



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000011655  
 Purchase Order Change Notice (# 2)

**Payment Terms:** NET30    **Freight Terms:** FOB Destination    **Ship Via:** US MAIL    **PCC:** I    **PO Date:** 08/30/2022    **PO End Date:** 08/31/2023    **PO Method:** DG    **Dispatch:** Dispatch Via Print    **Rev Dt:** 01/30/2023  
**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** NIPUN SYSTEMS INC  
 10105 SWAN VALLEY LN  
 AUSTIN TX 78759-3054  
**United States**

**Ship To:** See Detail Below

**Vendor ID:** 1640959178 7 000

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Quynh-Nhi Ge  
**Phone:** 512/465-4193  
**Fax:** 512/465-5641

**Bill To Fax:**

**Email:** Nhi.Ge@txdmv.gov

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

POCN #2, Nhi Ge, 1/30/2023  
 Added line 2 with 1192 hours.

POCN #1, Nhi Ge, 1/2/2023  
 Changed buyer to Nhi Ge. Added 124 additional hours.

FY23 Of Renewal PO #60800 0000010317

DIR-CPO-4525

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

**Quantity(ies):**

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

**Delivery:**

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

**Temporary Personnel**

Contractor: Mahesh Kommu  
 Confirmation Date: 9/1/2022 - 8/31/2023  
 Estimated number of hours: 700 hours

**Authorized Signature**

**01/31/2023**



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Hourly Rate: NTE \$104.50

Point of Contact: Jeff Armstrong  
 Telephone: (512) 699-1037  
 Email: Jeffrey.armstrong@txdmv.gov

Address for Placement: Texas Department of Motor Vehicles  
 3800 Jackson Avenue, Building 5 and/or supervisor-approved teleworking.  
 Austin, TX 78731

Timecard Approver: Jeff Armstrong  
 Jeffrey.armstrong@txdmv.gov  
 Telephone: (512) 699-1037

Nipun Systems, Inc Contact: Hari Maralla  
 (512) 466-8357  
 hari@nipunsys.com

Background Check:

A statewide criminal and sex offender background check shall be conducted on the contractor, contractor's personnel or subcontractors scheduled to work on the state project. Supporting documentation confirming the completion of the required background check is subject to review prior to beginning of the service and at any time during the term of the purchase order upon request by the designated state representative. Failure to provide the requested documentation upon request by the State may be cause for cancellation of the purchase order. The background check shall include, but not be limited to, the following:

- \* Social Security Number Verification
- \* Department of Public Safety Statewide Criminal and Sex Offender Background Check
- \* Background check in all Out-Of-State Counties in which the applicant has resided in the last seven (7) years.

Persons with Class B or Class C Misdemeanor offenses shall not be allowed to work on this project and shall not be allowed access to the State documents. Persons with Class A Misdemeanor offenses or above will be disqualified.

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	ITSAC Operations Contractor - Sharepoint Administrator - 09/01/2022 - 08/31/2023	31010	962/69	824.0000	HR	\$104.50000	\$86,108.00	08/30/2022

Ship To: 1P12

Delivery Instructions:

4000 Jackson  
 Avenue  
 Austin TX 78731  
 United States

Schedule Total \$86,108.00

Contract ID:  
0000010317

ReqID:  
0000012417

Position: Developer/Analyst 3  
 Resource: Mahesh Kommu  
 Term: 9/1/22-8/31/2023

Hours: 824  
 Rate: \$104.50/hr

Time Approver: Jeff Armstrong, Email: jeffrey.armstrong@txdmv.gov  
 Contract Manager: Andrew Ortegon, Email: andrew.ortegon@txdmv.gov

Item Total for Line # 1 \$86,108.00

Authorized Signature

01/31/2023



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	ITSAC Operations Contractor - Sharepoint Administrator - 09/01/2022 - 08/31/2023	31010	962/69	1192.0000	UNT	\$104.50000	\$124,564.00	01/30/2023
Ship To: 1P00		Delivery Instructions:						
4000 Jackson Avenue Austin TX 78731 United States								
<b>Contract ID:</b> 0000010317						<b>ReqID:</b> 0000013006		<b>Schedule Total</b> <input type="text" value="\$124,564.00"/>
Position: Developer/Analyst 3 Resource: Mahesh Kommu Term: 9/1/22-8/31/2023								
Hours: 1192 Rate: \$104.50/hr								
Time Approver: Jeff Armstrong, Email: jeffrey.armstrong@txdmv.gov Contract Manager: Andrew Ortegon, Email: andrew.ortegon@txdmv.gov								
								<b>Item Total for Line # 2</b> <input type="text" value="\$124,564.00"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

01/31/2023