, or inconsistency between or among any Purchase Order documents, all TxDMV documents take precedence over the Contractors documents, if any.

TxDMV Contract Monitor:
Angela Gonzalez
angela.gonzalez@txdmv.gov
(512) 465-4229

Vendor Contact:
Lisa Garcia or Jennifer Norton
512-424-2912 or 512-424-7111
crs.billing@dps.texas.gov

Authorized Signature

Maxwell Brown

07/20/2026

Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000017862

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Texas Department of Public Safety Crime Records Service	30201	963/43	4500.0000	EA	$1.00000	$4,500.00	08/31/2026

Schedule Total $4,500.00

Contract ID: 0000017862

ReqID: 0000018850

Item Total for Line # 1 $4,500.00

Total PO Amount $4,500.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

.
Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Authorized Signature

Maxwell Brown

07/20/2026