

PURCHASE ORDER CHECKLIST

PURCHASE ORDER #: _____

PURCHASE ORDER CHANGE NOTICE #: _____

VENDOR NAME: _____

CONTRACT NUMBER: _____

CAPPS PO Information

- PO End Date
- State Use Exception (if applicable)
- Details (Description, UOM, Price)
- Verify [NIGP Class-Item numbers](#)
- Verify Purchasing Method & Category Code (PCC) _____
- Ship To/Due Date fields complete
- Attributes – Physical Nature: Goods or Services
- Contract ID & Contract Start/End Dates
- Receiving: Required (Optional for P-card, Grants, & phones)
- State Mandate Fields (Contract Administrator/Monitor)
- PO Header Comments (use template)
- State Use/Set-Aside/Term Contracts
 - State Surplus WorkQuest TCI
 - Term Contract DIR TXMAS
- Justification as to why not purchased from available source.
Or Best Value statement

PO Review File Documents

- Printed PO
- Approved Requisition
- Quote or other documentation/comm. from Vendor
- Copy of contract used (DIR, SPD, etc.)
- HUB bid Details/Subcontracting (for all bids)
- Texas SmartBuy Purchase Order (if applicable)
- [CPA Debarred List](#)
- [Warrant / Vendor Hold Search \(TINS\)](#)
- [System for Award Management](#)
- [Designated Foreign Terrorist Organizations](#)
- [Companies that Boycott Israel](#)
- [Scrutinized Companies w/ties to Foreign Terrorist Org](#)
- [Scrutinized Business w/ties to Iran](#)
- [Scrutinized Companies with ties to Sudan](#)
- [Franchise Tax Search](#) (w/ active status or exemption)
- [Vendor Performance Report Search](#) (if below "C", discuss)

- Summary Procurement Type (Citi & Grants)

Exemptions / Legal Citation

- Exemption Approval included (Work Quest, TCI, DIR etc.)
- Exception/Exemption Cites
- Descriptive Legal Text (DLT) (**all PCC 0**)
- Approved Proprietary Justification Memo
- None Applicable

Other Specialized Procurements

- Approved Needs Assessment – (**Temp Staffing, >\$200k**)
- Completed Risk Assessment – (**>\$200k**)
- Public works \$5,000 and greater required wage rates
- Membership (**on EDO approved list**)
- None Applicable

Procurements Posted for Bids

- Executed Docs (Bid Docs, SOW, SLAs, Contract, T&Cs, etc.)
- All Written Bids/Offer received from Vendors
- [CMBL/HUBs Search List](#) printout/email (**>\$10k**)
- Bid Tab/ Eval Matrix / Score sheets (Excel) (**>\$5k**)
- [ESBD](#) posting screen print (*solicitation and/or award*) (**>\$25k**)
- Conflict of Interest/Financial Disclosure Forms (**>\$25k**)
- HUB Subcontracting Plan Review/Approval (**>\$50k**)
- [LBB Contract](#) posting print screen (**>\$50k**)
- CPA Delegation Letter for non-IT commodities (**>\$50k**)
- CPA Delegation Letter for non-IT services (**>\$100k**)
- Board Approval Documentation or Exemption (**>\$200k**)
- [Disclosure of Interested Parties \(Form 1295\)](#) (**>\$1 million**)
- Nepotism Form (**>\$1 million**)
- Attestation Letter (*Required for contracts ≥ \$1 million and not competitively bid, not applicable to Grants*) or contracts ≥ \$10 million per GAA Sec. 7.11. **If checked, must upload entire PO file to LBB.**
- CAT Submission/Approval (**>\$5 million**)
- None Applicable

In adherence to the monetary procurement thresholds identified below, Contract Manager (Purchasing Staff/Procurement Director), by initialing and dating below, acknowledges Purchasing Staff complied with the TxDMV Procurement & Contract Procedures Guide and the State’s Guide, and all applicable procurement statutes and best practices when executing this purchase.

Buyer: _____ CM (Contract Specialist/Purchaser) (>\$10k): _____ Procurement Director (>\$50k): _____

Comments:



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000013748

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** A **PO Date:** 12/07/2023 **PO End Date:** 08/31/2024 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: HEALTH AND HUMAN SERVICES COMMISSION
 HHS PRINTING MC Y909
 12300 TECHNOLOGY BLVD
 AUSTIN TX 78727-6103
 United States

Ship To: 1P05 - Huntsville
 810 FM 2821
 Huntsville TX 77349
 United States

Ship To Attention: Tammy Sue Wooten
Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 3529529529 5 010

Purchaser: Jason K Adams
Phone: 512/465-4181
Fax: 512/465-5641

Bill To Fax:

Email: jason.adams@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Contract Details: 966-M2

Delivery Date - delivery date 2/1/2024

Delivery to:
 TDCJ/TxDMV Wynne Unit, 810 FM 2821, Huntsville, Texas 77349

Window Envelopes

- *24#
- *Size 10
- *White wove with window,
- *Peel and Stick Flap
- *TxDMV HQ address, black ink only
- *50 boxes of 500 per box, 2,500 per case for a total of 25,000 envelopes

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Special Payment Notes (Advance Payment, Payment Type, etc.)

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Authorized Signature

Jason Adams, MS, CTCM, CTCO

12/07/2023



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000013748

Delivery:

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Additionally, this Purchase Order is governed by the Texas Department of Motor Vehicles Standard Terms and Conditions, which can be found at: <http://www.txdmv.gov/contractors-vendors>.

TxDMV Contract Monitor:
 Tammy Wooten
 tammy.wooten@txdmv.gov

Vendor Contact:
 Jeff Blue
 Operations Manager
 HHS Printing
 12300 Technology Blvd
 Austin, TX 78727 MC Y909
 Direct Line: 512-250-7147 Fax: 512-996-9557
<http://www.hhsprinting.com/>
jeffrey.blue@hhs.texas.gov

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	#10 sized window envelope with DMV logo and HQ return address (#16)	30101	966/31	1.0000	LOT	\$2,110.49000	\$2,110.49	12/07/2023
							Schedule Total	<input type="text" value="\$2,110.49"/>
Contract ID: 0000013748					ReqID: 0000014296			
							Item Total for Line # 1	<input type="text" value="\$2,110.49"/>
							Total PO Amount	<input type="text" value="\$2,110.49"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Louis Adams, MS, CTCM, CTCO

12/07/2023



**Texas Department of Motor Vehicles
Requisition**

Page: 1 of 2
Run Date: 11/29/2023
Run Time: 09:05:04 AM
Report ID: TXCPO002X

Business Unit 60800 **Origin** VTR **Requestor** Tammy Wooten **BCM Status** Valid

Requisition ID 0000014296 **Status** Approved **Requestor Phone** **Req Approval Date** 11/21/2023

Requisition Date 11/14/2023 **Description** TxDMV Window Envelope #10

HEADER COMMENTS:

Envelope, 24#, Size 10, white wove, with window, Peel and Stick Flap, w/TxDMV HQ address, black ink only, 50 boxes of 500 per box, 2,500 per case for a total of 25,000 envelopes; envelope graphic attached
Preferred delivery date 2/1/2024

Line	Description	UOM	Qty	Price	Amount	Line Status
1	#10 sized window envelope with DMV logo and HQ return address (#16); Replaces Line #1 of PO #12473; envelope graphic attached	LOT	1	3,500.00	3,500.00	Approved

Vendor ID **Vendor Loc** **Vendor Name** **Class** **Item** **Buyer**

966 31 Jason Adams

Schedule 1 **Schedule Amount** 3,500.00

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Project	Activity	Agy CF1	Agy CF2	Amount	Location
1	727300	0010	454002		30101	2024					3,500.00	Vehicle Titles and Regist Div

Line Nbr **Comments**

1 <<Envelope, 24#, Size 10, white wove, with window, Peel and Stick Flap, w/TxDMV HQ address, black ink only, 50 boxes of 500 per box, 2,500 per case for a total of 25,000 envelopes; envelope graphic attached>>

Total Requisition: \$3,500.00

Texas Department of Motor Vehicles Requisition

Business Unit	60800	Origin	VTR	Requestor	Tammy Wooten	BCM Status	Valid
Requisition ID	0000014296	Status	Approved	Requestor Phone		Req Approval Date	11/21/2023
Requisition Date	11/14/2023	Description	TxDMV Window Envelope #10				

Stage ID	Path ID	Step ID	Step Descr	Status	Approver Name	Approved Date & Time
10	1	1	Level 1- Budget Approval	Approved	Dawna Ellen Rooks	2023-11-15T13:24:42-0600
10	1	4	Level 4 - Section Manager Appr	Approved	Annette Quintero	2023-11-21T17:02:22-0600

Additional Approver

Fiscal Management

Glenn Hegar
Texas Comptroller of Public Accounts

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Vendor Hold Search

Search terms: *HEALTH AND HUMAN SERVICES COMMISSION*

12/07/2023 14:29:59 PM

No vendor hold record was found for the search criteria.

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Search Editor

Any Words 

All Words 

Exact Phrase 

e.g. 1606N020Q02

"Health and Human Services Commission" 

Federal Organizations



Enter Code or Name

Status



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Inactive

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DEBARRED VENDOR LIST

The following vendors shown below are debarred from doing business with the State of Texas, effective from the date of debarment for the length of time indicated. Whether they are listed below or not, the debarred vendors include the vendors' successors in interest as defined in Rule §20.102(b)(4).

