



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000009930

**Payment Terms:** NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** 0 **Date:** 07/28/21 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TD)  
 PO BOX 99  
 HUNTSVILLE TX 773420099  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 3696696696 6

**Purchaser:** Matthew Terrell Windham  
**Phone:** 512/465-5808  
**Fax:** 512/465-5641

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Email:** Matthew.Windham@txdmv.gov

**Bill To Fax:**  
**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**Change Orders:**  
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**  
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to invoices@txdmv.gov. All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

**Quantity(ies):**  
 Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Interagency Agreement Contract Act: Texas Government Code, Title 7, Chapter 771

**The Prison Made Good Acts:**  
 Texas Department of Criminal Justice (TDCJ) and Texas Correctional Industries (TCI), a division of the TDCJ, Texas Government Code, Title 10, Subtitle D, Chapter 2155, Subchapter A, Sec. 2155.065 and Texas Government Code, Title 4, Subtitle G, Chapter 497, Subchapter A, Section 497.023 - 497.029)

TCI Bid Number: 2109-019

**TxDMV Contact:**  
 Monica Hernandez  
 Monica.Hernandez@txdmv.gov  
 (512) 465-1261

**Authorized Signature**

*Matthew Windham*

07/30/2021



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Vendor Contact:  
 Alan Webb  
 tci@tdcj.texas.gov  
 (254) 883-5561

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Business Card DMV-0109: 1000/Box, 1-Sided - Paper Stock: Recycled, Starbright Opaque White; 100lb Smooth Cover; Brightness 90-93.	966/07	1.0000	BOX	\$31.00000	\$31.00	08/05/2021

Schedule Total

RegID:  
0000010742

Joy Simmons, CTCM

Business Cards to Read:

Joy Simmons, CTCM  
 Assistant HUB Coordinator  
 Finance and Administrative Services Division  
 O 512-465-4177 M 512-789-9362  
 Joy.Simmons@TxDMV.gov

4000 JACKSON AVENUE, AUSTIN, TEXAS 78731  
 TxDMV.gov

Item Total for Line # 1

Authorized Signature

*Matthew Windham*

07/30/2021

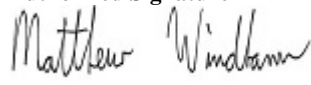


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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Business Card - DMV-0108: 500/Box, 1-Sided, Paper Stock; Recycled; Starbright Opaque White 100lb Smooth Cover; Brightness 90-93	966/07	3.0000	EA	\$15.97000	\$47.91	08/05/2021
						<b>Schedule Total</b>	\$47.91
				<b>ReqID:</b>			
				0000010742			
<p>1 each - Sergio Rey          1 each - Eric Horn          1 each - Purchasing Section</p> <p>Business Cards to Read:</p> <p>Sergio Rey, CTCD, CTCM          Assistant Chief Financial Officer          Finance and Administrative Services Division          O 512-465-1216 F 512-465-4115          Sergio.Rey@TxDMV.gov</p> <hr/> <p>4000 JACKSON AVENUE, AUSTIN, TEXAS 78731          TxDMV.gov</p> <p>Eric Horn          Accounting Operations Director          Finance and Administrative Services Division          O 512-465-4203 F 512-465-4115          Eric.Horn1@TxDMV.gov</p> <hr/> <p>4000 JACKSON AVENUE, AUSTIN, TEXAS 78731          TxDMV.gov</p> <p>PURCHASING SECTION          Finance and Administrative Services Division          O 512-465-4097 F 512-465-5641          Purchasing@TxDMV.gov          HUB@TxDMV.gov</p> <hr/> <p>4000 JACKSON AVENUE, AUSTIN, TEXAS 78731          TxDMV.gov</p>							
						<b>Item Total for Line # 2</b>	\$47.91

**Total PO Amount** \$78.91

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**Authorized Signature**  
  
07/30/2021



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Authorized Signature

*Matthew Windham*

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