



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000011865

Payment NET30 Freight FOB Ship Via: US MAIL PCC: S Date: 10/06/22 PO Method: DG Dispatch: Dispatch Rev Dt:
Terms: Terms: Destination Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: UNIVERSITY OF TEXAS AT AUSTIN
PO BOX 7246
AUSTIN TX 78713-7246
United States

Ship To: 1P05 - Huntsville
810 FM 2821
Huntsville TX 77349
United States

Vendor ID: 3721721721 7

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Jason K Adams
Phone: 512/465-4181
Fax: 512/465-5641

Bill To Fax:

Email: jason.adams@txdmv.gov

Bill To Email: DMV\_FIN-INVOICES@TxDMV.gov

PO Information:

DELIVERY OF FORMS NOT DUE UNTIL FEBRUARY 1, 2023, however earlier deliveries are acceptable and encouraged; Attached current proof copy of Form 130-U

UT Estimate: 35109-1 on October 5, 2022

Delivery to:

TDCJ/TxDMV Wynne Unit, 810 FM 2821, Huntsville, Texas 77349

Forms order of 2,000,000 forms with a total of 1,000 cartons containing 2,000 forms per carton and expected delivery date of February 1, 2023.

Requesting emailed scanned copy proofs that will need to be verified and approved by the title services department prior to the final printing of the forms.

Below are the specifications for the forms printing request:

Form 130-U: 8.5 x 11, K/K, No bleeds, Shrink wrap in 200s, Carton pack in 2000s

Stock: 50# White LPO Smooth Offset

Standard ground shipping to 77349

Form is double sided, and the blue shading on the image is where the form fields are, but the blue shading should not be included on the printed forms.

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Special Payment Notes (Advance Payment, Payment Type, etc.)

Quantity(ies):

Authorized Signature

Handwritten signature of Jason Adams, MIS, CTGM, CTCD

10/06/2022



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000011865

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

**Delivery:**

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**TxDMV Contract Monitor:**

Tammy Wooten  
 tammy.wooten@txdmv.gov  
 (512) 465-4016

**Vendor Contact:**

MICHAEL PAPPAGEORGE, Customer Service Representative  
 The University of Texas at Austin | Document Solutions  
 2706 Montopolis Drive | MRC 1.204 | Austin, TX 78741  
 Office: 512-471-9821 Mobile: 512-468-0797 | [documentsolutions.utexas.edu](mailto:documentsolutions.utexas.edu)

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Form 130-U Application for Texas Title and/or Registration FY23 Order	966/59	1000.0000	CTN	\$43.25060	\$43,250.60	10/06/2022

**Schedule Total**

**Contract ID:**  
0000011865

**ReqID:**  
0000012563

**Item Total for Line # 1**

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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**Authorized Signature**

*Laura Adams, MS, CTCM, CTCO*

**10/06/2022**



**Texas Department of Motor Vehicles  
Requisition**

Page: 1 of 2  
Run Date: 10/6/2022  
Run Time: 10:31:50 AM  
Report ID: TXCPO002X

<b>Business Unit</b>	60800	<b>Origin</b>	VTR	<b>Requestor</b>	Tammy Wooten	<b>BCM Status</b>	Valid
<b>Requisition ID</b>	0000012563	<b>Status</b>	Approved	<b>Requestor Phone</b>		<b>Req Approval Date</b>	10/06/2022
<b>Requisition Date</b>	09/20/2022	<b>Description</b>	Form 130-U FY23 Order				

**HEADER COMMENTS:**

See Form Attached and Bid Quote:  
Resubmitting PR for approval due to received bid and quote for higher amount from vendor.  
DELIVERY OF FORMS NOT DUE UNTIL FEBRUARY 1, 2023; Attached current proof copy of Form 130-U  
Replaces PO #9750  
Delivery to:  
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Vendor: The University of Texas at Austin Document Solutions

Line	Description	UOM	Qty	Price	Amount	Line Status
1	Form 130-U Application for Texas Title and/or Registration FY23 Order; Replaces PO #9750	CTN	1000	45.43	45,430.00	Approved

  

<b>Vendor ID</b>	<b>Vendor Loc</b>	<b>Vendor Name</b>	<b>Class</b>	<b>Item</b>	<b>Buyer</b>
			966	59	Jason Adams

  

**Schedule 1    Schedule Amount 45,430.00**

Dist Ln	Account	Fund	Dept ID	Program	PCA	Appn. Yr.	Agy CF1	Agy CF2	Amount	Location
1	727300	0010	454002		30101	2023			45,430.00	Vehicle Titles and Regist Div

  

<b>Line Nbr</b>	<b>Comments</b>
1	

**Total Requisition:    \$45,430.00**