Last updated: 11/18/21

Vendor ID Number	Vendor Name/Address	Date of Debarment	Length of Debarment
23075463	BRI Supply Inc 9332 N. 95 th Way, STE B109 Scottsdale, AZ 85258	April 1, 2021	5 Years

List prepared pursuant to chapter 808 of the Texas Government Code

Companies That Boycott Israel

Updated Q3 2023

COMPANY NAME	ISSUER ID	ISIN
ASN BANK NV	ID000000002407715	
BEN & JERRY'S HOMEMADE, INC.		US0814651065
BETSAH INVEST SA		
CACTUS SA		
CO-OPERATIVE GROUP LIMITED	IID000000002241186	GB00BFXWHQ29
DNB BANK ASA	IID000000002246697	NO0010161896
GULOGUZ DIS DEPOSU TICARET VE PAZARLAMA LTD		
KARSTEN FARMS		
KLP KAPITALFORVALTNING AS		
KOMMUNAL LANDSPENSJONSKASSE GJENSIDIG FORSIKRINGSSELSKAP	IID000000002228977	XS1217882171
UNILEVER PLC	IID000000002137159	GB00B10RZP78

List prepared pursuant to chapter 2270 of the Texas Government Code

Companies Engaging in Scrutinized Business Operations in Sudan

Updated Q4 2023

The United States government determination regarding Sudan as a State Sponsor of Terrorism was rescinded, effective December 14, 2020. Further, the United States government revoked the major components of all economic sanctions against Sudan and the Government of Sudan, effective October 12, 2017.

However, these changes do not authorize transactions that are prohibited under the U.S. Darfur Sanctions Regulations or related executive orders. Accordingly, the Comptroller's office continues to monitor for companies that meet the Texas statutory definition of a scrutinized company in relation to Sudan.

List prepared pursuant to chapter 2270 of the Texas Government Code

Designated Foreign Terrorist Organizations

Source - US State Department

<https://www.state.gov/foreign-terrorist-organizations/>

Updated Q2 2023

Organization Name

Abdallah Azzam Brigades (AAB)
Abu Sayyaf Group (ASG)
Al-Aqsa Martyrs Brigade (AAMB)
al-Ashtar Brigades (AAB)
al-Mulathamun Battalion (AMB)
al-Nusrah Front
al-Qa'ida (AQ)
al-Qa'ida in the Arabian Peninsula (AQAP)
Al-Qa'ida in the Indian Subcontinent
al-Qaida in the Islamic Maghreb (AQIM)
al-Shabaab
Ansar al-Dine (AAD)
Ansar al-Islam (AAI)
Ansar al-Shari'a in Benghazi
Ansar al-Shari'a in Darnah
Ansar al-Shari'a in Tunisia
Ansaru
Army of Islam (AOI)
Asa'ib Ahl al-Haq (AAH)
Asbat al-Ansar (AAA)
Boko Haram
Communist Party of the Philippines/New People's Army (CPP/NPA)
Continuity Irish Republican Army (CIRA)
HAMAS
Haqqani Network (HQN)
Harakat Sawa'd Misr (HASM)
Harakat ul-Jihad-i-Islami (HUJI)
Harakat ul-Jihad-i-Islami/Bangladesh (HUJI-B)
Harakat ul-Mujahidin (HUM)
Hizballah
Hizbul Mujahideen (HM)
Indian Mujahideen (IM)
ISIL Sinai Province (formerly Ansar Bayt al-Maqdis)

ISIS-Bangladesh
ISIS-DRC
ISIS-Greater Sahara
ISIS-Mozambique
ISIS-Philippines
ISIS-West Africa
Islamic Jihad Union (IJU)
Islamic Movement of Uzbekistan (IMU)
Islamic Revolutionary Guard Corps (IRGC)
Islamic State of Iraq and the Levant (formerly al-Qa'ida in Iraq)
Islamic State of Iraq and the Levant's Branch in Libya (ISIL-Libya)
Islamic State's Khorasan Province (ISIS-K)
Jaish-e-Mohammed (JEM)
Jama'at Nusrat al-Islam wal-Muslimin (JNIM)
Jaysh al-Adl (formerly Jundallah)
Jaysh Rijal al-Tariq al Naqshabandi (JRTN)
Jemaah Anshorut Tauhid (JAT)
Jemaah Islamiya (JI)
Kata'ib Hizballah (KH)
Kurdistan Workers Party (PKK, aka Kongra-Gel)
Lashkar i Jhangvi (LJ)
Lashkar-e Tayyiba (LeT)
Liberation Tigers of Tamil Eelam (LTTE)
National Liberation Army (ELN)
Palestine Islamic Jihad (PIJ)
Palestine Liberation Front (PLF)
PFLP-General Command (PFLP-GC)
Popular Front for the Liberation of Palestine (PFLP)
Real Irish Republican Army (RIRA)
Revolutionary Armed Forces of Colombia – People's Army (FARC-EP)
Revolutionary People's Liberation Party/Front (DHKP/C)
Revolutionary Struggle (RS)
Segunda Marquetalia
Shining Path (SL)
Tehrik-e Taliban Pakistan (TTP)

**List prepared pursuant to chapter 2270 of the Texas Government Code
Companies Engaging in Scrutinized Business Operations With a Designated
Foreign Terrorist Organization**

Updated Q2 2023

Company Name

No companies identified

List prepared pursuant to chapter 2270 of the Texas Government Code

Companies Engaging in Scrutinized Business Operations in Iran

Updated Q4 2023

COMPANY NAME	ISIN
BEIQI FOTON MOTOR COMPANY LIMITED	CNE000000WC6
CHINA RAILWAY GROUP LIMITED	CNE1000007Z2
CHONGQING CHANGAN AUTOMOBILE COMPANY LIMITED	CNE000000R36
GLENCORE PLC	JE00B4T3BW64
HAIMA AUTOMOBILE GROUP COMPANY LIMITED	CNE0000006L6
HYUNDAI MOTOR COMPANY	KR7005380001
INDIAN OIL CORPORATION LIMITED	INE242A01010
LLOYDS BANKING GROUP PLC	GB0008706128
NORINCO INTERNATIONAL COOPERATION LIMITED	CNE000000VZ9
RENAULT SA	FR0000131906
SINOPEC ENGINEERING (GROUP) CO, LTD	CNE100001NV2
VODAFONE GROUP PLC	GB00BH4HKS39
ZHEJIANG SHIBAO COMPANY LIMITED	CNE1000004W6

List prepared pursuant to chapter 809 of the Texas Government Code

Financial Companies That Boycott Energy Companies

Updated 2023-Q4

Listing in both Annex 1 and Annex 2

FINANCIAL COMPANY	ISIN
AMP LIMITED	AU000000AMP6
BLACKROCK, INC	US09247X1019
BNP PARIBAS SA	FR0000131104
CREDIT AGRICOLE SA	FR0000045072
DANSKE BANK A/S	DK0010274414
HSBC HOLDINGS PLC	GB0005405286
IMPAX ASSET MANAGEMENT GROUP PLC	GB0004905260
JUPITER FUND MANAGEMENT PLC	GB00B53P2009
NORDEA BANK ABP	FI4000297767
RATHBONE INVESTMENT MANAGEMENT LTD	GB0002148343
SCHRODERS PLC	GB0002405495
SOCIETE GENERALE SA	FR0000130809
SVENSKA HANDELSBANKEN AB	SE0007100599
SWEDBANK AB	SE0000242455
UBS GROUP AG*	CH0244767585
<i>*Acquired Credit Suisse Group AG</i>	

FINANCIAL COMPANY

1919 SOCIALLY RESPONSIVE BALANCED FUND
AB SUSTAINABLE GLOBAL THEMATIC FUND
AB SUSTAINABLE INTERNATIONAL THEMATIC FUND
AB SUSTAINABLE THEMATIC BALANCED PORTFOLIO
AB SUSTAINABLE THEMATIC CREDIT PORTFOLIO
AB SUSTAINABLE US THEMATIC PORTFOLIO
ABRDN EMERGING MARKETS SUSTAINABLE LEADERS FUND
ABRDN GLOBAL EQUITY IMPACT FUND
ABRDN INTERNATIONAL SUSTAINABLE LEADERS FUND
ABRDN US SUSTAINABLE LEADERS FUND
ABRDN US SUSTAINABLE LEADERS SMALLER COMPANIES FUND
AGF GLOBAL SUSTAINABLE EQUITY FUND
ALGER RESPONSIBLE INVESTING FUND
ALPS/KOTAK INDIA ESG FUND
AMERICAN BEACON TWENTYFOUR STRATEGIC INCOME FUND
AMERICAN BEACON TWENTYFOUR SUSTAINABLE SHORT TERM BOND FUND
AMG BOSTON COMMON GLOBAL IMPACT FUND
APPLESEED FUND
AQR SUSTAINABLE LONG-SHORT EQUITY CARBON AWARE FUND
ARISTOTLE CORE BOND FUND
ASHMORE EMERGING MARKETS CORPORATE INCOME ESG FUND
ASHMORE EMERGING MARKETS EQUITY ESG FUND
ASPIRATION REDWOOD FUND
AVANTIS RESPONSIBLE EMERGING MARKETS EQUITY ETF
AVANTIS RESPONSIBLE INTERNATIONAL EQUITY ETF
AVANTIS RESPONSIBLE U.S. EQUITY ETF
AXS SUSTAINABLE INCOME FUND
BLACKROCK ESG CAPITAL ALLOCATION TRUST
BLACKROCK FUTURE CLIMATE AND SUSTAINABLE ECONOMY ETF
BLACKROCK GLOBAL IMPACT FUND
BLACKROCK INFRASTRUCTURE SUSTAINABLE OPPORTUNITIES FUND
BLACKROCK INTERNATIONAL IMPACT FUND
BLACKROCK LIFEPATH ESG INDEX 2025 FUND
BLACKROCK LIFEPATH ESG INDEX 2030 FUND
BLACKROCK LIFEPATH ESG INDEX 2035 FUND
BLACKROCK LIFEPATH ESG INDEX 2040 FUND
BLACKROCK LIFEPATH ESG INDEX 2045 FUND
BLACKROCK LIFEPATH ESG INDEX 2050 FUND
BLACKROCK LIFEPATH ESG INDEX 2055 FUND
BLACKROCK LIFEPATH ESG INDEX 2060 FUND
BLACKROCK LIFEPATH ESG INDEX 2065 FUND
BLACKROCK LIFEPATH ESG INDEX RETIREMENT FUND

