



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000010110
 Purchase Order Change Notice (# 1)

Payment NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** 0 **Date:** 09/13/21 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:** 09/14/21
Terms: **Terms:** Destination **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS COMPTROLLER OF PUBLIC ACCOUNTS
 111 E 17TH ST
 AUSTIN TX 787740001
 United States

Ship To: 1P12 - Finance Admin Services
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 3304304304 2

Purchaser: Jason K Adams
Phone: 512/465-4181
Fax: 512/465-5641

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Email: jason.adams@txdmv.gov

Bill To Fax:

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

POCN #1 09/14/2021 JA
 Change the Supplier ID to the repeating number sequence

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to Invoices@txdmv.gov. All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means.

On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxDmv Contract Monitor:
 Monica Hernandez
 Monica.Hernandez@TxDMV.gov
 512-465-1261

Vendor Contact:
 Rebecca Jordan

Quantities

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchases order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantities.

NOTE: If you plan on renewing under a dual certification, any earned CEH of earliest date will apply toward the required 36 CEH. The earliest expiration date will prevail determining your recertification date. Each certificate will be given a new certification date and certification number but will now have the same expiration date.

Authorized Signature

Jason Adams, MS, CTCP, CTCO

09/14/2021



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	State Certification Renewal - Dual Certification (CTCD and CTCM). Employee: Jason Adams	963/39	1.0000	EA	\$75.00000	\$75.00	09/23/2021
						Schedule Total	<input type="text" value="\$75.00"/>
				ReqID:			
				0000011046			
						Item Total for Line # 1	<input type="text" value="\$75.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Jason Adams, MS, CTCM, CTCD

09/14/2021