



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000009964

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** E **Date:** 08/10/21 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
1011 E 53rd St
AUSTIN TX 78751
United States

Ship To: 1P13 - Fort Worth Region
2425 Gravel Dr.
Fort Worth TX 76118
United States

Vendor ID: 1741976051 1

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Samantha Lavoie
Phone: 512/465-4180
Fax: 512/465-5641

Bill To Fax:

Email: Samantha.Lavoie@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing, or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to Invoices@txdmv.gov. All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means.

On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Quantities

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchases order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantities.

The link to the TxDMV Terms and Conditions - <http://www.txdmv.gov/contractors-vendors>

Per State of Texas Contract No. 962 S1 Secure Destruction Services

Texas Industries for the Blind and Handicapped (TIBH):

Human Resources Code, Title 8, Chapter 122, Section 122.001 and Texas Government Code, Title 10, Chapter 2155, Sections 2155.138 and 2155.441

TxDMV Contract Specialist:
Samantha Lavoie
Samantha.lavoie@txdmv.gov
512-465-4199

TxDMV Contract Monitor:

Authorized Signature

08/11/2021



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Christi McDaniel
 Christy.McDaniel@txdmv.gov
 (817) 285-1512

Vendor Contacts:

WORKQUEST, Inc. EXPANCO (EXP) dba Amplify Fort Worth
 Erynn Harrison - Steven Hosea
 Phone: 8172328881 - Phone: 8177101125
 Email: eharrison@workquesttx.com - Email: steven@amplifyfw.org
 VID: 17419760511

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	FY22- Expanco (EXP) Fort Worth Document Destruction Services	962/27	39.0000	EA	\$18.00000	\$702.00	08/23/2021
	Service Term 9/1/21-8/31/22						

Schedule Total

Contract ID:
0000009964

ReqID:
0000010818

Document Destruction Services (paper only destruction). 64 Gallon Bin and Padlock Included with pickup every 4 weeks. Charges are \$18.00 per bin per 4 week period.

Item Total for Line # 1

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Samantha Lavoie

08/11/2021



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