BLACKROCK LIQUID ENVIRONMENTALLY AWARE FUND
BLACKROCK SUSTAINABLE ADVANTAGE COREALPHA BOND FUND
BLACKROCK SUSTAINABLE ADVANTAGE EMERGING MARKETS EQUITY FUND
BLACKROCK SUSTAINABLE ADVANTAGE GLOBAL EQUITY FUND
BLACKROCK SUSTAINABLE ADVANTAGE INTERNATIONAL EQUITY FUND
BLACKROCK SUSTAINABLE ADVANTAGE LARGE CAP CORE FUND
BLACKROCK SUSTAINABLE BALANCED FUND
BLACKROCK SUSTAINABLE BALANCED PORTFOLIO
BLACKROCK SUSTAINABLE EMERGING MARKETS BOND FUND
BLACKROCK SUSTAINABLE EMERGING MARKETS EQUITY FUND
BLACKROCK SUSTAINABLE EMERGING MARKETS FLEXIBLE BOND FUND
BLACKROCK SUSTAINABLE HIGH YIELD BOND FUND
BLACKROCK SUSTAINABLE INTERNATIONAL EQUITY FUND
BLACKROCK SUSTAINABLE LOW DURATION BOND FUND
BLACKROCK SUSTAINABLE TOTAL RETURN FUND
BLACKROCK SUSTAINABLE U.S. GROWTH EQUITY FUND
BLACKROCK SUSTAINABLE U.S. VALUE EQUITY FUND
BLACKROCK U.S. CARBON TRANSITION READINESS ETF
BLACKROCK U.S. IMPACT FUND
BLACKROCK UNCONSTRAINED EQUITY FUND
BLACKROCK US IMPACT FUND
BLACKROCK WORLD EX U.S. CARBON TRANSITION READINESS ETF
BNY MELLON CONCENTRATED INTERNATIONAL ETF
BNY MELLON GLOBAL DYNAMIC BOND INCOME FUND
BNY MELLON GLOBAL EMERGING MARKETS FUND
BNY MELLON GLOBAL EQUITY INCOME FUND
BNY MELLON GLOBAL REAL RETURN FUND
BNY MELLON GLOBAL STOCK FUND
BNY MELLON INTERNATIONAL EQUITY ETF
BNY MELLON INTERNATIONAL STOCK FUND
BNY MELLON RESPONSIBLE HORIZONS CORPORATE BOND ETF
BNY MELLON SUSTAINABLE GLOBAL EMERGING MARKETS ETF
BNY MELLON SUSTAINABLE INTERNATIONAL EQUITY ETF
BNY MELLON SUSTAINABLE U.S. EQUITY FUND
BNY MELLON SUSTAINABLE US EQUITY ETF
BNY MELLON SUSTAINABLE US EQUITY PORTFOLIO, INC.
BNY MELLON US EQUITY FUND
BOSTON COMMON ESG IMPACT EMERGING MARKETS FUND
BOSTON COMMON ESG IMPACT INTERNATIONAL FUND
BOSTON COMMON ESG IMPACT US EQUITY FUND
BOSTON TRUST WALDEN SMID CAP FUND
BROWN ADVISORY SUSTAINABLE GROWTH FUND
BROWN ADVISORY SUSTAINABLE SMALL-CAP CORE FUND
CALAMOS ANTETOKOUNMPO GLOBAL SUSTAINABLE EQUITIES ETF

CCM ALTERNATIVE INCOME FUND
CCM COMMUNITY IMPACT BOND FUND
CCM CORE IMPACT EQUITY FUND
CCM SMALL/MID-CAP IMPACT VALUE FUND
CLEARBRIDGE SUSTAINABILITY LEADERS FUND
COLUMBIA US ESG EQUITY INCOME ETF
CROSSINGBRIDGE RESPONSIBLE CREDIT FUND
DFA EMERGING MARKETS SOCIAL CORE EQUITY PORTFOLIO
DFA EMERGING MARKETS SUSTAINABILITY CORE 1 PORTFOLIO
DFA SOCIAL FIXED INCOME PORTFOLIO
DFA US SOCIAL CORE EQUITY 2 PORTFOLIO
DFA US SUSTAINABILITY CORE 1 PORTFOLIO
DFA US SUSTAINABILITY TARGETED VALUE PORTFOLIO
DOMINI IMPACT BOND FUND
DOMINI IMPACT EQUITY FUND
DOMINI IMPACT INTERNATIONAL EQUITY FUND
DOMINI SUSTAINABLE SOLUTIONS FUND
DWS ESG CORE EQUITY FUND
DWS ESG GLOBAL BOND FUND
DWS ESG INTERNATIONAL CORE EQUITY FUND
DWS ESG LIQUIDITY FUND
ETHO CLIMATE LEADERSHIP ETF
FIDELITY ADVISOR CLIMATE ACTION FUND
FIDELITY ADVISOR SUSTAINABLE CORE PLUS BOND FUND
FIDELITY ADVISOR SUSTAINABLE EMERGING MARKETS EQUITY FUND
FIDELITY CLIMATE ACTION FUND
FIDELITY INTERNATIONAL SUSTAINABILITY INDEX FUND
FIDELITY SAI SUSTAINABLE SECTOR FUND
FIDELITY SAI SUSTAINABLE U.S. EQUITY FUND
FIDELITY SUSTAINABILITY BOND INDEX FUND
FIDELITY SUSTAINABLE INTERNATIONAL EQUITY FUND
FIDELITY SUSTAINABLE MULTI-ASSET FUND
FIDELITY SUSTAINABLE US EQUITY FUND
FIDELITY US SUSTAINABILITY INDEX FUND
FIRST TRUST EIP CARBON IMPACT ETF
FIS KNIGHTS OF COLUMBUS GLOBAL BELIEF ETF
FLEXSHARES ESG & CLIMATE DEVELOPED MARKETS EX-US CORE INDEX FUND
FLEXSHARES ESG & CLIMATE EMERGING MARKETS CORE INDEX FUND
FLEXSHARES ESG & CLIMATE HIGH YIELD CORPORATE CORE
FLEXSHARES ESG & CLIMATE INVESTMENT GRADE CORPORATE CORE INDEX FUND
FLEXSHARES ESG & CLIMATE US LARGE CAP CORE INDEX FUND
FLEXSHARES STOXX GLOBAL ESG SELECT INDEX FUND
FLEXSHARES STOXX US ESG SELECT INDEX FUND
FRONTIER MFG GLOBAL SUSTAINABLE FUND

GABELLI SRI FUND
GENESIS BALANCED PORTFOLIO
GENESIS CONSERVATIVE PORTFOLIO
GENESIS GROWTH PORTFOLIO
GLOBAL SOCIAL CORE EQUITY PORTFOLIO
GLOBAL SUSTAINABILITY FIXED INCOME PORTFOLIO
GLOBAL X NASDAQ 100 ESG COVERED CALL ETF
GLOBAL X S&P 500 ESG COVERED CALL ETF
GOLDMAN SACHS ACTIVEBETA PARIS-ALIGNED CLIMATE US LARGE CAP EQUITY ETF
GOLDMAN SACHS BLOOMBERG CLEAN ENERGY EQUITY ETF
GOLDMAN SACHS ESG EMERGING MARKETS EQUITY FUND
GOLDMAN SACHS INTERNATIONAL EQUITY ESG FUND
GOLDMAN SACHS US EQUITY ESG FUND
GREEN CALIFORNIA TAX-FREE INCOME FUND
GREEN CENTURY BALANCED FUND
GREEN CENTURY EQUITY FUND
GREEN CENTURY MSCI INTERNATIONAL INDEX FUND
GUINNESS ATKINSON ALTERNATIVE ENERGY FUND
HARTFORD CLIMATE OPPORTUNITIES FUND
HARTFORD GLOBAL IMPACT FUND
HARTFORD SCHRODERS DIVERSIFIED EMERGING MARKETS FUND
HARTFORD SCHRODERS SUSTAINABLE CORE BOND FUND
HARTFORD SCHRODERS SUSTAINABLE INTERNATIONAL CORE FUND
HARTFORD SUSTAINABLE INCOME ETF
HSBC RADIANT ESG U.S. SMALLER COMPANIES FUND
INTERNATIONAL SOCIAL CORE EQUITY PORTFOLIO
INTERNATIONAL SUSTAINABILITY CORE 1 PORTFOLIO
INVESCO ESG NASDAQ 100 ETF
INVESCO ESG NASDAQ NEXT GEN 100 ETF
INVESCO ESG S&P 500 EQUAL WEIGHT ETF
INVESCO FLOATING RATE ESG FUND
INVESCO GLOBAL CLEAN ENERGY ETF
INVESCO MSCI WORLD SRI INDEX FUND
INVESCO REAL ASSETS ESG ETF
INVESCO SOLAR ETF
ISHARES BREAKTHROUGH ENVIRONMENTAL SOLUTIONS ETF
ISHARES CLIMATE CONSCIOUS & TRANSITION MSCI USA ETF
ISHARES ENVIRONMENTAL INFRASTRUCTURE AND INDUSTRIALS ETF
ISHARES ENVIRONMENTALLY AWARE REAL ESTATE ETF
ISHARES ESG ADVANCED TOTAL USD BOND MARKET ETF
ISHARES ESG ADVANCED HIGH YIELD CORPORATE BOND ETF
ISHARES ESG ADVANCED INVESTMENT GRADE CORPORATE BOND ETF
ISHARES ESG ADVANCED MSCI EAFE ETF
ISHARES ESG ADVANCED MSCI EM ETF

