



Texas Department of Motor Vehicles  
 Texas SmartBuy PO # 23079926  
 Business Unit # 60800  
 Purchase Order # 0000012226

**Payment Terms:** NET30    **Freight Terms:** FOB Destination    **Ship Via:** US MAIL    **PCC:** A    **PO Date:** 01/17/2023    **PO End Date:** 04/30/2023    **PO Method:** DG    **Dispatch:** Dispatch Via Print    **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** TAYLOR COMMUNICATIONS INC  
 PO BOX 840655  
 DALLAS TX 75284-0655  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1811701544 8 003

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Jason K Adams  
**Phone:** 512/465-4181  
**Fax:** 512/465-5641

**Bill To Fax:**

**Email:** jason.adams@txdmv.gov

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Quote from 12-19-2022 for April 2023 delivery

Contract Details: # 966-A3

VTR-39-A Registration Renewal Paper - 60 Rolls - 94,000 impressions per roll - perforated edges - pin fed

Delivery will be to the TxDMV Warehouse at 4000 Jackson Avenue, Austin, TX 78731.

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Special Payment Notes (Advance Payment, Payment Type, etc.)

**Quantity(ies):**

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

**Delivery:**

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately. Enter any other special delivery requirements.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**Authorized Signature**

*Jason Adams, MS, CTCM, CTCO*

**01/17/2023**



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TxDMV Contract Monitor:  
 Roger Feuge  
 roger.feuge@txdmv.gov  
 512-465-1459

Vendor Contact:  
 Joe Scardino  
 joe.scardino@taylor.com  
 832-326-0844

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	VTR-39-A Rolls - April 2023 Delivery	30101	966/16	60.0000	ROL	\$1,041.36000	\$62,481.60	01/17/2023
							<b>Schedule Total</b>	<b>\$62,481.60</b>
<b>Contract ID:</b> 0000010906		<b>Contract Type:</b> PO		<b>ReqID:</b> 0000012895				

Deliver to building #6 TxDMV warehouse.

Notify Judy Richey at (512) 465-4085 or Jon Bell at (512) 465-3835 at least 48 hours in advance to coordinate delivery.

**Item Total for Line # 1** **\$62,481.60**

**Total PO Amount** **\$62,481.60**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

*Louis Adams, MS, CTCM, CTCO*

01/17/2023