



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000017186

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Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** D **PO Date:** 09/01/2025 **PO End Date:** 08/31/2026 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: BLACK BOOK NATIONAL AUTO RESEARCH DIVISI
HEARST BUSINESS MEDIA CORPORATION
PO BOX 404040
ATLANTA GA 30384-4040
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1133047655 4 001

Purchaser: Quynh-Nhi Ge
Phone: 512/465-4193
Fax: 512/465-5641

Ship To Attention: Andrew Ortegon

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Email: Nhi.Ge@txdmv.gov

Bill To Fax:

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "-" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Special Payment Notes (Advance Payment, Payment Type, etc.)

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately. Enter any other special delivery requirements.

Additionally, this Purchase Order is governed by the current TxDMV Contract Affirmations and TxDMV Contract Terms and Conditions, unless modified by Supplemental Conditions approved and provided by TxDMV. If this PO contains goods or services purchased from a DIR Cooperative Contract, the purchase is governed by the current TxDMV Supplemental Terms and Conditions with Affirmations for Purchases through the DIR Cooperative Contracts Program. These documents can be found at: <http://www.txdmv.gov/contractors-vendors>. For the avoidance of doubt, unless expressly stated otherwise in this Purchase Order or a TxDMV signature document, in the event of a conflict, ambiguity, or inconsistency between or among any Purchase Order documents, all TxDMV documents take precedence over the Contractors documents, if any.

This procurement is governed by the terms and conditions in Contract No. 608-24-0000017186

Procured under RFO 608-25-95635

Authorized Signature

08/25/2025



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A new PO will be issued for FY27 9/1/2026 - 8/31/2027.

Renewal Options

Renewals are as follows, unless terminated sooner in accordance with the terms of the purchase order/contract.

In addition with at least 30 calendar days advance written notice to Contractor, at the end of the initial term or any renewal period, TxDMV, at its sole and absolute discretion, may extend this Contract as necessary to ensure continuity of service, to process a new solicitation, to secure a new contract, for transiting to a new vendor, or as otherwise determined by TxDMV to serve the best interest of the state of Texas for up to 12 months, at the then-current contract rate(s) (if applicable) as modified during the term of this Contract.

Option to Renew for 3 One-Year Terms:

1st Renewal: FY28 09/01/2027 to 08/31/2028

2nd Renewal: FY29 09/01/2028 to 08/31/2029

3rd Renewal: FY30 09/01/2029 to 08/31/2030

All quantities are estimates only and the department reserves the right to increase and/or decrease the quantities to meet the departments need.

At TxDMV's sole discretion or by mutual agreement of the Parties as authorized under this Contract, may amend the total not-to-exceed amount, budget, or fee(s).

TxDMV POC:

Chris Kanute

Chris.Kanute@TxDMV.gov

TxDMV Contract Monitor:

Andrew Ortegon

Andrew.Ortegon@TxDMV.gov

Vendor POC:

Andrew Ferrara

Andrew.Ferrara@blackbook.com

(313) 949-0776

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Standard Presumptive Value Porta Services	31010	915/51	12.0000	MO	\$9,975.00000	\$119,700.00	07/31/2025

Term: 9/1/2025 - 8/31/2026

Schedule Total \$119,700.00

Contract ID:

0000017186

ReqID:

0000017186

Item Total for Line # 1 \$119,700.00

Total PO Amount \$119,700.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

08/25/2025