



Texas Department of Motor Vehicles  
Texas SmartBuy PO # 22112262  
Business Unit # 60800  
Purchase Order # 0000011126  
Purchase Order Change Notice (# 1)

Page: 1 of 3

Payment NET30 Freight FOB Ship Via: VNDR PCC: A Date: 05/23/22 PO Method: AT Dispatch: Dispatch  
Terms: Terms: Destination Rev Dt: 09/14/22  
Via Print

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TD  
PO BOX 99  
HUNTSVILLE TX 773420099  
United States **Ship To:** 1P00 - TxDMV Warehouse  
4000 Jackson Avenue  
Austin TX 78731  
United States

**Vendor ID:** 3696696696 6 **Bill To:** 4000 Jackson Avenue  
Austin TX 78731  
United States

**Purchaser:** Yvette Marie Bonhomme  
**Phone:** 512/465-4197  
**Fax:**

**Bill To Fax:**

**Email:** yvette.bonhomme@txdmv.gov **Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

POCN#1 Yvette Bonhomme 9/14/2022  
Canceled Chair purchase with TCI due to chair breaking and causing major discomfort. Will order chair with WorkQuest.

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

**Quantity(ies):**

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

**Delivery:**

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**The Prison Made Good Acts:**

Texas Department of Criminal Justice (TDCJ) and Texas Correctional Industries (TCI), a division of the TDCJ, Texas Government Code, Title 10, Subtitle D, Chapter 2155, Subchapter A, Sec. 2155.065 and Texas Government Code, Title 4, Subtitle G, Chapter 497, Subchapter A, Section 497.023 - 497.029)

**Authorized Signature**

09/14/2022



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Contract # 425-A8

TxDMV Contract Monitor:  
Monica Hernandez  
monica.hernandez@txdmv.gov  
(512) 465-1261

Vendor Contact:  
TCI  
ci@tdcj.texas.gov  
(936) 437-6048  
Supporting Documents

**Ship to Comments:**

\*We are requesting Routine Dock Delivery

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Rio High Back Task Chair; Chair, Ergonomic Multi- Function Adjustable, Black, Arms. Supplier Part Number: 42560700800	425/60	1.0000	EA	\$550.00000	\$550.00	08/23/2022

Schedule Total

ReqID:  
0000011897

Attn To: Monica Hernandez  
monica.hernandez@txdmv.gov  
(512) 465-1261

\*Requester: Alice Sylva

Item Total for Line # 1

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Blaze Task Chair w/Headrest; Black, Arms, Mesh Seat & Back.. Supplier Part Number: 42560700400	425/60	2.0000	EA	\$445.00000	\$890.00	08/23/2022

Schedule Total

ReqID:  
0000011897

Attn To: Monica Hernandez  
monica.hernandez@txdmv.gov  
(512) 465-1261

\*Requester: Lisa Conley and Nhi Ge

Item Total for Line # 2

Authorized Signature

09/14/2022



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of Motor Vehicles

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Austin Task Chair - Ergonomic Multi-Function Adjustable, Task, Austin, Black, Arms, Mesh Back. Supplier Part Number: 42560700700	425/60	1.0000	EA	\$440.00000	\$0.00	CANCEL
Schedule Total							\$0.00
Attn To: Monica Hernandez monica.hernandez@txdmv.gov (512) 465-1261							
*Requester: Nagwa Tadros							Item Total for Line # 3 \$0.00
Total PO Amount \$1,440.00							

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

09/14/2022