



Texas Department of Motor Vehicles

Business Unit # 60800
Purchase Order # 0000013339
Purchase Order Change Notice (# 1)

Payment Terms: NET30
Freight Terms: FOB Destination
Ship Via: US MAIL
PCC: 0
PO Date: 08/31/2023
PO End Date: 08/31/2024
PO Method: IA
Dispatch: Dispatch Via Print
Rev Dt: 08/31/2023
PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS DEPT OF TRANSPORTATION
FINANCE DIVISION
PO BOX 149001
AUSTIN TX 78714-9001
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Ship To Attention: Adale Jean Bishop
Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 3601601601 0 000

Purchaser: Jimmy Lee Smartt
Phone: 512/465-4180
Fax: 512/465-5641

Bill To Fax:

Email: jimmy.smartt@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

POCN # 1 08/31/2023 - Jimmy Smartt
Administrative POCN to add Capps Contract ID.

Interagency Agreement Contract Act TX Gov Code, Title 7, Chapter 771
Reference Texas Department of Transportation Inter-agency Contract: 38-2XXIA001

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Additionally, this Purchase Order is governed by the Texas Department of Motor Vehicles Standard Terms and Conditions, which can be found at: http://www.txdmv.gov/contractors-vendors.

TxDMV Contract Monitor:
Adale Bishop
adale.bishop@txdmv.gov;

Authorized Signature

Jimmy L. Smartt

08/31/2023



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Purchasing@TxDMV.gov
 (512) 465-4067

Vendor Contact:
 Texas Department of Transportation
 Director of Contract Services
 Texas Department of Transportation
 125 E. 11th Street
 Austin, Texas 78701
 (512) 416-4620 Phone
 (512) 416-4621 Fax
 kenneth.stewart@txdot.gov

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	FY2023 TxDMV-TxDOT MOU Recurring Monthly Utilities and Services	30101	963/43	430000.00 00	USD	\$1.00000	\$430,000.00	08/31/2023
							Schedule Total	\$430,000.00
Contract ID: 0000013339					ReqID: 0000012781			
							Item Total for Line # 1	\$430,000.00

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	FY2023 TxDMV-TxDOT MOU Other Expenses	31102	963/43	26000.000 0	USD	\$1.00000	\$26,000.00	08/31/2023
							Schedule Total	\$26,000.00
Contract ID: 0000013339					ReqID: 0000012781			
							Item Total for Line # 2	\$26,000.00

Total PO Amount **\$456,000.00**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

 08/31/2023