



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000010260  
 Purchase Order Change Notice (# 1)

**Payment** NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** E **Date:** 10/15/21 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:** 11/10/21  
**Terms:** **Terms:** Destination **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** WASHTO  
 2701 PROSPECT AVE  
 HELENA MT 59601-9746  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1820382075 0

**Purchaser:** Matthew Terrell Windham  
**Phone:** 512/465-5808  
**Fax:** 512/465-5641

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Email:** Matthew.Windham@txdmv.gov

**Bill To Fax:**

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

POCN#1 (Matthew Windham 11/10/2021):  
 Removed attendee Missy Bennett and replaced with Charity Rehder. Updated vendor ID from 1810302402 Montana Dept. of Transportation Motor Carrier Services to 1820382075 WASHTO.

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

**Quantity(ies):**

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Pricing per WASHTO Registration Form.

**TxDmv Contact:**

Renee Israel  
 renee.israel@txdmv.gov  
 (512) 465-1420

**Vendor Contact:**

**Authorized Signature**

*Matthew Windham*

**11/10/2021**



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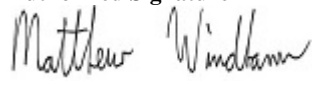
Montana Department of Transportation  
 Motor Carrier Services  
 Brad Marten  
 bmarten@mt.gov  
 (406) 439-0700

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Western Association of State Highway and Transportation Officials - Fall Conference Meeting Dates: 11/17/2021 - 11/18/2021 Travel Dates: 11/16/2021 and 11/19/2021 Registration Fee: \$100/person	963/37	3.0000	EA	\$100.00000	\$300.00	10/15/2021
						<b>Schedule Total</b>	<input type="text" value="\$300.00"/>
<b>Contract ID:</b> 0000010260				<b>ReqID:</b> 0000011178			
Attendees: DuWayne Murdock State of Texas - MCD OS/OW Manager Email: DuWayne.Murdock@Txdmv.gov Phone: (512) 465-3738							
Charity Rehder State of Texas - MCD OS/OW Supervisor Email: Charity.Rehder@Txdmv.gov Phone: (512) 465-3741							
Troy Malecki State of Texas - MCD OS/OW Supervisor Email: Troy.Maleckie@Txdmv.gov Phone: (512) 465-3725							
						<b>Item Total for Line # 1</b>	<input type="text" value="\$300.00"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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**Authorized Signature**  
  
 11/10/2021