



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000010999

Payment NET30 Freight FOB Ship Via: US MAIL PCC: 0 Date: 04/27/22 PO Method: IA Dispatch: Dispatch Rev Dt:
Terms: Terms: Destination Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS DEPARTMENT OF PUBLIC SAFETY
PO BOX 4087
AUSTIN TX 787730228
United States

Ship To: 1P16 - Houston Region
2110 E. Governors Circle
Houston TX 77092
United States

Vendor ID: 3405405405 0

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Matthew Terrell Windham
Phone: 512/465-5808
Fax: 512/465-5641

Bill To Fax:

Email: Matthew.Windham@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "-" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Interagency Agreement Contract Act:
TX Gov Code, Title 7, Chapter 771

Reference TxDPS Inter-agency Contract: PSIAc-01-2017

Reference Contract Number: 966-M2

Authorized Signature

Matthew Windham

04/27/2022



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Vendor Quote Number: 20210908-001

TxDMV Contract Monitor:
 Khadija Brown
 khadija.brown@txdmv.gov
 (713) 316-6131

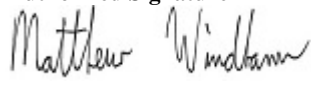
Vendor Contact:
 Daniel Wilcox
 daniel.wilcox@dps.texas.gov
 MailPrintGraphics@dps.texas.gov
 (512) 424-7608

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	TX DMV Envelopes - #10 Window Envelope, Commodity grade stock with moisture seal 1/0 (K), Single sided printing, black ink only, 500/box	310/24	60.0000	BOX	\$22.00000	\$1,320.00	05/13/2022
						Schedule Total	\$1,320.00
				ReqID:	0000011661		
Please contact Khadija Brown for proof approvals. Email: khadija.brown@txdmv.gov Phone: (713) 316-6131							
Return Address: Texas Department of Motor Vehicles HOUSTON REGIONAL SERVICE CENTER 2110 E GOVERNORS CIRCLE, HOUSTON, TEXAS 77092							
						Item Total for Line # 1	\$1,320.00

Total PO Amount **\$1,320.00**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

04/27/2022