



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000011622
 Purchase Order Change Notice (# 4)

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** I **PO Date:** 08/27/2022 **PO End Date:** 08/31/2023 **PO Method:** DG **Dispatch:** Dispatch Via Email05/24/2023 **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEKSYSTEMS INC
 PO BOX 198568
 ATLANTA GA 303848568
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1522010575 1 001

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Amanda Leigh Maxwell
Phone: 512/465-1226
Fax: 512/465-5641

Bill To Fax:

Email: Mandy.Maxwell@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

FY23 Renewal of PO 60800 0000009787

POCN# 4 by Mandy Maxwell 05/24/2023
 Moved 136 hours from line 4 to line 3

POCN# 3 by Mandy Maxwell 04/12/2023
 Reduced hours on line 3 to 696.25, actual hours worked by Seferino Garcia
 Added Line 5 for new resource, Emmett Ewald, with remaining 247.75 hours. Start date of Monday, 04/17/2023
 Updated Contractor Name on line 4 to reflect new resource, Emmett Ewald.
 All other information remains the same.

POCN# 2 by Mandy Maxwell 02/08/2023
 Added line 4 for FY23 remaining hours, 833 hours.
 All other information remains the same.

POCN# 1 - by Mandy Maxwell, 09/30/2022
 Reduced line 1 hours to 96, actual hours worked by Vincent Job
 Added line 3 for new resource, Seferino Garcia, with remaining 944 hours

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order

Authorized Signature

05/24/2023



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change notice of any requirements for any increased or decreased quantity(ies).

This Purchase Order is governed by the Department of Information Resources (DIR) Master, Information Technology Staff Augmentation Contract (ITSAC) Number DIR-CPO-4638. All terms and conditions of the identified ITSAC shall apply to this Purchase Order. Additional Texas Department of Motor Vehicles (TxDMV) terms and conditions are found below and, where a conflict exists, supersede the terms and conditions of the above DIR Contract.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Either party may terminate this Purchase Order by written notice to the other at any time.

This purchase order may be renewed for additional terms or additional hours with the same Terms Conditions as long as the referenced DIR Contract remains in force, a need exists, and both parties agree and Contractor receives a Purchase Order Change Notice (POCN) from TxDMV Purchasing Section.

TxDmv Equipment and Assets: In the event that TxDMV equipment or assets are assigned to a contractor, the contractor and their employer shall be responsible for any loss or damage of any equipment or asset loaned or provided for use.

DIR Background Check:

A statewide criminal and sex offender background check shall be conducted on the contractor, contractor's personnel or subcontractors scheduled to work on the state project. Supporting documentation confirming the completion of the required background check is subject to review prior to beginning of the service and at any time during the term of the purchase order upon request by the designated state representative. Failure to provide the requested documentation upon request by the State may be cause for cancellation of the purchase order. The background check shall include, but not be limited to, the following:

- * Social Security Number Verification
- * Department of Public Safety Statewide Criminal and Sex Offender Background Check
- * Background check in all Out-Of-State Counties in which the applicant has resided in the last seven (7) years.

Persons with Class B or Class C Misdemeanor offenses shall not be allowed to work on this project and shall not be allowed access to the State documents. Persons with Class A Misdemeanor offenses or above will be disqualified.

Service shall be performed in accordance with DIR's Exhibit A, Terms and Conditions.

NIGP 962-69

Contractor: Emmett Ewald
Term: 04/17/2023 - 08/31/2023
Estimated number of hours: NTE 860.75 hours
Hourly Rate: NTE \$58.00

Contractor: Seferino Garcia
Term: 10/04/2022 - 03/31/2023
Estimated number of hours: NTE 696.25 hours
Hourly Rate: NTE \$58.00

Contractor: Vincent Job
Term: 09/01/2022 - 09/16/2022
Estimated number of hours: 96 hours
Hourly Rate: NTE \$58.00

Point of Contact: Chris Sturm
Chris.Sturm@TxDMV.gov
(512) 465-1363

Accounts Payable Contact: Lisa Selvera
Telephone: 512-465-4027
Email: DMV_FIN-Invoices@TxDMV.gov
Invoice Address: Texas Department of Motor Vehicles
4000 Jackson Avenue
Austin, TX 78731

Address for Placement: Texas Department of Motor Vehicles
3800 Jackson Avenue, Building 5
Austin, TX 78731

Authorized Signature

05/24/2023



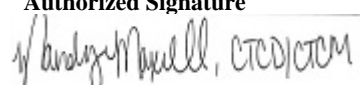
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 Timecard Approver: Chris Sturm
 Chris.Sturm@TxDMV.gov
 (512) 465-1363
 -
 TEKsystems contact: Heather Trumpfheller
 htrumpfh@teksystems.com
 (512) 813-2131

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	ITSAC - County Support Technician	57030	962/69	96.0000	HR	\$58.00000	\$5,568.00	08/27/2022
							Schedule Total	<input type="text" value="\$5,568.00"/>
Contract ID: 0000009787					ReqID: 0000012409			
Contractor: Vincent Job Estimated number of hours: NTE 96 hours Hourly Rate: NTE \$58.00 Service Period: 09/01/2022 - 09/16/2022								
Report To: Chris Sturm, chris.sturm@txdmv.gov Contract Monitor: Andrew Ortegon, andrew.ortegon@txdmv.gov								
							Item Total for Line # 1	<input type="text" value="\$5,568.00"/>

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	FY23 Travel Expenses	57030	917/37	5000.0000	UNT	\$1.00000	\$5,000.00	08/29/2022
							Schedule Total	<input type="text" value="\$5,000.00"/>
Contract ID: 0000009787					ReqID: 0000012413			
Item Total for Line # 2								
							<input type="text" value="\$5,000.00"/>	

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	ITSAC - County Support Technician	57030	962/69	832.2500	HR	\$58.00000	\$48,270.50	09/30/2022
							Schedule Total	<input type="text" value="\$48,270.50"/>
Contract ID: 0000009787								
Contractor: Seferino Garcia Hourly Rate: NTE \$58.00 Service Period: 10/04/2022 - 03/31/2023								
Report To: Chris Sturm, chris.sturm@txdmv.gov Contract Monitor: Andrew Ortegon, andrew.ortegon@txdmv.gov								
							Item Total for Line # 3	<input type="text" value="\$48,270.50"/>

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	ITSAC - County Support Technician	57030	962/69	697.0000	HR	\$58.00000	\$40,426.00	02/08/2023
							Schedule Total	<input type="text" value="\$40,426.00"/>
Contract ID: 0000009787					ReqID: 0000012998			
Contractor: Emmett Ewald Hourly Rate: NTE \$58.00 Service Period: 04/17/2023 - 08/31/2023								
Report To: Chris Sturm, chris.sturm@txdmv.gov Contract Monitor: Andrew Ortegon, andrew.ortegon@txdmv.gov								
							Item Total for Line # 4	<input type="text" value="\$40,426.00"/>

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	ITSAC - County Support Technician	57030	962/69	247.7500	HR	\$58.00000	\$14,369.50	04/12/2023
							Schedule Total	<input type="text" value="\$14,369.50"/>
Contract ID: 0000009787								
Contractor: Emmett Ewald Hourly Rate: NTE \$58.00 Service Period: 04/17/2023 - 08/31/2023								
Report To: Chris Sturm, chris.sturm@txdmv.gov Contract Monitor: Andrew Ortegon, andrew.ortegon@txdmv.gov								
							Item Total for Line # 5	<input type="text" value="\$14,369.50"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Handwritten Signature

05/24/2023