



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000011568
 Purchase Order Change Notice (# 2)

Payment NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** I **Date:** 09/01/22 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:** 09/20/22
Terms: **Terms:** Destination **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: CARAHSOFT TECHNOLOGY CORPORATION
 11493 SUNSET HILLS RD STE 100
 RESTON VA 20190-5230
 United States

Ship To: 1P36 - Information Tech Division
 3800 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1522189693 7

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Jimmy Lee Smartt
Phone: 512/465-4180
Fax: 512/465-5641

Bill To Fax:

Email: jimmy.smartt@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

POCN #2 - Jimmy Smartt 09/20/2022
 Changed PO and term end dates to 10/20/2022.

POCN #1 - Jimmy Smartt 09/19/2022
 Pursuant to DIR contract # DIR-TSO-4288, Appendix A, Section 11.B.3, TxDMV is providing 30 days notice of our intent to cancel Purchase Order # 60800 0000011568 and the attached Statement of Work dated August 11, 2022.

Licensed United States Postal Service (USPS) National Change of Address Link (NCOA Link) and Locatable Address Conversion System (LACS) provider services for the Texas Department of Motor Vehicles (TxDMV).

Term: 09/01/2022 through 10/20/2022

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following

Authorized Signature

Jimmy L. Smartt

09/20/2022



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000011568
 Purchase Order Change Notice (# 2)

information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

This procurement is governed by the terms and conditions in DIR Contract Number DIR-TSO-4288.

Reference Statement of Work dated August 11, 2022.

TxDMV Contract Monitor:
 Will Hilton
 will.hilton@txdmv.gov
 (512) 465-4121

TxDMV POC:
 Jackie Jarvis
 jackie.jarvis@txdmv.gov
 (512) 465-1327

Vendor Contact:
 Garrett Smith
 garrett.smith@carahsoft.com
 (571) 662-3062

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	NCOA Mail Forwarding Data	920/02	1.0000	YR	\$0.00000	\$0.00	09/01/2022
							Term: 09/01/2022 - 10/20/2022

Schedule Total

Contract ID:
0000011568

ReqID:
0000012424

Item Total for Line # 1

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Jimmy L. Smartt

09/20/2022