



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000009787
 Purchase Order Change Notice (# 6)

Payment NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** I **Date:** 06/28/21 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:** 06/07/22
Terms: **Terms:** Destination **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEKSYSTEMS INC
 PO BOX 198568
 ATLANTA GA 303848568
 United States

Ship To: 1P12 - Finance Admin Services
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1522010575 1

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Amanda Leigh Maxwell
Phone: 512/465-1226
Fax: 512/465-5641

Bill To Fax:

Email: Mandy.Maxwell@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

POCN# 6 - by Mandy Maxwell, 06/07/2022
 Corrected hours on lines 4 and 6 hours.
 Line 4 - Greg Seavey hours worked - 300.5
 Line 6 - Vincent Job remaining hours - 555.5

POCN# 5 - by Mandy Maxwell, 05/31/2022
 Added Line 6 to add Vincent Job to replace Greg Seavey, used Greg Seavey remaining hours of 556 hours.
 Updated Line 4 to change Service Period end date from 08/31/2022 to 05/27/2022 and reduced Hours from 856 to 300.

POCN #4 - by Mandy Maxwell, 03/31/2022
 Added line 5 for Travel Funds for Contractor to travel to County Tax Assessor Collectors' offices for deployment of new equipment.
 Updated TxDMV POC to Chris Sturm from Robert Castenada

POCN#3, Nhi Ge, 3/11/2022
 Added line 4 to extend Greg Seavey's end date to 8/31/2022. Changed buyer from Matthew Windham to Nhi Ge. All else remains the same.

POCN#2 (Matthew Windham 02/09/2022):
 Added Line 3 to add Greg Seavey to replace Sheeraz Zia. Updated Line 2 to change Service Period end date from 03/31/2022 to 12/31/2021 and Hours from 1213 hours to 664 hours for Sheeraz Zia for FY22. Added contractor info for Greg Seavey in header comments. Changed buyer name from Andrew Ortegon to Matthew Windham. All else remains the same.

POCN 1, By: Andrew Ortegon, Date: 09/17/2021
 Description: POCN 1 to add req 11000 to cover the funding period of 9/1/2021 - 3/31/2022. Updated the buyer name from Travis Reese to Andrew Ortegon. Also updated the service period on line 1 to reflect the fiscal year end date of 8/31/2021.

Change Orders:
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the

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company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

This Purchase Order is governed by the Department of Information Resources (DIR) Master, Information Technology Staff Augmentation Contract (ITSAC) Number DIR-TSO-4638. All terms and conditions of the identified ITSAC shall apply to this Purchase Order. Additional Texas Department of Motor Vehicles (TxDMV) terms and conditions are found below and, where a conflict exists, supersede the terms and conditions of the above DIR Contract.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Either party may terminate this Purchase Order by written notice to the other at any time.

This purchase order may be renewed for additional terms or additional hours with the same Terms Conditions as long as the referenced DIR Contract remains in force, a need exists, and both parties agree and Contractor receives a Purchase Order Change Notice (POCN) from TxDMV Purchasing Section.

TxDMV Equipment and Assets: In the event that TxDMV equipment or assets are assigned to a contractor, the contractor and their employer shall be responsible for any loss or damage of any equipment or asset loaned or provided for use.

DIR Background Check:

A statewide criminal and sex offender background check shall be conducted on the contractor, contractor's personnel or subcontractors scheduled to work on the state project. Supporting documentation confirming the completion of the required background check is subject to review prior to beginning of the service and at any time during the term of the purchase order upon request by the designated state representative. Failure to provide the requested documentation upon request by the State may be cause for cancellation of the purchase order. The background check shall include, but not be limited to, the following:

- * Social Security Number Verification
- * Department of Public Safety Statewide Criminal and Sex Offender Background Check
- * Background check in all Out-Of-State Counties in which the applicant has resided in the last seven (7) years.

Persons with Class B or Class C Misdemeanor offenses shall not be allowed to work on this project and shall not be allowed access to the State documents. Persons with Class A Misdemeanor offenses or above will be disqualified.

