



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000013805

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** S **PO Date:** 12/27/2023 **PO End Date:** 08/31/2024 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TOPSIDE CONTRACTING, LLC
 703 CUPPLES
 USA
 SAN ANTONIO TX 78237-4331
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Ship To Attention: David Schoettle
Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1205948178 3 *00

Purchaser: Jason K Adams
Phone: 512/465-4181
Fax: 512/465-5641

Bill To Fax:

Email: jason.adams@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

All Deliverables shall be provided or performed in accordance with TxDMV's statement of work, and other contractual duties and obligations, which have been provided to the Contractor through IFB 608-24-91066. Additionally, for the avoidance of doubt, by providing the Deliverables contemplated by this Purchase Order, the Contractor agrees to be bound by IFB 608-24-91066 and the attachments incorporated thereto, including, but not limited to, the TxDMV Contract Terms and Conditions, which is incorporated into this Purchase Order and governs and applies to, all Deliverables provided hereunder. Unless expressly stated otherwise in this Purchase Order, in the event of a conflict, ambiguity, or inconsistency between or among any Contract documents, the following documents, including any amendments thereto, shall control in the specified order of precedence:

- (1) Attachment A, TxDMV Respondents Preferences, Affirmations, and Solicitation Acceptance,
- (2) Attachment B, TxDMV Contract Terms and Conditions
- (2) This Purchase Order,
- (3) IFB 608-24-91066 (minus Attachments A and B),
- (4) Attachment C, Statement of Work,
- (5) Contractors Completed Attachment E, Pricing Sheet,
- (6) Contractors Completed Attachment G, HUB HSP,
- (7) Contractors Completed Attachment H, Disclosure of Interested Parties, and
- (8) Contractors Response and other associated documents.

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Special Payment Notes (Advance Payment, Payment Type, etc.)

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:

Authorized Signature

Jason Adams, MS, CTCM, CTCO

12/28/2023



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Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately. Enter any other special delivery requirements.

Additionally, this Purchase Order is governed by the Texas Department of Motor Vehicles Standard Terms and Conditions, which can be found at: <http://www.txdmv.gov/contractors-vendors>.

TxDmv Contract Monitor:
 David Schoettle Jr || Director of Operations
 david.schoettle@txdmv.gov
 512.354.0157

Vendor Contact:
 Brian Hyland
 Service Department Manger/Estimator
 703 Cupples
 San Antonio, TX 78237
 210-438-1030 (office)
 210-438-1911 (fax)
 210-601-6654 (cell)
 Brian.Hyland@TopsideContracting.com
 www.TopsideContracting.com

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	CH-6 Roof Repair	31102	910/66	40800.000 0	USD	\$1.00000	\$40,800.00	12/27/2023
							Schedule Total	<input type="text" value="\$40,800.00"/>
Contract ID: 0000013805					ReqID: 0000014064			
Term: DOI to 08/31/2024							Item Total for Line # 1	<input type="text" value="\$40,800.00"/>
							Total PO Amount	<input type="text" value="\$40,800.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

James Adams, MS, CTCM, CTCO

12/28/2023