



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000012974

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** 0 **PO Date:** 07/27/2023 **PO End Date:** 08/31/2024 **PO Method:** IA **Dispatch:** Dispatch Via Email **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS STATE LIBRARY
 ATTN MICOGRAPHICS DEPT
 PO BOX 12927
 AUSTIN TX 787112927
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Ship To Attention: Jennifer L Whittaker
Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 3306306306 0 000

Purchaser: Amanda Leigh Maxwell
Phone: 512/465-1226
Fax: 512/465-5641

Bill To Fax:

Email: Mandy.Maxwell@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Interagency Agreement Contract Act:

Texas Government Code, Title 7, Chapter 771

SLRM Contract Number: 6-24-608

TXDMV Contract Number: 608-24-306

This Contract begins September 1, 2023 and terminates on August 31, 2024. The Parties may renew or extend the term of this Contract by amendment, subject to mutually agreeable terms and conditions.

TxDMV Contact: Jennifer Whittaker
 General Counsel Office
 Phone: 512/465-1386
 Email: jennifer.whittaker@txdmv.gov

Authorized Signature

07/27/2023



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TSLAC Contact: Shelli Martel
 Billing and Contracts Accountant - Accounting Grants
 Phone: 512-463-5512
 Fax: 512-475-0185
 Email: mmartel@tsl.texas.gov

Texas State Library and Archives Commission
 State and Local Records Management
 Attention: Accounting
 Box 12516
 Austin, Texas 78711-2516
 Email: ar@tsl.texas.gov

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Texas State Library & Archives Commission - 2024 TxDMV Document Storage and Management SLRM Contract Number: 6-24-608 TXDMV Contract Number: 608-24-306	30101	963/43	5000.0000	EA	\$1.00000	\$5,000.00	08/18/2023
							Schedule Total	<input type="text" value="\$5,000.00"/>
Contract ID: 0000012974					ReqID: 0000013689			
							Item Total for Line # 1	<input type="text" value="\$5,000.00"/>
							Total PO Amount	<input type="text" value="\$5,000.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

Handwritten Signature

07/27/2023