ISHARES ESG ADVANCED MSCI USA ETF
ISHARES ESG AWARE 1-5 YEAR USD CORPORATE BOND ETF
ISHARES ESG AWARE AGGRESSIVE ALLOCATION ETF
ISHARES ESG AWARE CONSERVATIVE ALLOCATION ETF
ISHARES ESG AWARE GROWTH ALLOCATION ETF
ISHARES ESG AWARE MODERATE ALLOCATION ETF
ISHARES ESG AWARE MSCI EAFE ETF
ISHARES ESG AWARE MSCI EM ETF
ISHARES ESG AWARE MSCI USA ETF
ISHARES ESG AWARE MSCI USA GROWTH ETF
ISHARES ESG AWARE MSCI USA SMALL-CAP ETF
ISHARES ESG AWARE MSCI USA VALUE ETF
ISHARES ESG AWARE US AGGREGATE BOND ETF
ISHARES ESG AWARE USD CORPORATE BOND ETF
ISHARES ESG MSCI EM LEADERS ETF
ISHARES ESG MSCI USA LEADERS ETF
ISHARES ESG MSCI USA MIN VOL FACTOR ETF
ISHARES ESG SCREENED S&P 500 ETF
ISHARES ESG SCREENED S&P MID-CAP ETF
ISHARES ESG SCREENED S&P SMALL-CAP ETF
ISHARES GLOBAL CLEAN ENERGY ETF
ISHARES MSCI ACWI LOW CARBON TARGET ETF
ISHARES MSCI GLOBAL SUSTAINABLE DEVELOPMENT GOALS ETF
ISHARES MSCI KLD 400 SOCIAL ETF
ISHARES MSCI USA ESG SELECT ETF
ISHARES MSCI WATER MANAGEMENT MULTISECTOR ETF
ISHARES PARIS-ALIGNED CLIMATE MSCI USA ETF
JANUS HENDERSON DEVELOPED WORLD BOND FUND
JANUS HENDERSON GLOBAL SUSTAINABLE EQUITY FUND
JANUS HENDERSON GLOBAL SUSTAINABLE EQUITY PORTFOLIO
JANUS HENDERSON INTERNATIONAL SUSTAINABLE EQUITY ETF
JANUS HENDERSON NET ZERO TRANSITION RESOURCES ETF
JANUS HENDERSON RESPONSIBLE INTERNATIONAL DIVIDEND FUND
JANUS HENDERSON SUSTAINABLE & IMPACT CORE BOND ETF
JANUS HENDERSON SUSTAINABLE CORPORATE BOND ETF
JANUS HENDERSON US SUSTAINABLE EQUITY ETF
JOHN HANCOCK ESG INTERNATIONAL EQUITY FUND
JOHN HANCOCK ESG LARGE CAP CORE FUND
JPMORGAN CLIMATE CHANGE SOLUTIONS ETF
JPMORGAN SMALL CAP SUSTAINABLE LEADERS FUND
JPMORGAN U.S. SUSTAINABLE LEADERS FUND
KENNEDY CAPITAL ESG SMID CAP FUND
LAZARD US SUSTAINABLE EQUITY PORTFOLIO
LORD ABBETT CLIMATE FOCUSED BOND FUND

MAINSTAY CANDRIAM EMERGING MARKETS DEBT FUND
MAINSTAY CANDRIAM EMERGING MARKETS EQUITY FUND
MARTIN CURRIE EMERGING MARKETS FUND
MARTIN CURRIE INTERNATIONAL SUSTAINABLE EQUITY ETF
MARTIN CURRIE INTERNATIONAL SUSTAINABLE EQUITY FUND
MATTHEWS EMERGING MARKETS SUSTAINABLE FUTURE ACTIVE ETF
MATTHEWS EMERGING MARKETS SUSTAINABLE FUTURE FUND
MIROVA GLOBAL GREEN BOND FUND
MIROVA GLOBAL SUSTAINABLE EQUITY FUND
MIROVA INTERNATIONAL SUSTAINABLE EQUITY FUND
MIROVA US SUSTAINABLE EQUITY FUND
MORGAN STANLEY GLOBAL SUSTAIN PORTFOLIO
NATIONWIDE GLOBAL SUSTAINABLE EQUITY FUND
NEUBERGER BERMAN ADVISERS MANAGEMENT TRUST, SUSTAINABLE EQUITY PORTFOLIO
NEUBERGER BERMAN SUSTAINABLE EQUITY FUND
NEUBERGER BERMAN U.S. EQUITY IMPACT FUND
NEW ALTERNATIVES FUND
NINETY ONE GLOBAL ENVIRONMENT FUND
NORTHERN GLOBAL SUSTAINABILITY INDEX FUND
NORTHERN US QUALITY ESG FUND
NUVEEN CORE PLUS IMPACT FUND
NUVEEN ESG DIVIDEND ETF
NUVEEN ESG EMERGING MARKETS EQUITY ETF
NUVEEN ESG HIGH YIELD CORPORATE BOND ETF
NUVEEN ESG INTERNATIONAL DEVELOPED MARKETS EQUITY ETF
NUVEEN ESG LARGE-CAP ETF
NUVEEN ESG LARGE-CAP GROWTH ETF
NUVEEN ESG LARGE-CAP VALUE ETF
NUVEEN ESG MID-CAP GROWTH ETF
NUVEEN ESG MID-CAP VALUE ETF
NUVEEN ESG SMALL-CAP ETF
NUVEEN ESG US AGGREGATE BOND ETF
NUVEEN WINSLOW LARGE-CAP GROWTH ESG ETF
NUVEEN WINSLOW LARGE-CAP GROWTH ESG FUND
OSTERWEIS SUSTAINABLE CREDIT FUND
PARNASSUS CORE EQUITY FUND
PARNASSUS FIXED INCOME FUND
PARNASSUS MID CAP FUND
PARNASSUS MID CAP GROWTH FUND
PARNASSUS VALUE EQUITY FUND
PAX CORE BOND FUND
PAX ELEVATE GLOBAL WOMEN'S LEADERSHIP FUND
PAX GLOBAL ENVIRONMENTAL MARKETS FUND
PAX GLOBAL OPPORTUNITIES FUND

PAX GLOBAL SUSTAINABLE INFRASTRUCTURE FUND
PAX HIGH YIELD BOND FUND
PAX INTERNATIONAL SUSTAINABLE ECONOMY FUND
PAX LARGE CAP FUND
PAX SMALL CAP FUND
PAX SUSTAINABLE ALLOCATION FUND
PAX U.S. SUSTAINABLE ECONOMY
PEAR TREE ESSEX ENVIRONMENTAL OPPORTUNITIES FUND
PGIM ESG HIGH YIELD FUND
PGIM ESG SHORT DURATION MULTI-SECTOR BOND FUND
PGIM ESG TOTAL RETURN BOND FUND
PIMCO CLIMATE BOND FUND
PIMCO ENHANCED SHORT MATURITY ACTIVE ESG EXCHANGE-TRADED FUND
PIMCO ESG INCOME FUND
PIMCO LOW DURATION ESG FUND
PIMCO RAFI ESG U.S. ETF
PIMCO TOTAL RETURN ESG FUND
PUTNAM PANAGORA ESG EMERGING MARKETS EQUITY ETF
PUTNAM PANAGORA ESG INTERNATIONAL EQUITY ETF
RBC BLUEBAY CORE PLUS BOND FUND
RBC BLUEBAY EMERGING MARKET DEBT FUND
RBC BLUEBAY HIGH YIELD BOND FUND
RBC BLUEBAY STRATEGIC INCOME FUND
REYNDERS MCVEIGH CORE EQUITY FUND
RIC SUSTAINABLE EQUITY FUND
ROCKEFELLER CLIMATE SOLUTIONS FUND
SATURNA SUSTAINABLE BOND FUND
SATURNA SUSTAINABLE EQUITY FUND
SCHWAB ARIEL ESG ETF
SEI SCREENED WORLD EQUITY EX-US FUND
SHELTON SUSTAINABLE EQUITY FUND
SPDR BLACKSTONE HIGH INCOME ETF
SPDR MSCI ACWI CLIMATE PARIS ALIGNED ETF
SPDR MSCI EAFE FOSSIL FUEL RESERVES FREE ETF
SPDR MSCI EMERGING MARKETS FOSSIL FUEL RESERVES FREE ETF
SPDR MSCI USA CLIMATE PARIS ALIGNED ETF
SPDR S&P 500 ESG ETF
SPDR S&P 500 FOSSIL FUEL RESERVES FREE ETF
SPDR S&P SMALLCAP 600 ESG ETF
SPHERE 500 FOSSIL FREE FUND
T. ROWE PRICE GLOBAL IMPACT EQUITY FUND
TEMPLETON INTERNATIONAL CLIMATE CHANGE FUND
TIAA-CREF CORE IMPACT BOND FUND
TIAA-CREF GREEN BOND FUND

