



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000013120
 Purchase Order Change Notice (# 1)

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** S **PO Date:** 09/01/2023 **PO End Date:** 12/28/2023 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:** 11/13/2023
PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: NEMO-Q LP
 PO BOX 6090
 MCKINNEY TX 75071-5103
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Ship To Attention: Lori Paul
Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1141906060 0 000

Purchaser: Quynh-Nhi Ge
Phone: 512/465-4193
Fax: 512/465-5641

Bill To Fax:

Email: Nhi.Ge@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

POCN 1, Nhi Ge, 11/13/2023

Lines 6-10 added for additional 30 day extension. End date is now 12/28/2023. All else remains the same. Quote #1619

This is for a 90 day extension for the Nemo-Q contract original PO #5870. FY23 PO #11385. This is for the FY 24 portion of the 90 days which is 9/1/23 through 11/28/23

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Special Payment Notes: Prepayment allowed for invoices received.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately. Enter any other special delivery requirements.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

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The GALA software platform is a web based messaging system that will allow customers that have scheduled appointments to check in from their vehicle (using their smart phone) when they arrive at the office, wait in their vehicle (instead of the lobby), and receive a text message informing them when their number has been called and they may enter the office. The use of this system will accommodate social distancing and help to reduce employee and customer exposure to COVID-19 and other pathogens.

Nemo-Q customer queuing system is an integral part of operations at all regional service centers. It is a valuable tool for gathering of statistics and with the addition of the GALA software platform, and the remote check-in and messaging capabilities GALA provides, it is also an important tool to aid in social distancing and mitigation of transmission of pathogens.

Installation instructions:

The unit shall be supplied with complete installation instructions. Instructions shall be as detailed as possible.

Each SVCU (service unit) is priced at \$1.00. A SVCU is a TxDMV internal system unit of measure. Vendor shall invoice at the price(s) for work authorized under the purchase order.

This Contract shall become effective on the date of the awarded purchase order and is valid until all installations and implementations are complete or one (1) year whichever comes first. The ongoing maintenance, support and upgrades may be renewed, in whole or in part, for up to four (4) additional, one (1) year terms).

Renewals are as follows, unless terminated sooner in accordance with the terms of the purchase order/contract.

In addition, the department, in its sole discretion, may extend any contract for up to 90 days, in whole or in part.

Option to Renew for Four One-Year Terms:

- 1st Renewal: FY20 08/28/2019 to 08/29/2020 Old PO # 60800 0000005870
- 2nd Renewal: FY21 08/28/2020 to 08/29/2021 Old PO # 60800 0000005870
- 3rd Renewal: FY22 08/28/2021 to 08/29/2022 Old PO # 60800 0000005870
- 4th Renewal: FY23 08/28/2022 to 08/31/2023 Old PO #60800 0000011385

Extension FY24 09/01/2023 - 11/28/2023 New PO #60800 0000013120

All quantities are estimates only and the department reserves the right to increase and/or decrease the quantities to meet the departments need. At each renewal option, the parties may negotiate agree on a price reduction or escalation.

QUOTATION REFERENCE FROM NEMO-Q 8/2/23

TxDMV Contract Monitor:

William Diggs
 512-465-4200
 William.Diggs@TxDMV.gov

Vendor Contact:

Sarah Moake
 smoake@nemo-q.com

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Nemo-Q Annual Maintenance for all RSCs prorated for FY 24 Extension 9/1/23 - 11/28/23	30101	920/45	1.0000	EA	\$3,767.00000	\$3,767.00	08/24/2023
							Schedule Total	<input type="text" value="\$3,767.00"/>
Contract ID: 0000005870					ReqID: 0000013778			
							Item Total for Line # 1	<input type="text" value="\$3,767.00"/>

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Nemo-Q Annual Software: Online Appointment Scheduler prorated for FY 24 Extension 9/1/23 - 11/28/23	30101	208/34	1.0000	EA	\$1,219.00000	\$1,219.00	08/24/2023
							Schedule Total	<input type="text" value="\$1,219.00"/>
Contract ID: 0000005870				ReqID: 0000013778				
							Item Total for Line # 2	<input type="text" value="\$1,219.00"/>
3-1	Nemo-Q Annual 8 Second Survey License Fee prorated for FY 24 Extension 9/1/23 - 11/28/23	30101	920/45	1.0000	EA	\$1,609.00000	\$1,609.00	08/24/2023
							Schedule Total	<input type="text" value="\$1,609.00"/>
Contract ID: 0000005870				ReqID: 0000013778				
							Item Total for Line # 3	<input type="text" value="\$1,609.00"/>
4-1	Nemo-Q GALA Annual SMS messaging Fees prorated for FY 24 Extension 9/1/23 - 11/28/23	30101	962/58	1.0000	EA	\$4,828.00000	\$4,828.00	08/24/2023
							Schedule Total	<input type="text" value="\$4,828.00"/>
Contract ID: 0000005870				ReqID: 0000013778				
							Item Total for Line # 4	<input type="text" value="\$4,828.00"/>
5-1	Nemo-Q Annual GALA Branch software license prorated for FY 24 Extension 9/1/23 - 11/28/23	30101	920/45	1.0000	EA	\$1,507.00000	\$1,507.00	08/24/2023
							Schedule Total	<input type="text" value="\$1,507.00"/>
Contract ID: 0000005870				ReqID: 0000013778				
							Item Total for Line # 5	<input type="text" value="\$1,507.00"/>

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
6-1	Nemo-Q Annual Maintenance for all RSCs prorated for FY 24 11/29/23 - 12/28/23	30101	920/45	1.0000	MO	\$1,256.00000	\$1,256.00	11/17/2023
							Schedule Total	\$1,256.00
Contract ID: 0000005870					ReqID: 0000014253			
30-day extension of PO #13120, Line 1							Item Total for Line # 6	\$1,256.00
7-1	Nemo-Q Annual Software: Online Appointment Scheduler prorated for FY 24 11/29/23 - 12/28/23	30101	208/34	1.0000	MO	\$406.00000	\$406.00	11/17/2023
							Schedule Total	\$406.00
Contract ID: 0000005870					ReqID: 0000014253			
30-day extension of PO #13120, Line 2							Item Total for Line # 7	\$406.00
8-1	Nemo-Q Annual 8 Second Survey License Fee prorated for FY 24 11/29/23 - 12/28/23	30101	920/45	1.0000	MO	\$536.00000	\$536.00	11/17/2023
							Schedule Total	\$536.00
Contract ID: 0000005870					ReqID: 0000014253			
30-day extension of PO #13120, Line 3							Item Total for Line # 8	\$536.00
9-1	Nemo-Q GALA Annual SMS messaging Fees prorated for FY 24 11/29/23 - 12/28/23	30101	962/58	1.0000	MO	\$1,610.00000	\$1,610.00	11/17/2023
							Schedule Total	\$1,610.00
Contract ID: 0000005870					ReqID: 0000014253			
30-day extension of PO #13120, Line 4							Item Total for Line # 9	\$1,610.00

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
10-1	Nemo-Q Annual GALA Branch software license prorated for FY 24 11/29/23 - 12/28/23	30101	920/45	1.0000	MO	\$502.00000	\$502.00	11/17/2023
							Schedule Total	<input type="text" value="\$502.00"/>
Contract ID: 0000005870					ReqID: 0000014253			
30-day extension of PO #13120, Line 5							Item Total for Line # 10	<input type="text" value="\$502.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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