



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000011512  
 Purchase Order Change Notice (# 1)

**Payment** NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** 0 **Date:** 08/15/22 **PO Method:** SV **Dispatch:** Dispatch **Rev Dt:** 09/28/22  
**Terms:** **Terms:** Destination **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** WORKQUEST  
 1011 E 53rd St  
 AUSTIN TX 78751  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1741976051 1

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Jason K Adams  
**Phone:** 512/465-4181  
**Fax:** 512/465-5641

**Bill To Fax:**

**Email:** jason.adams@txdmv.gov

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Extermination/pest control services are essential maintenance for the Camp Hubbard campus.

-  
 Original Contract Term: August 1, 2019 to August 31, 2020  
 -

Option to renew for four one-year terms:  
 First Renewal: September 1, 2020 to August 31, 2021 under PO #0000007293.  
 Second Renewal: September 1, 2021 to August 31, 2022 under PO #0000007293.  
 Third Renewal: September 1, 2022 to August 31, 2023 under PO #0000011512.  
 Final Renewal: September 1, 2023 to August 31, 2024  
 -

POCN #1 - 09/28/2022  
 Line 1 increased to \$2,341.64 per month for routine pest control services effective 10/01/2022.  
 Line 2 increased to \$128.44 per month for bait station monitoring refilling effective 10/01/2022.  
 Line 3 increase to \$32.50 per station for replacement poison bait stations effective 10/01/2022.  
 -

New buildings/service areas are listed in Attachment A, Pest Control Services Square Footage by Location (basement of CH-1, CH-3, CH-4, CH-6, CH-7).  
 CH-2 will have the treatable square footage reduced (kitchen and serving area) according to Attachment C.  
 -

Change Orders:  
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.  
 -

Payment:  
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to Invoices@txdmv.gov. All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means.  
 -

On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.  
 -

Note: warrants will not be issued to a vendor without a current Texas Identification Number.  
 -

**Authorized Signature**

*Jason Adams, MIS, CTGM, CTCD*

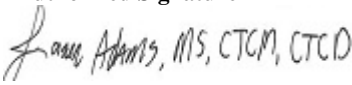
09/29/2022



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000011512  
 Purchase Order Change Notice (# 1)

TxDMV Contact/Contract Monitor:  
 Adale Bishop  
 adale.bishop@txdmv.gov  
 (512) 465-4067  
 -  
 Vendor Contact:  
 Abby Monk  
 amonk@workquest.com  
 (512) 656-0613  
 -  
 Quantities  
 Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchases order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantities.  
 -  
 WorkQuest  
 Human Resources Code, Title 8, Chapter 122, Section 122.001 and Texas Government Code, Title 10, Chapter 2155, Sections 2155.138 and 2155.441

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	HQ Routine Pest Control / Exterminator Services	910/59	12.0000	MO	\$2,341.64000	\$28,099.68	09/01/2022
						Schedule Total	\$28,099.68
<b>Contract ID:</b> 000000047				<b>ReqID:</b> 0000012326			
						Item Total for Line # 1	\$28,099.68
2-1	Monthly monitoring of 19 rodent poison bait stations	910/59	12.0000	MO	\$128.44000	\$1,541.28	09/01/2022
						Schedule Total	\$1,541.28
<b>Contract ID:</b> 000000047				<b>ReqID:</b> 0000012326			
						Item Total for Line # 2	\$1,541.28
3-1	Purchase of Rodent Poison Bait Stations	910/59	50.0000	EA	\$32.50000	\$1,625.00	09/01/2022
						Schedule Total	\$1,625.00
<b>Contract ID:</b> 000000047				<b>ReqID:</b> 0000012326			
						Item Total for Line # 3	\$1,625.00

Authorized Signature  
  
 09/29/2022



Texas Department of Motor Vehicles  
Business Unit # 60800  
Purchase Order # 0000011512  
Purchase Order Change Notice (# 1)

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Additional Services Not Covered by Routine Services	910/59	3000.0000	USD	\$1.00000	\$3,000.00	09/01/2022
						Schedule Total	\$3,000.00
<b>Contract ID:</b> 000000047				<b>ReqID:</b> 0000012326			
						Item Total for Line # 4	\$3,000.00
5-1	Rodent Removal as Requested	910/59	6.0000	JOB	\$70.00000	\$420.00	09/01/2022
						Schedule Total	\$420.00
<b>Contract ID:</b> 000000047				<b>ReqID:</b> 0000012326			
						Item Total for Line # 5	\$420.00
6-1	Odor Control Services as Requested	910/59	6.0000	JOB	\$70.00000	\$420.00	09/01/2022
						Schedule Total	\$420.00
<b>Contract ID:</b> 000000047				<b>ReqID:</b> 0000012326			
						Item Total for Line # 6	\$420.00
						Total PO Amount	\$35,105.96

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature  
*Laura Adams, MS, CTCM, CTCO*  
09/29/2022