

Texas Department of Motor Vehicles Business Unit # 60800 Purchase Order # 0000011900

Page: 1 of 2

Payment NET30 Freight FOB Ship Via: US MAIL PCC: 0 Date: 10/11/22 PO Method: IA Dispatch: Dispatch Rev Dt:

Terms: Terms: Destination Via Email

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TD Ship To: 1P13 - Fort Worth Region

PO BOX 99 2425 Gravel Dr.
HUNTSVILLE TX 773420099 576T Worth TX 76118

United States United States

Bill To: 4000 Jackson Avenue

 Vendor ID:
 3696696696 6

 Austin TX 78731

 United States

Purchaser: Thomas Lou Dovic St Julien

Phone: 512/465-4097

Fax: 512/465-5641

Email: thomas.stjulien@txdmv.gov Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Special Payment Notes (Advance Payment, Payment Type, etc.)

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately. Enter any other special delivery requirements.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

TxDMV Contract Monitor: Desiree Ewing Desiree.Ewing@txdmv.gov (817) 285-1517

Vendor Contact:

Authorized Signature

Bill To Fax:

<u>10/11/2022</u>



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Page: 2 of 2

Contractor: TCI

Contact Name: Customer Service Email: tci@tdcj.texas.gov Phone: (936) 437-6048

Address: PO BOX 4013 Huntsville TX 77342

TCI Bid: 2309-003

UOM: Line-Sch: Line Description: Class/Item: **Unit Price: Extended Amt:** Due Date: Quantity: Business Cards (Digital 645/31 10.0000 BOX \$19.44000 \$194.40 10/26/2022 1-1

Printing) Fort Worth Reginal Service Center Cards 1 Sided

500/box

Schedule Total \$194.40

RegID: 0000012606

FORT WORTH REGIONAL SERVICE CENTER Vehicle Titles and Registration Division O 817.285.1500 F 817.285.1590 FTW_VTRPublic@TxDMV.gov To make an appointment, please go to: www.TxDMV.gov/appointment

2425 GRAVEL DRIVE, FORT WORTH, TEXAS 76118 www.TxDMV.gov

IMPORTANT: There is an underscore (_) between FTW and VTRPublic in the e-mail address. (FTW_VTRPublic)

\$194.40 Item Total for Line # 1

Total PO Amount \$194.40

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

10/11/2022