



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000011559

**Payment Terms:** NET30    **Freight Terms:** FOB Destination    **Ship Via:** US MAIL    **PCC:** 0    **End Date:** 08/22/22    **PO End Date:** 04/30/2023    **PO Method:** LS    **Dispatch:** Dispatch Via Print    **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** 4015 LIMITED PARTNERSHIP  
 5306 MIDDLE FISKVILLE RD  
 AUSTIN TX 787512234  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1742719681 5

**Purchaser:** Matthew Terrell Windham  
**Phone:** 512/465-5808  
**Fax:** 512/465-5641

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Bill To Fax:**

**Email:** Matthew.Windham@txdmv.gov

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

**Quantity(ies):**

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

**Delivery:**

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**Lease Payments:**

TX Gov Code, Sec. 2167.002, Lease payments for district office space for certain agencies and programs.

Renewal for TxDMV's Portion of CPA Leased Warehouse Space.  
 Lease Number: 6728 Austin

**Authorized Signature**

*Matthew Windham*

08/22/2022



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Original Contract Period: November 7, 2011 through April 30, 2015.  
 Contract Period was extended through April 30, 2023.  
 Original PO was 1200272.

First Renewal: May 1, 2015 through April 30, 2020 (60 Months) - PO #60800 0000000717

Second Renewal: May 1, 2020 through April 30, 2023 (36 Months)  
 Months 1-4: May 1, 2020 through August 31, 2020 - PO #60800 0000000717  
 Months 5-16: September 1, 2020 through August 31, 2021 - PO #60800 0000000717  
 Months 17-28: September 1, 2021 through August 31, 2022 - PO #60800 0000000717  
 Months 29-36: September 1, 2022 through April 30, 2023 - PO #60800 0000011559

TxDMV Contract Monitor:  
 Ann Pierce  
 Ann.Pierce@TxDMV.gov  
 512-465-4100

Texas Facilities Commission Contact:  
 Jenny Ruiz  
 Jenny.Ruiz@tfc.state.tx.us  
 512-463-5649

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Lease #6728 CPA Warehouse. Months 29 - 36 of a 36 month lease.	971/91	8.0000	MO	\$1,694.74000	\$13,557.92	09/01/2022

Ship To  
 Attention: Not Specified

Schedule Total

Contract ID:  
 0000000717

ReqID:  
 0000012133

Term: September 1, 2022 through April 30, 2023.

Item Total for Line # 1

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

*Matthew Windham*

08/22/2022