TIAA-CREF NET ZERO GLOBAL TRANSITION ETF
TIAA-CREF SHORT DURATION IMPACT BOND FUND
TIAA-CREF SOCIAL CHOICE ACCOUNT
TIAA-CREF SOCIAL CHOICE EQUITY FUND
TIAA-CREF SOCIAL CHOICE INTERNATIONAL EQUITY FUND
TIAA-CREF SOCIAL CHOICE LOW CARBON EQUITY FUND
TOUCHSTONE CLIMATE TRANSITION ETF
TRILLIUM ESG GLOBAL EQUITY FUND
TRILLIUM ESG SMALL/MID CAP FUND INSTITUTIONAL
UBS ALL CHINA EQUITY FUND
UBS EMERGING MARKETS EQUITY OPPORTUNITY FUND
UBS ENGAGE FOR IMPACT FUND
UBS INTERNATIONAL SUSTAINABLE EQUITY FUND
UBS MULTI INCOME BOND FUND
UBS SELECT ESG PRIME INSTITUTIONAL FUND
UBS SELECT ESG PRIME PREFERRED FUND
UBS U.S. SMALL CAP GROWTH FUND
UBS ULTRA SHORT INCOME FUND
UBS US DIVIDEND RULER FUND
UBS US QUALITY GROWTH AT REASONABLE PRICE FUND
VAN ECK MORNINGSTAR ESG MOAT ETF
VANGUARD BAILLIE GIFFORD GLOBAL POSITIVE IMPACT STOCK FUND
VANGUARD ESG INTERNATIONAL STOCK ETF
VANGUARD ESG US CORPORATE BOND ETF
VANGUARD ESG US STOCK ETF
VANGUARD FTSE SOCIAL INDEX FUND
VANGUARD GLOBAL ENVIRONMENTAL OPPORTUNITIES STOCK FUND
VANGUARD GLOBAL ESG SELECT STOCK FUND
VIRTUS NFJ GLOBAL SUSTAINABILITY FUND
WISDOMTREE CLOUD COMPUTING FUND
WISDOMTREE CYBERSECURITY FUND
WISDOMTREE EMERGING MARKETS ESG FUND
WISDOMTREE EMERGING MARKETS EX-CHINA FUND
WISDOMTREE EMERGING MARKETS EX-STATE-OWNED ENTERPRISES FUND
WISDOMTREE INDIA EX-STATE-OWNED ENTERPRISES FUND
WISDOMTREE INTERNATIONAL ESG FUND
WISDOMTREE TRUST CHINA EX STATE OWNED ENTERPRISES ETF
WISDOMTREE U.S. ESG FUND
XTRACKERS EMERGING MARKETS CARBON REDUCTION AND CLIMATE IMPROVERS ETF
XTRACKERS J.P. MORGAN ESG EMERGING MARKETS SOVEREIGN ETF
XTRACKERS J.P. MORGAN ESG USD HIGH YIELD CORPORATE BOND ETF
XTRACKERS MSCI EAFE ESG LEADERS EQUITY ETF
XTRACKERS MSCI EMERGING MARKETS ESG LEADERS EQUITY ETF
XTRACKERS MSCI USA ESG LEADERS EQUITY ETF

XTRACKERS S&P 500 ESG ETF

XTRACKERS S&P MIDCAP 400 ESG ETF

XTRACKERS S&P SMALLCAP 600 ESG ETF

TICKER

SSIAX, SESLX, LMRNX
ALTFX, ATEYX, ATECX, AGTIX, ATEKX, ATERX, ATEZX
AWPAX, AWPYX, AWPCX, AWPIX, AWPXK, AWPRX, AWPZX
ABPAX, ABPYX, ABPCX, APWIX, APWKX, APPRX, ABPZX
STHAX, STHYX
SUTAX, FFTYX, SUTCX, SUTZX
GIGAX, GIGCX, GIRRX, GIGIX, GIGSX
JETIX
JIEIX, BJBIX
GXXAX, GXXCX, GGLIX, GXXIX
MLSAX, GLSRX, GGUIX, AELSX
AGPIX, AGPRX
SPEGX, AGFCX, AGIFX, ALGZX
INAAX, INFCX, INDIX, INDSX, INDAX
TFSAX, TFGCX, TFGYX, TFGIX, TFGPX
TFBAX, TFBCX, TFBYX, TFBRX
BRWIX
APPIX, APPLX
QNZIX, QNZNX, QNZRX
PLEDX, PLEBX
ECAEX, ECCEX, ECIEX
ESAGX, ESCGX, ESIGX
REDWX
AVSE
AVSD
AVSU
AXSKX
ECAT
BECO
BGAMX, BGIMX, BGKMX
BINFX, BINAX, BINKX
BIBGX, BIBHX, BIKMX
LEBIX, LELAX, LEBKX
LENAX, LENIX, LENKX
LEJAX, LEJIX, LEJKX
LEKAX, LEKIX, LEKKX
LEHAX, LEHIX, LEHKX
LEBAX, LEGIX, LEPKX
LEVAX, LEEIX, LEVKX
LEZAX, LEZIX, LEZKX
LEWAX, LEWIX, LEWKX
LERAX, LERIX, LERKX

VSGXX, CCLXX, LEDXX, GPEXX, LEFXX, LEAXX, PSLXX, PDFXX
BIIIX, BIAAX, BIACX, BIAKX
BLZIX, BLZAX, BLZKX
MKSCX, MDSCX, MASCX
BRZAX, BRZIX, BRZKX
BIRAX, BIRCX, BIRIX, BIRKX
MACPX, MDCPX, MCCPX, MKCPX, MRBPX

BEHIX, BEHKX,
MAPCX, MDPCX, MPCKX, MRPCX
BEDIX, BREDX, BAEDX
BSHAX, BSIHX, BSHKX
BSUIX, BISAX, BKSIX
BSLIX, BASLX, BSLKX
BISTX, BASTX, BKSTX
BESGX, BASGX, BSGKX
BSUVX, BSVAX, BSVKX
LCTU
BIBFX
MAEGX, MREGX, MDEGX, MCEGX
BUAMX, BIBFX, BUKMX
LCTD
BKCI
DGDAX, DGDCX, DGDIX, DGDYX
DGEAX, DGECCX, DGIEX, DGEYX
DEQAX, DEQCX, DQEIX, DEQYX
DRRAX, DRRCX, DRRIX, DRRYX
DGLAX, DGLCX, DGLRX
BKIE US
DISAX, DISCX, DISRX
RHCB
BKES
BKIS
DTCAX, DTCCX, DRTCX, DTCYX, DRTHX
BKUS
DTCAX, DTCCX, DRTCX, DRTHX
DPUAX, DPUCX, DPUIX
BCEMX
BCAIX
BCAMX
WASMX
BAWAX, BAFWX, BIAWX
BAFYX, BIAYX
SROI

CCMNX
CRANX, CRAIX, CRATX
QUAGX
QUSVX
LCSTX, LCISX, LCILX, CBSLX, CLSUX, CAABX
ESGS
CBRD
DFESX
DESIX
DSFIX
DFUEX
DFSIX
DAABX
DSBIX, DSBFX, DSBYX
DSEPX, DIEQX, DSEFX, DSFRX
DOMAX, DOMOX, DOMIX, DOMYX
LIFEX, CAREX
DESAX, DESCX, DESGX, DESRX, DESUX, DESSX
SZGAX, SZGCX, DGBIX, SSTGX
DURAX, DURCX, DURIX, DURS
ESIXX, ESGXX, ESRXX
ETHO
FCAJX, FCALX, FCAUX, FCAOX, FCLZX
FIAIX, FIAJX, FIALX, FIAKX, FIAMX
FSWAX, FSZIX, FSZZX
FCAEX
FNIDX
FIDJX
FIDEX
FNDSX
FSYRX, FSQAX, FSYCX, FSQIX, FSYMX, FSQIX
FYMRX, FYMAX, FYMCX, FYMIX, FYMMX
FSEBX
FITLX
ECLN
KOCG
FEDM
FEEM
FEHY
FEIG
FEUS
ESGG
ESG
FMSGX, FMSRX

ESGHX, ESGGX, ESGJX, ESGKX
MBAPX
MCONX
MGAFX
DGBEX
DGSFX
QYLE
XYLE
GPAL
GCLN
GEBAX, GEBCX, GEBIX, GEBNX, GEBRX, GEBSX, GEPPX
GSIFX, GSICX, GSIEX, GSISX, GIRNX, GSIWX, GTFPX
GAGVX, GCGVX, GINGX, GIRGX, GRGVX, GDEUX, GALPX
CFNTX
GCBUX, GCBLX
GCEUX, GCEQX
GCIFX, GCINX
GAAEX
HEOMX, HEONX, HEOIX, HEORX, HEOSX, HEOTX, HEOVX, HEOYX, HEOFX
HGXAX, HGXCX, HGXIX, HGXRX, HGXSX, HGXTX, HGXVX, HGXYX, HGXFX
HSXAX, HSXCX, HSXIX, HSXYX, HSXFX, HSDEX
HSAEX, HSACX, HSSBX, HSADX, SCBIX, HSSFX, SCBRX
HSISX, HSIDX
HSUN
HSOAX, HOPCX, RESCX
DSCLX
DFSPX
QQMG
QQJG
RSPE
AFRAX, AFRCX, AFRYX, AFRRX, AFRIX, AFRFX
PBD
VSQAX, VSQCX, VSQRX, VSQFX, VSQSX, VSQYX
IVRA
TAN
ETEC
USCL
EFRA
ERET
EUSB
HYXF
ELQD
DMXF
EMXF

