



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000012727

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** 0 **PO Date:** 05/23/2023 **PO End Date:** 08/31/2023 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 1011 E 53rd St
 AUSTIN TX 78751
 United States

Ship To: 1P24 - Waco Region
 2203 Austin Avenue
 Waco TX 76701
 United States

Vendor ID: 1741976051 1 200

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Richard Emmanuel Oballo
Phone:
Fax:

Bill To Fax:

Email: richard.oballo@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

One-Year Contract for Document Destruction Pickup Services for the Waco DMV Regional Service Center: One year of pickups with each pickup every 4 weeks equals 13 pickups. New PO to be issued for remaining period from September 1, 2023 to May 31, 2024

Contract Term: June 1,2023 - May 31,2024

6/1/2023 - 8/31/2023 PO#0000012727

For 1 96-Gallon Bin
 Pickup Location: 2203 Austin Avenue, Waco, Texas 76701-1624

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Additionally, this Purchase Order is governed by the Texas Department of Motor Vehicles Standard Terms and Conditions, which can be found at: <http://www.txdmv.gov/contractors-vendors>. Human Resources Code, Title 8, Chapter 122, Section 122.001 and Texas Government Code, Title 10, Chapter 2155, Sections 2155.138 and 2155.441

Authorized Signature

Richard Oballo

05/23/2023



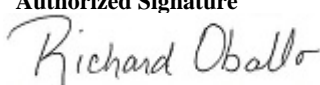
Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000012727

CONTRACT ID: 962-S1
 TxDMV Regional Contact:
 254-296-2711
 Stephanie Powell
 stephanie.powell@txdmv.gov

TxDMV Contract Monitor:
 Lori Burns
 lori.burns@txdmv.gov

WorkQuest - Austin Task, Inc. (ATI) - Austin and Houston
 Contact: Brian O'Conner
 512-389-3333
 Email: texas@austintask.com

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	1 96-Gallon Bin for Document Destruction/Shredding	30101	962/27	3.0000	EA	\$40.00000	\$120.00	05/23/2023
							Schedule Total	\$120.00
Contract ID: 0000012727					ReqID: 0000013353			
See attached document: One-Year Contract for Document Destruction Pickup Services for the Waco DMV Regional Service Center: One year of pickups with each pickup every 4 weeks equals 13 pickups.								
Contract Term: June 1, 2023 - May 31,2024								
This request covers FY23, June 1, 2023- August 31,2023 PO#0000012727								
For 1 96-Gallon Bin Pickup Location: 2203 Austin Avenue, Waco, Texas 76701-1624								
TxDMV Regional Contact: 254-296-2711 Stephanie Powell stephanie.powell@txdmv.gov								
TxDMV Contract Monitor: Lori Burns lori.burns@txdmv.gov								
WorkQuest - Austin Task, Inc. (ATI) - Austin and Houston Contact: Brian O'Conner 512-389-3333 Email: texas@austintask.com								
Tricia Sullivan, Region V, Regional Marketing Manager 1011 East 53 1/2 Street, Austin, TX 78751 Phone: 512-451-8145, Fax: 512-450-5519 E-mail: tsullivan@workquest.com								
							Item Total for Line # 1	\$120.00

Authorized Signature

 05/23/2023



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Waco - Document Destruction Fuel Charge	30101	963/79	3.0000	EA	\$25.46000	\$76.38	05/23/2023
							Schedule Total	<input type="text" value="\$76.38"/>
Contract ID: 0000012727					ReqID: 0000013353			
							Item Total for Line # 2	<input type="text" value="\$76.38"/>
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Waco - Document Destruction Trip Charge	30101	963/79	3.0000	EA	\$50.00000	\$150.00	05/23/2023
							Schedule Total	<input type="text" value="\$150.00"/>
Contract ID: 0000012727					ReqID: 0000013353			
							Item Total for Line # 3	<input type="text" value="\$150.00"/>
							Total PO Amount	<input type="text" value="\$346.38"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature
Richard Oballo
05/23/2023