



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000011513

Payment NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** D **Date:** 08/15/22 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:**
Terms: **Terms:** Destination **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: COURT FILE AMERICA
 5615 MEADOW LAKE LN
 HOUSTON TX 77056-4013
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1342054510 8

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Richard Emmanuel Oballo
Phone:
Fax:

Bill To Fax:

Email: richard.oballo@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>
 DIR Exemption Electronic Filing Service Provider (EFSP) through 08/31/2022

State agencies are granted an exemption from the requirement to purchase IT commodities through a DIR contract to fulfill state of Texas electronic filing requirements, specifically related to the selection of a Electronic Filing Service Provider (EFSP) for the filing and service of case-related documents in Texas courts. The Office of Court Administration oversees the eFileTexas system and has responsibility for certifying EFSPs. For more information, visit eFileTexas.gov. Current OGC

Users: 7 attorneys and 5 support staff; users updated with Tex Welsh as staffing needs change over time.

Each SVCU (service unit) is priced at \$1.00. A SVCU is a TxDMV internal system unit of measure. Vendor shall invoice at the price(s) for work

Authorized Signature

Richard Oballo

08/15/2022



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authorized under the purchase order.

The service period is 09/01/2022 through 08/31/2023

CONTRACT ID: DIR-TSO-4392

TxDMV Contract Monitor:
 Jennifer Whittaker
 General Counsel Office
 512-465-1386
 Jennifer.whittaker@txdmv.gov

Vendor Contact:
 Tex Welsh
 832-347-0400
 twelsh@courtfileamerica.com

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Court File America e-Filing Services for FY2023 - Renewal 9/1/2022 - 8/31/2023	956/35	500.0000	EA	\$1.00000	\$500.00	08/15/2022
						Schedule Total	<input type="text" value="\$500.00"/>
Contract ID: 0000009883				ReqID: 0000012224			
<p>Reference PO 0000009883 (Exp 8/31/22), attached here. Over the past year, our e-filings have continued to decline significantly, so Rob Blech has requested that we request only \$500 for the next fiscal year.</p> <p>Charge \$3 per e-filing and applicable court service fees (mandatory eService included at no charge) No monthly or annual fees. Term: 9/1/22-8/31/23</p> <p>Vendor Contact: Tex Welsh - 832-347-0400 or twelsh@courtfileamerica.com</p> <p>TxDMV Contact: Jennifer Whittaker - 512-465-1386 or jennifer.whittaker@txdmv.gov</p> <p>Current OGC Users: Rob Blech and Kat Wilson. Online users are updated with Tex Welsh as staffing needs change over time.</p> <p>Each SVCU (service unit) is priced at \$1.00. A SVCU is a TxDMV internal system unit of measure. Vendor shall invoice at the price(s) for work authorized under the purchase order.</p>							
						Item Total for Line # 1	<input type="text" value="\$500.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

 08/15/2022