USXF
SUSB
EAOA
EAOK
EAOR
EAOM
ESGD
ESGE
ESGU
EGUS
ESML
EVUS
EAGG
SUSC
LDEM
SUSL
ESMV
XVV
XJR
XJH
ICLN
CRBN
SDG
DSI
SUSA
IWTR
PABU
HFAAX, HFACX, HFADX, HFAIX, HFARX, HFASX, HFATX
JEASX, JECTX, JEDTX, JEUIX, JETNX, JEGRX, JESSX, JETTX
JHISX
SXUS
JZRO
HDAVX, HDCVX, HDDVX, HDIVX, HDRVX, HDQVX, HDTVX
JIB
SCRD
SSPX
JTQIX
JHJAX, JHJCX, JHJIX, JHJRX
TEMP
VSSBX, VSSRX, VSSWX, VSSBX, VSSRX, VSSWX, JRJUX, JGAUX, JGREX, VSSCX, VSSLX
JICAX, JICCX, JIISX, JIIGX
KESGX
SUSTX, SUSLX
CFBAX, CFBCX, CFLFX, CFLNX, CFLIX, CFLQX, CFBRX, CFBTX, CFBUX

MGHAX, MGHXB, MHYCX, MGHIX, MGHHX
MCYAX, MCYCX, MCYIX, MCYVX, MCYSX
MACEX, MCECX, MEFIX, MCEIX, MCEMX
MSCE
LUFIX, LUEIX, LUISX
EMSF
MASGX, MISFX
MGGAX, MGGNX, MGGYX
ESGMX, ESGCX, ESGNX, ESGYX
MRVAX, MRVNX, MRVYX
MUSAX, MUSCX, MUSNX, MUSYX
MGQIX, MGQAX, MGQLX, MSGQX, MGQSX
GGEAX, GGECX, GGESX, GGEIX


NRAAX, NRACX, NBSLX, NBSRX, NRARX, NRSRX, NBSTX
NEQAX, NEQCX, NEQIX
NALFX, NAEFX
ZGEIX
NSRIX, ,NSRKX
NUESX, NUEIX
NPCT
NUDV
NUEM
NUHY
NUDM
NULC
NULG
NULV
NUMG
NUMV
NUSC
NUBD
NWLG
NWCAX, NWCCX, NVLIX, NWCXF
ZSRIX
PRILX, PRBLX
PFPLX, PRFIX
PFPMX, PARMX
PFPRX, PARNX
PFPWX, PARWX
PAXBX, PXBIX
PXWIX, PXWEX
PXEAX, PGRNX, PGINX
PXGOX, PAXGX

PXDIX, PAXDX
PXHAX, PAXHX, PXHIX
PXNIX, PXINX
PAXLX, PXLIX
PXSAX, PXSCX, PXSIX
PAXIX, PAXWX
PXGAX, PWGIX, PXWGX
GEOSX, EEOFX, GEORX
PGANX, PGAUX, PGAQX, PGAVX
PGIGX, PGIJX, PGIPX, PGIKX
PAIWX, PAIYX, PAJBX, PAIZX
PCEBX, PCECX, PCEPX, PCEWX, PCEIX
EMNT
PEGAX, PEGBX, PEGPX, PEGQX, PEGIX
PLUPX, PLDIX
RAFE
PTGAX, PRFAX, PTGCX, PRAPX, PTSAX
PPEM
PPIE
RCPIX, RCPAX, RCPRX
RESAX, RBESX, RBERX
RHYAX, RGHYX
RBSIX, RBIAX, RBSRX
ESGEX
REUYX, REQTX, REQAX, REQCX
RKCIX, RKCAX
SEBFX
SEEFX
SAFE
SSEAX
NEXIX, NEXTX
HYBL
NZAC
EFAX
EEMX
NZUS
EFIV
SPYX
ESIX
SPFFX
TGBLX, TGPEX
TICGX
TSBRX
TGRKX, TGRNX, TGRLX, TGROX, TGRMX

NTZG
TSDHX, TSDJX, TSDFX, TSDBX, TSDDX
QCSCIX
TISCX, TRPSX, TICRX, ,TRSCX
TSONX, TSOPX, TSORX, TSOEX
TNWCX, TPWCX, TLWCX, TEWCX
HEAT
PORIX, PORTX
TSMDX
UACPX, ACPTX
UEMPX, EMPTX
UEIPX, EIPTX
BNIEX, BNUEX, ESPTX
UTBAX, UTBPX
SGIXX
SSPXX
BNSCX, BISCX
USIAX, USDIX, USIPX
DVRUX
QGRPX
MOTE
VBPIX
VSGX
VCEB
ESGV
VFTAX, VFTNX
VEOIX, VEOAX
VESGX, VEIGX
ASUAX, ASTNX, ASTPX
WCLD
WCBR
RESE
XC
XSOE
IXSE
RESO
CXSE
RESP
EMCR
ESEB
ESHY
EASG
EMSG
USSG

SNPE
MIDE
SMLE

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OR

Entity Name

OR

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- [Accessibility Policy \(https://comptroller.texas.gov/about/policies/accessibility.php\)](https://comptroller.texas.gov/about/policies/accessibility.php)
- [Link Policy \(https://comptroller.texas.gov/about/policies/links.php\)](https://comptroller.texas.gov/about/policies/links.php)

- [Texas.gov \(https://texas.gov\)](https://texas.gov)
- [Search from the Texas State Library \(https://www.tsl.texas.gov/trail/index.html\)](https://www.tsl.texas.gov/trail/index.html)
- [Texas Homeland Security \(https://www.dhs.gov/geography/texas\)](https://www.dhs.gov/geography/texas)
- [Texas Veterans Portal \(https://veterans.portal.texas.gov/\)](https://veterans.portal.texas.gov/)
- [Public Information Act \(https://comptroller.texas.gov/about/policies/public-information-act.php\)](https://comptroller.texas.gov/about/policies/public-information-act.php)
- [Texas Secretary of State \(https://www.sos.state.tx.us/\)](https://www.sos.state.tx.us/)
- [HB855 Browser Statement](#)

OTHER STATE SITES

- [texas.gov \(https://www.texas.gov/\)](https://www.texas.gov/)
- [Texas Records and Information Locator \(TRAIL\) \(https://www.tsl.state.tx.us/trail/\)](https://www.tsl.state.tx.us/trail/)
- [State Link Policy](#)
(<http://publishingext.dir.texas.gov/portal/internal/resources/DocumentLibrary/State%20Website%20Linking%20and%20Privacy%20Policy.pdf>)
- [Texas Veterans Portal \(https://veterans.portal.texas.gov/\)](https://veterans.portal.texas.gov/)

State Print Shops - Bid Tabulation Grid	
Requesting Agency:	TxDMV
SPD Requisition no.:	14296
Job Title:	Window Envelopes #10
Bid Request Submission Date:	11/29/2023
Response Due Date:	12/6/2023
Response Due Time:	4:00pm CST

Award	
To:	Health and Human Services
Total:	\$2,110.49
Quantity:	25,000
Best Value Award Notes:	Best price and delivery date

Responding Print Shop	25,000	Bids for Additional Quantities		Notes:
	Total Price	<Enter Quantity> Total Price	<Enter Quantity> Total Price	
Department of Public Safety	No Bid			
Health and Human Services	\$2,110.49			
Texas Correctional Industries	No Response			
Texas Workforce Commission	No Response			
Texas Department of Transportation	\$2,194.95			
The University of Texas at Austin	\$2,353.75			
University of North Texas	No Response			

Rank by Lowest Bidder	
Quantity:	25,000
Health and Human Services	\$2,110.49
Texas Department of Transportation	\$2,194.95
The University of Texas at Austin	\$2,353.75
Department of Public Safety	No Bid
Texas Correctional Industries	No Response
Texas Workforce Commission	No Response
University of North Texas	No Response

Rank by Lowest Bidder	
Quantity:	<Enter Quantity>
Department of Public Safety	
Health and Human Services	
Texas Correctional Industries	
Texas Workforce Commission	
Texas Department of Transportation	
The University of Texas at Austin	
University of North Texas	

Rank by Lowest Bidder	
Quantity:	<Enter Quantity>
Department of Public Safety	
Health and Human Services	
Texas Correctional Industries	
Texas Workforce Commission	
Texas Department of Transportation	
The University of Texas at Austin	
University of North Texas	



(<https://www.comptroller.texas.gov/>)

Texas Comptroller of
Public Accounts
Glenn Hegar



(<https://www.txsmartbuy.com>)

[Bid Postings \(https://www.txsmartbuy.com/#esbd\)](https://www.txsmartbuy.com/#esbd)

[Contracts](#)

[SPD Applications](#)

[Help \(https://www.txsmartbuy.com/#help\)](https://www.txsmartbuy.com/#help)



0 items

Contract Details: # 966-M2

Number	966-M2
Description	Print Shop Services
Category	Managed
Type	Term
Start Date	9/1/2023
End Date	8/31/2025
Purchase Category Code(Agencies Only)	PCC C except WorkQuest or TCI purchases made through Texas SmartBuy, which require the use of Document Type 9, with a blank PCC field.
Optional Renewal Terms	September 1, 2025, through August 31, 2027 September 1, 2027, through August 31, 2029
Purchase Orders	<p>Print Service projects expected to cost \$2,500 or more, submit a request for bid to the state print shops through State Print Shop Web Portal (https://comptroller.texas.gov/web-forms/ccg/printshop/).</p> <p>Print Service projects less than \$2,500 may be sourced directly from any of the contracted state print shops or by soliciting bids through the State Print Shop Web Portal (https://comptroller.texas.gov/web-forms/ccg/printshop/).</p> <p>State print shops should respond to a bid within the requested time frame and the purchasing agency is required to tabulate the bids using the SPD Print Bid Tabulation Template to identify the lowest bid that meets the specifications. Note that when TCI bids on a print job and is not the lowest bidder, statute (https://statutes.capitol.texas.gov/Docs/GV/htm/GV.497.htm#497.025) requires than TCI be given the opportunity to lower its bid. Upon award, the completed bid tabulation noting the awarded bidder should be sent to all state print shops and the State Print Services (mailto:StatePrintShops@cpa.texas.gov).</p> <p>If state print shops do not provide a competitive bid, agencies may seek a commercial vendor following standard state agency purchasing rules.</p> <p>For information on this procurement process and associated purchasing requirements please reference the Texas Procurement and Contract Management Guide (https://comptroller.texas.gov/purchasing/publications/procurement-contract.php) and visit the State Print Services (https://comptroller.texas.gov/purchasing/programs/print-services.php) web page.</p>
NIGP Code(s)	966-00

