



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000012100

**Payment Terms:** NET30    **Freight Terms:** FOB Destination    **Ship Via:** US MAIL    **PCC:** E    **PO Date:** 12/05/2022    **PO End Date:** 02/02/2023    **PO Method:** DG    **Dispatch:** Dispatch Via Print    **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** INTERNATIONAL FUEL TAX ASSOCIATION INC  
 912 W CHANDLER BLVD STE B-6  
 CHANDLER AZ 85225-2510  
**United States**

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1860640757 7

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Quynh-Nhi Ge  
**Phone:** 512/465-4193  
**Fax:** 512/465-5641

**Bill To Fax:**

**Email:** Nhi.Ge@txdmv.gov

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

**Special Payment Notes: Advanced Payment**

MAKE CHECKS OR MONEY ORDERS PAYABLE TO IFTA, INC.  
 (in US Funds) and Mail to:  
 PO Box 7147  
 Mesa, AZ 85216-7147

Penalty: A \$50.00 (USD) penalty will be added to all registration fees not paid, not paid in full, or not received by IFTA, Inc. on or before January 23, 2023.

Liability: Persons that pre-register and fail to attend, without paying the fee or canceling in writing 5 working days in advance of the meeting (1/23/2023), will be liable for the full cost of their registration fees.

Cancellation: Cancellation of attendance must be provided to IFTA, Inc. in writing no later than January 23, 2023. On-site cancellations or lack of cancellation notice will result in a full registration fee being assessed.

Persons that pre-register and fail to attend, and had their travel paid for by IFTA, Inc., will be liable for all pre-paid expenses if their reservation was not canceled by 1/23/2023.

Refunds: Refunds are only for those persons having paid the registration fees in advance and have provided written notice of their cancellation five (5) working days (1/23/2023) in advance of the meeting. All refunds will be completed by the same method the fee was paid whether by ACH, PayPal, or check

Authorized Signature

12/05/2022



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Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately. Enter any other special delivery requirements.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Employee Training Act:

The training or education must be related to the duties or prospective duties of the administrator or employee. Texas Government Code, Title 6, Subtitle C, Chapter 656, Subchapter A, Sec. 656.041

IFTA/IRP Audit Workshop Registration Dates: 01/31/23 - 02/02/23

TxDMV Contract Monitor:

Renee Israel  
 renee.israel@txdmv.gov  
 Phone #512-465-1420

Vendor Contact:

accounting@iftach.org

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	IFTA/IRP Audit Workshop Registration Dates: 01/31/23 - 02/02/23	924/25	3.0000	EA	\$590.00000	\$1,770.00	12/05/2022
	Attendees: Tammy Russ, Amy Caldwell, Allen Brislin						
	<a href="https://www.irponline.org/page/AuditWorkshop">https://www.irponline.org/page/AuditWorkshop</a>						
						<b>Schedule Total</b>	<input type="text" value="\$1,770.00"/>
<b>Contract ID:</b>					<b>ReqID:</b>		
0000012100					0000012816		
						<b>Item Total for Line # 1</b>	<input type="text" value="\$1,770.00"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

12/05/2022