Service shall be performed in accordance with DIR's Exhibit A, Terms and Conditions.

Point of Contact: Chris Sturm
Chris.Sturm@TxDMV.gov
(512) 465-1363

Accounts Payable Contact: Lisa Selvera
Telephone: 512-465-4027
Email: DMV_FIN-Invoices@TxDMV.gov
Invoice Address: Texas Department of Motor Vehicles
4000 Jackson Avenue
Austin, TX 78731

Address for Placement: Texas Department of Motor Vehicles
3800 Jackson Avenue, Building 5
Austin, TX 78731

NIGP 962-69

Contractor: Sheeraz Zia

Confirmation Date: Monday July 12, 2021 through Thursday March 31, 2022

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Estimated number of hours: NTE 1560 hours
 Hourly Rate: NTE \$58.00
 Extended Date: Friday April 1, 2021 through Wednesday August 31, 2022
 Estimated number of hours: NTE 856 hours
 Hourly Rate: NTE \$58.00
 -
 Timecard Approver: Chris Sturm
 Chris.Sturm@TxDMV.gov
 (512) 465-1363
 -
 TEKsystems contact: Heather Trumpfheller
 htrumpfh@teksystems.com
 (512) 813-2131

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Support Technician 2	962/69	347.0000	HR	\$58.00000	\$20,126.00	06/28/2021
Contractor: Sheeraz Zia Estimated number of hours for the service period: NTE 347 hours Hourly Rate: NTE \$58.00 Service Period: 07/12/2021 - 08/31/2021							
						Schedule Total	\$20,126.00
Contract ID: 0000009787				ReqID: 0000010537			
FY 21 Hours - 347 FY 22 Hours - 1213							
Total: 1560 Hours							
						Item Total for Line # 1	\$20,126.00

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Support Technician 2	962/69	664.0000	HR	\$58.00000	\$38,512.00	09/17/2021
Contractor: Sheeraz Zia Estimated number of hours: NTE 664 hours for the service period. Hourly Rate: NTE \$58.00 Service Period: 09/01/2021 - 12/31/2021							
						Schedule Total	\$38,512.00
Contract ID: 0000009787				ReqID: 0000011000			
Item Total for Line # 2							
						Item Total for Line # 2	\$38,512.00

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Support Technician 2	962/69	549.0000	HR	\$58.00000	\$31,842.00	02/09/2022
Contractor: Greg Seavey Estimated number of hours: NTE 549 hours for the service period. Hourly Rate: NTE \$58.00 Service Period: 01/03/2022 - 03/31/2022							
						Schedule Total	\$31,842.00
Contract ID: 0000009787							
						Item Total for Line # 3	\$31,842.00
4-1	Support Technician 2	962/69	300.5000	HR	\$58.00000	\$17,429.00	03/18/2022
Contractor: Greg Seavey Estimated number of hours: NTE 856 hours for the service period. Hourly Rate: NTE \$58.00 Service Period: 04/01/2022 - 05/27/2022							
						Schedule Total	\$17,429.00
Contract ID: 0000009787							
				ReqID: 0000011637			
						Item Total for Line # 4	\$17,429.00
5-1	Travel Expenses	917/38	4500.0000	UNT	\$1.00000	\$4,500.00	03/31/2022
Service Period 3/15/2022 - 08/31/2022							
						Schedule Total	\$4,500.00
Contract ID: 0000009787							
				ReqID: 0000011684			
						Item Total for Line # 5	\$4,500.00

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6-1	Support Technician 2	962/69	555.5000	HR	\$58.00000	\$32,219.00	05/31/2022
Contractor: Vincent Job Estimated number of hours: NTE 555.5 hours Hourly Rate: NTE \$58.00 Service Period: 06/01/2022 - 08/31/2022							
						Schedule Total	<input type="text" value="\$32,219.00"/>
Contract ID: 0000009787							
						Item Total for Line # 6	<input type="text" value="\$32,219.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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