CPA Contract Management	<p>Questions regarding contract management issues, price changes, amendments or other post-award concerns should be directed to:</p> <p>SPD Contract Management (SCM) Texas Comptroller of Public Accounts (CPA) Phone: (512) 463-3034 option 3 Email: spd.cmo@cpa.texas.gov (mailto:spd.cmo@cpa.texas.gov)</p> <p>Questions regarding technical difficulties with the online print portal should be directed to:</p> <p>SPD Outreach Team Phone: (512) 463-3034 Email: spd.outreach@cpa.texas.gov (mailto:spd.outreach@cpa.texas.gov)</p>
Contract Items and Pricing	<p>966-M2 IAC - Texas Department of Criminal Justice - Texas Correctional Industries (https://www.txsmartbuy.com/SSP Applications/NetSuite Inc. - Shopping/Custom ShopFlow/Documents/Contract Attachments/966-M2 Texas Department of Criminal Justice-TCI FY24 Redacted.pdf)</p> <p>966-M2 IAC - Texas Department of Public Safety (https://www.txsmartbuy.com/SSP Applications/NetSuite Inc. - Shopping/Custom ShopFlow/Documents/Contract Attachments/966-M2 Texas Department of Public Safety 966 FY24 Redacted.pdf)</p> <p>966-M2 IAC - Texas Department of Transportation (https://www.txsmartbuy.com/SSP Applications/NetSuite Inc. - Shopping/Custom ShopFlow/Documents/Contract Attachments/966-M2 Texas Department of Transportation FY24.pdf)</p> <p>966-M2 IAC - Texas Health and Human Services Commission (https://www.txsmartbuy.com/SSP Applications/NetSuite Inc. - Shopping/Custom ShopFlow/Documents/Contract Attachments/966-M2 Health and Human Services Commission FY24 Redacted.pdf)</p> <p>966-M2 IAC - Texas Workforce Commission (https://www.txsmartbuy.com/SSP Applications/NetSuite Inc. - Shopping/Custom ShopFlow/Documents/Contract Attachments/966-M2 Texas Workforce Commission FY24 v2.pdf)</p> <p>966-M2 IAC - University of North Texas (https://www.txsmartbuy.com/SSP Applications/NetSuite Inc. - Shopping/Custom ShopFlow/Documents/Contract Attachments/966-M2 University of North Texas FY24.pdf)</p> <p>966-M2 IAC - University of Texas at Austin (https://www.txsmartbuy.com/SSP Applications/NetSuite Inc. - Shopping/Custom ShopFlow/Documents/Contract Attachments/966-M2 The University of Texas at Austin FY24 Redacted.pdf)</p>
Contractor Performance	<p>The Statewide Procurement Division Contract Management Office (SCMO), a division of the Comptroller of Public Accounts (CPA), administers a vendor performance program for use by all customers per Texas Government Code (TGC), §2262.055, and 34 Texas Administrative Code (TAC), §20.108. The Vendor Performance relies on the customer's participation in gathering information on vendor performance. State agency customers shall report vendor performance on purchases of \$25,000 or more from contracts administered by CPA, or any other purchase of \$25,000 or more made through delegated authority granted by CPA (TAC 20.108), or purchases exempt from CPA procurement rules and procedures. State agencies are additionally encouraged to report vendor performance on purchases under \$25,000.</p> <p>Vendor Performance shall be reported through the CPA VENDOR PERFORMANCE TRACKING SYSTEM (https://comptroller.texas.gov/purchasing/programs/vendor-performance-tracking/).</p> <p>The purpose of the Vendor Performance Tracking System is to:</p> <ul style="list-style-type: none"> • Identify vendors that have exceptional performance • Aid purchasers in making a best value determination based on vendor past performance • Protect the state from vendors with unethical business practices • Track vendor performance for delegated and exempt purchases

Contractors Information

VID: 35295295295

Contractor: HHSC

Contact Name: Jennifer Rimes

Email: jennifer.rimes@hhs.texas.gov

Phone: (512) 250-7124

Address: 12300 Technology Blvd. Austin TX 78727

VID: 36966966966

Contractor: TCI

Contact Name: Desire MacDonald

Email: tci@tdcj.texas.gov

Phone: (936) 437-6927

Alternate Email: Desire.Macdonald@tdcj.texas.gov

Alternate Phone: (936) 437-6048

Address: PO BOX 4013 Huntsville TX 77342

VID: 34054054050

Contractor: Texas Department of Public Safety

Contact Name: Daniel Wilcox

Email: daniel.wilcox@dps.texas.gov

Phone: (512) 424-7608

Address: 5900 Guadalupe Street Building H Austin TX 78752

VID: 33203203204

Contractor: Texas Workforce Commission

Contact Name: Antonio Blanch

Email: antonio.blanch@twc.texas.gov

Phone: (512) 927-0002

Alternate Contact Name: Amanda Rodriguez-Morante

Alternate Email: amanda.rodriguez-morante@twc.texas.gov

Address: 101 E. 15th St. Austin TX 78778

VID: 36016016010

Contractor: TxDOT - Support Services Division, Document Svcs.

Contact Name: Larry Maynard

Email: larry.maynard@txdot.gov

Phone: (512) 870-7461

Address: 6230 E. Stassney Ln. Austin TX 78744

VID: 17560021499

Contractor: University of North Texas

Contact Name: Lora Connaughton

Email: lora.connaughton@unt.edu

Phone: (940) 565-3405

Address: 1155 Union Circle #309615 Denton TX 76203-5017

VID: 37217217217

Contractor: University of Texas at Austin

Contact Name: Richard Beto

Email: richard.beto@austin.utexas.edu

Phone: (512) 232-2437

Alternate Contact Name: Kristen Morales

Alternate Email: Kristen.Morales@austin.utexas.edu

Alternate Phone: (512) 232-3934

Address: 2760 Montopolis Drive Austin TX 78741



Texas Comptroller of Public Accounts
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- Home (<https://comptroller.texas.gov>)

- [Contact Us \(https://comptroller.texas.gov/about/contact/\)](https://comptroller.texas.gov/about/contact/)

POLICIES

- [Privacy and Security Policy \(https://comptroller.texas.gov/about/policies/privacy.php\)](https://comptroller.texas.gov/about/policies/privacy.php)
- [Accessibility Policy \(https://comptroller.texas.gov/about/policies/accessibility.php\)](https://comptroller.texas.gov/about/policies/accessibility.php)
- [Link Policy \(https://comptroller.texas.gov/about/policies/links.php\)](https://comptroller.texas.gov/about/policies/links.php)
- [Texas.gov \(https://texas.gov\)](https://texas.gov)
- [Search from the Texas State Library \(https://www.tsl.texas.gov/trail/index.html\)](https://www.tsl.texas.gov/trail/index.html)
- [Texas Homeland Security \(https://www.dhs.gov/geography/texas\)](https://www.dhs.gov/geography/texas)
- [Texas Veterans Portal \(https://veterans.portal.texas.gov/\)](https://veterans.portal.texas.gov/)
- [Public Information Act \(https://comptroller.texas.gov/about/policies/public-information-act.php\)](https://comptroller.texas.gov/about/policies/public-information-act.php)
- [Texas Secretary of State \(https://www.sos.state.tx.us/\)](https://www.sos.state.tx.us/)
- [HB855 Browser Statement](#)

OTHER STATE SITES

- [texas.gov \(https://www.texas.gov/\)](https://www.texas.gov/)
- [Texas Records and Information Locator \(TRAIL\) \(https://www.tsl.state.tx.us/trail/\)](https://www.tsl.state.tx.us/trail/)
- [State Link Policy](#)
(<http://publishingext.dir.texas.gov/portal/internal/resources/DocumentLibrary/State%20Website%20Linking%20and%20Privacy%20Policy.pdf>)
- [Texas Veterans Portal \(https://veterans.portal.texas.gov/\)](https://veterans.portal.texas.gov/)

 **Programs**

State Print Shop Job Request

This is the result of your form submission. Please print or save this page and retain for your records.

Please download a copy of the Bid Tabulation Template [comptroller.texas.gov/purchasing/docs/state-print-shop-tabulation.xlsx] to record submitted bids from State Print Shops. Submit the completed template to SPD and the State Print Shops [<mailto:stateprintshops@cpa.texas.gov>].

