



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000011912

**Payment Terms:** NET30 **Freight Terms:** FOB Destination **Ship Via:** NA **PCC:** E **Date:** 10/13/22 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** BILL CLARK PEST CONTROL  
 PO BOX 5511  
 BEAUMONT TX 777265511  
 United States

**Ship To:** 1P04 - Beaumont Region  
 8550 Eastex Freeway  
 Beaumont TX 77708  
 United States

**Vendor ID:** 1741688718 4

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Matthew Terrell Windham  
**Phone:** 512/465-5808  
**Fax:** 512/465-5641

**Bill To Fax:**

**Email:** Matthew.Windham@txdmv.gov

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**NON-COMPLIANT PROCUREMENT**

Services were renewed for 12 months from 09/01/2021 through 08/31/2022 under PO #60800 0000004763. A requisition was not entered to renew services for FY23, but services were performed on 09/13/2022 and invoiced under Order #922295. A new requisition was entered for the final renewal option for FY23 from 10/01/2022 through 01/31/2023 and sourced to PO #60800 0000011815. This purchase order covers the non-compliant services for September from 09/01/2022 through 09/30/2022.

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

**Quantity(ies):**

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

**Delivery:**

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**Authorized Signature**

*Matthew Windham*

10/13/2022



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TxDMV Contract Monitor:

Linda LeDet  
 linda.ledet@txdmv.gov  
 (409) 895-3211

TxDMV Contact:

Ashley Lopez  
 ashley.lopez@txdmv.gov  
 (409) 895-3214

Vendor Contact:

Brenda Mueller  
 bmueller@billclarkbugsperts.com  
 (409) 924-1607  
 commercial@billclarkbugsperts.com  
 (409) 898-1113

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	September FY23 Pest Control Services for TxDMV Beaumont Regional Service Center	910/59	1.0000	MO	\$55.00000	\$55.00	10/13/2022

Schedule Total

**ReqID:**  
0000012565

This is for September 2022 only (non-compliant month) Bill Clark 9/13/2022 visit.

Covered Pests for Monthly Scheduled Services:

Fire Ants (Excludes Tawny "Raspberry" Crazy Ants), Roaches (Excludes Vega Roaches), Spiders, Mice, and Rats.

Item Total for Line # 1

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

*Matthew Windham*

10/13/2022