



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000010469
 Purchase Order Change Notice (# 1)

Payment NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** E **Date:** 11/29/21 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:** 12/06/21
Terms: **Terms:** Destination **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: AUSTIN BAR ASSOCIATION
 816 CONGRESS AVE STE 700
 AUSTIN TX 78701-2665
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1746062561 3

Purchaser: Amanda Leigh Maxwell
Phone: 512/465-1226
Fax:

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Email: Amanda.Maxwell@txdmv.gov

Bill To Fax:
Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

POCN# 1 - by Mandy Maxwell, 12/6/2021
 Updated term on line one from 2021 year to 2022 year.
 Added Contract ID for tracking.

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

"Membership" Lobbying Prohibition

In accordance with Texas Government Code, § 556.005(b), as a state agency, the Texas Department of Motor Vehicles ("Department") may not use appropriated money to pay, on behalf of the Department or an officer or employee of the Department, membership dues to an organization that pays part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist. In accordance with Texas Government Code, § 556.008, as a state agency, the Department may not use appropriated money to compensate a state officer or employee who violates Texas Government Code, § 556.005.

In accordance with Texas Government Code, § 556.0055, a private entity or political subdivision that receives a payment of state funds may not use the funds to pay: (1) lobbying expenses incurred by the private entity or political subdivision; (2) a person or entity that is required to register with the Texas Ethics Commission under Texas Government Code, Chapter 305; (3) any partner, employee, employer, relative, contractor, consultant, or related entity of a person or entity described by section (2); or (4) a person or entity that has been hired to represent associations or other entities for the purpose of affecting the outcome of legislation, agency rules, ordinances, or other government policies. A private entity or political subdivision that violates Texas Government Code, § 556.0055 is not eligible to receive additional state funds.

Authorized Signature

Amanda Maxwell, CTO/COM

12/06/2021



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Therefore, by accepting this purchase order (P.O.), awarded professional organization certifies that awarded professional organization does not currently pay part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist.

Further, awarded professional organization agrees that if on any date in the future, during the term of the membership(s) paid for under this P.O., awarded professional organization does pay part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist, then the membership(s) paid for by the Department under this P.O. will be automatically cancelled as of the date of the first payment by awarded professional organization of part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist. In addition, awarded professional organization shall notify the Department of the cancellation, and awarded professional organization shall pro-rate and automatically refund to the Department any Department payments already made for the remainder of the membership(s) term.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

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Interagency Agreement Contract Act:
Texas Government Code, Title 7, Chapter 771

Membership period January 1, 2022 through December 31, 2022

Invoice Number ATXBAR00002353
Account Number 814062

TxDMV Contact: Jennifer Whittaker
General Counsel Office
Phone: 512/465-1386
Email: jennifer.whittaker@txdmv.gov

Vendor Contact:
Customer Service
austinbar@austinbar.org
(512) 472-0279

Authorized Signature

12/06/2021



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| Line-Sch: | Line Description: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
|---|---|-------------|-----------|-----------------------------|-------------|--------------------------------|------------|
| 1-1 | TxDMV Agency Attorneys 2022 Bar Dues to the Austin Bar Association | 963/48 | 1.0000 | YR | \$907.50000 | \$907.50 | 01/01/2022 |
| Membership Term: 01/01/2022 - 12/31/2022 | | | | | | | |
| | | | | | | Schedule Total | \$907.50 |
| Contract ID: 0000010469 | | | | ReqID: 0000011365 | | | |
| Payment for the 2022 year State Bar Dues up to 30 attorneys; For 2022 we have 28 TxDMV agency attorneys as follows: OGC: Tracey Beaver, Aline Aucoin, Robert Blech, Erin Dinsmore, Chris Harrigan, David Richards, Ellen Webking and 1 Vacant Position (8) OAH: Andrew Kang, Edward Sandoval and Justin Potter (3) MVD: Katharine Drummond, Michelle Lingo, Terry Vannoy and 1 Vacant Position(4) ENF: Corrie Thompson, Dawn Burton, Matthew Clark, Brian Coats, Brian Ge, Christian Hertzberg, Joyce Lowe, Karen Meisel, Heather Pierce, Robert Rice, Kirsten Ruehman, Damien Shores and Jennafer Tallant (13) TOTAL NUMBER OF TxDMV ATTORNEYS for 2022: 28 | | | | | | | |
| | | | | | | Item Total for Line # 1 | \$907.50 |

Total PO Amount \$907.50

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

[Handwritten Signature]

12/06/2021