Job ID	1623341129
E-mail Address	jason.adams@txdmv.gov
Phone Number	512-465-4181
Client Name	Jason Adams
Agency name	Texas Department of Motor Vehicles - 608
Other Agency Name	
Job Name	Window Envelopes #10
Job Type	Envelope
Date Bids Needed By	2023-12-06
Date Bids Needed By	2023-12-06
Time Bids Needed By	16:00
Project Due Date	
Project File Ready By	
Proof Requested	Soft Proof

Booklet Information

Booklet Text

Booklet Cover

Quantity	
Additional Quotes	
Stock	
Stock Color	
Inks	
Number of Flat Pages	
Bleeds	
Varnish	
Number of Finished Pages	
Number of Flat Pages	
Other Booklet Text Information	
Stock	
Stock Color	
Inks	
Bleeds	

Varnish	
Flat Size	
Finished Size	
Other Booklet cover Information	

Single Sheet

Quantity	
Additional Quotes	
Stock	
Stock Color	
Inks	
Bleeds	
Varnish	
Flat Size	
Finished Size	
Additional Information	

Envelope Information

Quantity	25000
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Size	10
Type	Window
Inks	Black
Inks Location	Front Only
Seal	Peel and Stick Flap
Weight	24
Bleeds	
Varnish	None
Additional Information	White wove with window Peel and Stick Flap with TxDMV HQ address

Bindery Operations

Paper Banding Quantity	
Padding Quantity	
Shrink Wrap Quantity	
Tape Binding Quantity	
Additional Binding information	

Delivery Method

Other Delivery Method	
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Mailing/Fulfillment Services Information	
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HHS Printing

MC Y909
12300 Technology Blvd
Austin, TX 78727
Phone: (512) 250-7110
Fax: (512) 219-1958
<http://www.hhsprinting.com>

Quotation

22641

To: DEPT OF MOTOR VEHICLES
Jason Adams
4000 Jackson Ave.
Austin, TX 78731
Phone: (512) 465-4181
Email: jason.adams@txdmv.gov

Date: 11/30/23
Salesperson: HHS Printing

Dear Jason Adams,

We would like to thank you for your time and consideration in regards to this quotation. Included is the detailed product specifications and prices. The quotation is confidential and is intended solely for the use of the addressee(s) named above.

Below Is Your Detailed Production Specifications for this Request

Description #10 Window Peel & Seal Envelopes

Prices	Quantity	Price
	25,000	\$2,110.49

4.125" x 9.5", 24# white wove #10 window peel & seal envelope, 500 per box/2,500 per carton. Price includes shipping to Huntsville Texas.

Schedule

Delivery dates are based on proof being returned as expected

Sincerely,
HHS Printing

IN ORDER TO ENSURE QUOTED PRICE IS HONORED QUOTE # MUST BE REFERENCED ON WORK REQUEST

Upon acceptance please indicate the quantity required. As always, quotes are based on a physical inspection of your originals. This quote is valid for 14 business days and after that, may change due to the current paper market.

Thank You for giving us the opportunity to submit this quote.

From: [MailPrintGraphics](#)
To: [Adams, Jason](#)
Subject: RE: State Print Shop Bid Request
Date: Wednesday, November 29, 2023 12:59:46 PM

ATTENTION: This email originated from outside of TxDMV. Malicious software, such as viruses, worms, and ransomware can be transmitted via email attachments and links. Do not click any links or open any attachments unless you recognize the sender and have confirmed the content is safe.

No bid

From: State Print Shops <StatePrintShops@cpa.texas.gov>
Sent: Wednesday, November 29, 2023 10:24 AM
To: State Print Shops <State.Print.Shops.ext@cpa.texas.gov>
Subject: FW: State Print Shop Bid Request

CAUTION: This email was received from an EXTERNAL source, use caution when clicking links or opening attachments.
If you believe this to be a malicious and/or phishing email, please send this email as an attachment to SPAM@dps.texas.gov.

From: jason.adams@txdmv.gov <jason.adams@txdmv.gov>
Sent: Wednesday, November 29, 2023 4:23:34 PM (UTC+00:00) Monrovia, Reykjavik
To: State Print Shops <StatePrintShops@cpa.texas.gov>
Subject: State Print Shop Bid Request

CAUTION: This email originated from outside of the Texas Comptroller's email system. DO NOT click links or open attachments unless you expect them from the sender and know the content is safe.

State Print Shop Bid Request

Job ID	1623341129
E-mail Address	jason.adams@txdmv.gov
Phone Number	512-465-4181

Client Name	Jason Adams
Agency name	Texas Department of Motor Vehicles - 608
Other Agency Name	N/A
Job Name	Window Envelopes #10
Job Type	Envelope
Date Bids Needed By	2023-12-06
Time Bids Needed By	16:00
Project Due Date	N/A
Project File Ready By	N/A
File Attachment	N/A
Proof Requested	Soft Proof

Booklet Information

Booklet Text	
Quantity	N/A
Additional Quotes	N/A
Stock	N/A
Stock Color	N/A
Inks	N/A
Bleeds	N/A

Varnish	N/A
Number of Finished Pages	N/A
Number of Flat Pages	N/A
Other Booklet Text Information	N/A
Booklet Cover	
Stock	N/A
Stock Color	N/A
Inks	N/A
Bleeds	N/A
Varnish	N/A
Flat Size	N/A
Finished Size	N/A
Other Booklet cover Information	N/A

Single Sheet

Quantity	N/A
Additional Quotes	N/A
Stock	N/A
Stock Color	N/A
Inks	N/A

Bleeds	N/A
Varnish	N/A
Flat Size	N/A
Finished Size	N/A
Additional Information	N/A

Envelope Information

Quantity	25000
Additional Quotes	50 boxes of 500 per box, 2,500 per case
Size	10
Type	Window
Inks	Black
Inks Location	N/A
Seal	Peel and Stick Flap
Weight	24
Bleeds	N/A
Varnish	None
Additional Information	White wove with window Peel and Stick Flap with TxDMV HQ address

Bindery Operations

Requested Bindery Operations	N/A
Paper Banding Quantity	N/A
Padding Quantity	N/A
Shrink Wrap Quantity	N/A
Tape Binding Quantity	N/A
Additional Binding information	N/A

Delivery Method

Delivery Method	N/A
Other Delivery Method	N/A
Mailing/Fulfillment Services Information	N/A
Mailing List File	N/A

QUOTATION

TxDOT Print Services
6230 E. Stassney Lane
Warehouse Building
Austin, TX 78744-3147

Phone: 512-374-5190
Fax:

Quote Information

Quotation No:
Quotation Date: 12/4/2023
Sales Rep:
Estimator: Nita Molina
Page: Page 1 of 1

Customer Information

Customer Account: 608
Name: Texas Department of Motor Vehicles
Address: PO Box 5020
Austin, TX 78763-5020
Contact: Jason Adams
Phone: 512-465-4181

Job Information

Job Description: 24 TDMV FY24 Window Envelopes #10
Customer to provide file
PDF proof
10 24# WW standard window P&S
k/0; No bleeds
500/box- 2500/carton
job due 10 workdays ARO proof approval

Comments:

Component Information

Component:	24 TDMV FY24 Window Envelopes #10	Stock Description:	SOS: 10 24# WW Standard Window, P&S
Size:	4.125 X 9.5	Color:	White
Front Colors:	1	BWT:	24
Back Colors:	0	Thickness:	.0000
Bleed:	No		

Quantity	Price
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25,000	\$2,194.95
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The University of Texas at Austin Document Solutions

2706 Montopolis Drive, Austin, TX 78741
Campus Mail Code: E3500 - (512) 471-5464
documentsolutions.utexas.edu

December 06, 2023
Estimate: 38001

Jason Adams
Texas Department of Motor Vehicles
4000 Jackson Avenue
Austin TX 78731

Phone: 512-465-4181
Fax: 512-468-7532
E-Mail: jason.adams@txdmv.gov

UT Printing Services is pleased to submit the following quote as requested, based on the specifications provided:

Description: Job ID #1623341129 - Window Envelopes #10 - Qty 25,000
24# #10 Window, White Wove w/Peel & Seal, Envelope Prints k/o w/No Bleeds
Window Size 4.5 x 1.375
Window position .875 from left and .625 from bottom
500 to a box/2500 to a carton/Re-Box/Deliver

We understand that you will be providing: Compatible File(s) - New Art-work

Quantity	25,000
Price	\$2,353.75

Thank you for the opportunity to serve you.
The prices quoted here are subject to change based on stock pricing and availability upon receipt of order.

MICHAEL PAPPAGEORGE, Senior Administrative Program Coordinator
The University of Texas at Austin | Document Solutions
2706 Montopolis Drive, Austin, TX 78741 | Campus Mail Code: E3500
Office: 512-471-9821 | Mobile: 512-468-0797
michael.pappageorge@austin.utexas.edu | documentsolutions.utexas.edu

GK

From: [Paul, Lori](#)
To: [Adams, Jason](#); [Wooten, Tammy](#)
Cc: [Paul, Lori](#)
Subject: RE: State Print Shop Bid Request
Date: Thursday, December 7, 2023 1:13:02 PM

Thank you for obtaining additional information!

This is approved to proceed with a PO.

Lori Paul, CTCM || Program Supervisor – VTR Operations
Texas Department of Motor Vehicles
Vehicle Titles and Registration Division
Email: Lori.G.Paul@TxDMV.gov **Phone:** 512-465-4048

From: Adams, Jason <Jason.Adams@txdmv.gov>
Sent: Thursday, December 7, 2023 12:44 PM
To: Paul, Lori <Lori.G.Paul@txdmv.gov>; Wooten, Tammy <Tammy.Wooten@txdmv.gov>
Subject: FW: State Print Shop Bid Request

Here's HHS response.

Hi Jason,

That is just stating that the proofs cannot be out for an extended period of time before they get approved. I Will be able to meet the 2-1-24 delivery date. Attached is a revised estimate to include the 24#, sorry that I left that off.

Thanks,

From: Adams, Jason <Jason.Adams@txdmv.gov>
Sent: Thursday, December 7, 2023 12:24 PM
Subject: RE: State Print Shop Bid Request

Good afternoon,

On the revised quote, what is meant by "Delivery dates are based on proof being returned as expected." Like how many days/ weeks after proof is returned?

The VTR section is requesting a **Preferred delivery date of 2/1/2024.**

Also, the 24# wasn't mentioned in the quote.

Can you clarify?

Thank you.



Texas Department of Motor Vehicles

4000 JACKSON AVENUE, AUSTIN, TEXAS 78731

