



Texas Department of Motor Vehicles
Texas SmartBuy PO # 26308557
Business Unit # 60800
Purchase Order # 0000017856

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Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** A **PO Date:** 07/20/2026 **PO End Date:** 08/31/2027 **PO Method:** AT **Dispatch:** Dispatch Via Print **Rev Dt:**
PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: PITNEY BOWES
PITNEY BOWES INC
PO BOX 981022
BOSTON MA 02298-1022
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1060495050 0 013

Purchaser: Richard Emmanuel Oballo
Phone: 512/465-4199
Fax: 512/465-5641

Ship To Attention: Christina Mullins Carter

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Email: richard.oballo@txdmv.gov

Bill To Fax:

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

FY27 New Mailcenter 2000

Lease Term: September 1, 2026, through August 31, 2031

Months 1-12: 09/01/2026 through 08/31/2027 PO#0000017856
Months 13-24: 09/01/2027 through 08/31/2028
Months 25-36: 09/01/2028 through 08/31/2029
Months 37-48: 09/01/2029 through 08/31/2030
Months 49-60: 09/01/2030 through 08/31/2031

The TxSmartBuy purchase order referenced paid the contractor for the full 60 months. TxDMV will need to follow their policies and procedures to complete whatever purchase process needs to complete internally. TxDMV does not need another TxSmartBuy purchase order issued unless another 60 month lease is required.

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address.

Authorized Signature

Richard Oballo

07/20/2026



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If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Additionally, this Purchase Order is governed by the current TxDMV Contract Affirmations and TxDMV Contract Terms and Conditions, unless modified by Supplemental Conditions approved and provided by TxDMV. These documents can be found at: <http://www.txdmv.gov/contractors-vendors>. For the avoidance of doubt, unless expressly stated otherwise in this Purchase Order or a TxDMV signature document, in the event of a conflict, ambiguity, or inconsistency between or among any Purchase Order documents, all TxDMV documents take precedence over the Contractors documents, if any.

TERM CONTRACT: 985-C1

TxDMV Contract Monitor:
Contract Monitor: Timothy C Baylor
Email: Timothy.Baylor@TxDMV.gov
Phone: 512-465-3335
and
Contract Monitor: Donny Ruemke
Email: Donny.Ruemke@txdmv.gov
Phone: 512-465-4089

Vendor Contact:
Contact Name: Derek Allen
Email: derek.allen@pb.com Phone: (936) 371-5855
Address: 3001 Summer St Stamford, CT 0692

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Pitney Bowes SendPro Mailcenter P2000 Series Postage Machine Lease FY2027	31102	985/58	8217.0000	EA	\$1.00000	\$8,217.00	09/01/2026

Schedule Total

Contract ID:
0000017856

Contract Type:
PO

ReqID:
0000018830

SN#: TBD

TERM 9/1/2026-8/31/2027

Including the following items:

1. Touchscreen monitor
 2. Wireless keyboard
 3. Power stacker
 4. Laser report printer
 5. Barcode scanner
- (Attachment contains details)

Item Total for Line # 1

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Richard Oballo

07/20/2026