



Texas Department of Motor Vehicles  
 Texas SmartBuy PO # 21124281  
 Business Unit # 60800  
 Purchase Order # 0000009908

**Payment** NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** 0 **Date:** 07/23/21 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:**  
**Terms:** **Terms:** Destination **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TD  
 PO BOX 99  
 HUNTSVILLE TX 773420099  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 3696696696 6

**Purchaser:** Ricardo Montalvo Rodriguez  
**Phone:** 512/465-4097  
**Fax:** 512/465-5641

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Email:** Ricardo.Montalvo@txdmv.gov

**Bill To Fax:**

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Contract: 665-A2, 080-A2

**TxDMV Contact:**

Claudia Leal  
 Claudia.Leal1@txdmv.gov  
 (512) 374-5396

**Vendor Contact:**

Contractor: TCI  
 Contact Name: Customer Service  
 Email: Tci@Tdcj.State.Tx.Us  
 Phone: (936) 437-6048

**Authorized Signature**

07/23/2021



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Easel, Type C, 2x8", Natural Oak Finish; # 66554232091	665/54	1.0000	EA	\$8.14000	\$8.14	08/04/2021
						Schedule Total	\$8.14
						<b>ReqID:</b> 0000010756	
Please assemble easel with name 2in x 8in tags New Board Member: MANUEL RAMIREZ Triangle Shaped Easel, natural oak finish, type C 2"x8"; Triangle Shaped, CC 66554232091						Item Total for Line # 1	\$8.14
2-1	Tag, Plastic, Nameplate Engraved, 27 Walnut/White, Without Adhesive, 2x8  CC#66554221052-1	665/54	2.0000	EA	\$4.00000	\$8.00	08/04/2021
						Schedule Total	\$8.00
						<b>ReqID:</b> 0000010756	
Nameplate to read in all capital. New board member: MANUEL RAMIREZ Please assemble easel with name 2in x 8in tags on each side of the block.						Item Total for Line # 2	\$8.00
3-1	Name Plate, Metal- Satin Brass w/Black Text, with adhesive; Nameplate size: 1" x3" with adhesive backing; Commodity Code: 08053403500	080/50	2.0000	EA	\$0.87000	\$1.74	08/04/2021
						Schedule Total	\$1.74
						<b>ReqID:</b> 0000010756	
Note: Nameplate size: 1"x3" with adhesive backing. Name to read: MANUEL RAMIREZ Commodity Code: 08053403500						Item Total for Line # 3	\$1.74

Total PO Amount \$17.88

Authorized Signature

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All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

A handwritten signature in black ink, appearing to be "R. [unclear]".

07/23/2021