



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000010509

**Payment** NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** I **Date:** 12/09/21 **PO Method:** CP **Dispatch:** Dispatch **Rev Dt:**  
**Terms:** **Terms:** Destination **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** TEKGRATION LLC  
 539 W COMMERCE ST # 757  
 USA  
 DALLAS TX 75208-1953  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1832002617 4

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Andrew Ortegon  
**Phone:** 512/465-4177  
**Fax:** 512/465-5641

**Bill To Fax:**

**Email:** Andrew.Ortegon@txdmv.gov

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

**Quantity(ies):**

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

With written approval and agreed upon price escalations, TxDMV reserves the right to renew the services for this purchase order for up to three (3) one (1) year renewals. Renewals must be in place before the initial service period expires or the renewals will not be valid.

Prepayments allowed for services. Vendor request 50% payment before services starts and 50% after services are complete.

This procurement is governed by the terms and conditions in DIR Contract Number DIR-TSO-4288

Pricing per quote number: TG20211208 By: Staci Beane Dated: 12/8/2021

Service Period: 12/14/2021 - 12/13/2022

TxDMV Contact: Josh Garcia, 682-472-9305, Joshua.Garcia@TxDMV.gov

Vendor Contact: Staci Beane, 210-729-9339, Staci.Beane@tekgration.com

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**Authorized Signature**

*Andrew Ortegon* CTOD, CTCM

12/10/2021



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Calendar App - Smartsheet - SMAR-CA-8 - Term: 12/14/2021 - 12/13/2022	920/45	1.0000	EA	\$4,178.99000	\$4,178.99	12/13/2021
						<b>Schedule Total</b>	<input type="text" value="\$4,178.99"/>
<b>Contract ID:</b> 0000010509				<b>ReqID:</b> 0000011404			
						<b>Item Total for Line # 1</b>	<input type="text" value="\$4,178.99"/>
2-1	Enterprise Plan plus Pro Support - Licensed Users - Smartsheet - SMAR-CA-15 - Term: 12/14/2021 - 12/13/2022	920/45	25.0000	EA	\$489.15000	\$12,228.75	12/13/2021
						<b>Schedule Total</b>	<input type="text" value="\$12,228.75"/>
<b>Contract ID:</b> 0000010509				<b>ReqID:</b> 0000011404			
						<b>Item Total for Line # 2</b>	<input type="text" value="\$12,228.75"/>
						<b>Total PO Amount</b>	<input type="text" value="\$16,407.74"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature  
  
CTCD, CTCM  
12/10/2021