Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000017789

Payment Terms:	Freight Terms:	Ship Via:	PCC:	PO Date:	PO End Date:	PO Method:	Dispatch:	Rev Dt:
NET30	PREPAY AND ADD	VNDR	E	07/01/2026	07/31/2026	SP	Dispatch Via Print	

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: Aztec Promotional Group LP
PO BOX 50550
AUSTIN TX 78763-0550
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Ship To Attention: Michelle Helen Bryant

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1203052937 9 004

Purchaser: Daphne Free
Phone:
Fax:

Bill To Fax:

Email: daphne.free@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.
Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):
Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:
Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Additionally, this Purchase Order is governed by the current TxDMV Contract Affirmations and TxDMV Contract Terms and Conditions, unless modified by Supplemental Conditions approved and provided by TxDMV. If this PO contains goods or services purchased from a DIR Cooperative Contract, the purchase is governed by the current TxDMV Supplemental Terms and Conditions with Affirmations for Purchases through the DIR Cooperative Contracts Program. These documents can be found at: http://www.txdmv.gov/contractors-vendors. For the avoidance of doubt, unless expressly stated otherwise in this Purchase Order or a TxDMV signature document, in the event of a conflict, ambiguity, or inconsistency between or among any Purchase Order documents, all TxDMV documents take precedence over the Contractors documents, if any.

Vendor Quote: 207461 and 207902

TxDMV Contract Monitor:
IT Operations

Authorized Signature
Daphne Free, CTCD, CTCM
07/01/2026

Texas Department of Motor Vehicles

IT-Operations@txdmv.gov

Vendor Contact:
Aztec Promotional Products
Samantha Pierce, samanthapierce@aztecworld.com
(512) 387-5214
PO Box 50550, Austin, TX 78763

POC: IT Operations
IT-Operations@txdmv.gov

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Agency shirts	31010	200/74	5.0000	EA	$30.91000	$154.55	07/31/2026

Schedule Total $154.55

ReqID:
0000018705

Item Total for Line # 1 $154.55

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	RTIC 20 oz Essential Tumbler	31010	080/78	12.0000	EA	$32.00000	$384.00	07/31/2026

Schedule Total $384.00

ReqID:
0000018705

Item Total for Line # 2 $384.00

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Agency shirts	31010	200/78	11.0000	EA	$28.91000	$318.01	07/31/2026

Schedule Total $318.01

ReqID:
0000018705

Item Total for Line # 3 $318.01

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Agency shirts Color: berry	31010	200/78	1.0000	EA	$13.93000	$13.93	07/31/2026

Schedule Total $13.93

ReqID:
0000018705

Item Total for Line # 4 $13.93

Authorized Signature
Daphne Free, CTCD, CTCM

07/01/2026

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	Agency shirts	31010	200/78	2.0000	EA	$46.95000	$93.90	07/31/2026

Schedule Total $93.90

ReqID: 0000018705

Item Total for Line # 5 $93.90

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
6-1	Agency shirts	31010	200/78	1.0000	EA	$36.91000	$36.91	07/31/2026

Schedule Total $36.91

ReqID: 0000018705

Item Total for Line # 6 $36.91

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
7-1	Embroidery Personalization on Sleeve for one polo - Front Left Chest- DMV LOGO for line 7 shirt.	31010	962/78	1.0000	EA	$5.00000	$5.00	07/31/2026

Schedule Total $5.00

ReqID: 0000018705

Item Total for Line # 7 $5.00

Total PO Amount $1,006.30

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

.
Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Authorized Signature

Daphne Frees, CTCD, CTCM

07/01/2026