



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000009770
 Purchase Order Change Notice (# 6)

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** S **Date:** 06/22/21 **PO Method:** SV **Dispatch:** Dispatch Via Print **Rev Dt:** 04/28/22

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TAYLOR COMMUNICATIONS INC
 PO BOX 840655
 DALLAS TX 75284-0655
 United States

Ship To: See Detail Below

Vendor ID: 1811701544 8

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Jason K Adams
Phone: 512/465-4181
Fax: 512/465-5641

Bill To Fax:

Email: jason.adams@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

The awarded contract will consist of the documents listed below, which will be attached to and incorporated into the Purchase Order. In the event of any conflicts between the documents, the documents will control in the following order of precedence:

1. The attached legal terms and conditions (Attachment H);
2. TxDMV's RFO# 608-21-9000, including any attachments;
3. TxDMV's Purchase Order, including any Purchase Order Change Notices, but excluding the terms and conditions that are referenced at the following address in any Purchase Order: <https://www.txdmv.gov/contractors-vendors>; and
4. The Contractor's proposal. However, this PO excludes any of Contractor's exceptions to the terms and conditions in the PO attached to the RFO and any additional terms and conditions provided by Contractor in its proposal, unless expressly agreed otherwise in writing in this PO. In addition, any blanket proprietary, copyright or confidentiality notices that Contractor placed on its entire proposal (including any attachments to its proposal), are hereby deleted and of no further effect.

Form Summary

This Purchase Order/Contract is for the development, printing and delivery of five (5) secure forms listed below throughout the Purchase Order/Contract Term:

- 1) Form VTR-271-A (Power of Attorney for Transfer of Ownership to a Motor Vehicle)
- 2) Form VTR-41-A (Dealer's Reassignment of Title for a Motor Vehicle)
- 3) Form VTR-222-S (Texas Salvage Vehicle Title)
- 4) Form VTR 222-NR (Nonrepairable Vehicle Title)
- 5) Form VTR-71-1 (Auction Sales Receipt)

Purchase Order/Contract Term

The Purchase Order/Contract is effective on the issuance date listed in the Purchase Order/Contract until August 31, 2023 (FY23) (initial) unless terminated sooner in accordance with the term of the Purchase Order/Contract.

The Parties may renew this Purchase Order/Contract for up to two (2) additional years, subject to mutually agreeable terms and conditions and available funding.

* September 1, 2023 to August 31, 2024 (FY24) (first renewal)

* September 1, 2024 to August 31, 2025 (FY25) (second renewal)

In addition, TxDMV, in its sole discretion, may extend any purchase order/contract under which the purchase order/contract is issued for up to 90 days, in whole or in part.

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct

Authorized Signature

Jason Adams, MS, CTCM, CTCO

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itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to Invoices@txdmv.gov. All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means.

On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contact/Contract Monitor:

Tammy Wooten
tammy.wooten@txdmv.gov
(512) 465-4016

Vendor Contact:

Joe Scardino
joe.scardino@taylor.com
(832) 326-0844 (mobile)

Pricing is based on Attachment C - Cost Sheet dated February 2021 from the vendor's submitted RFO Proposal

Quantities

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchases order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantities.

SPECIAL DELIVERY INSTRUCTIONS

Deliveries to the Wynne Unit must be made Monday through Friday between the hours of 6:30AM to 10:30AM. Deliveries will be made to a maximum-security prison. Vendors/Shippers must present a packing slip that will identify the contents of all incoming shipments. The following items will not be allowed on the unit during the delivery process: Phones, tobacco, extra clothing, any type of weapon (knives, firearms, etc.) The driver will be able to turn these items over to the correctional officer staff while he/she performs the delivery. They will be returned upon departure from the facility. Also, there are lockers available at the local truck stops where items could be stored while the delivery is made. If there are any questions regarding delivery, please call Brad Beaty at (512) 465-1438.

TxDMV Special Delivery Contact:

Brad Beaty
brad.beaty@txdmv.gov
(512) 465-1438

POCN #1 08/05/2021

Adding VTR-271-A Power of Attorney for Transfer of Ownership to a Motor Vehicle Forms (Quoted dated 07/27/2021)

POCN #2 08/24/2021

Changing the Unit of Measure on Line 1. This is an administrative change.

POCN #3 10/11/2021

Adding VTR-222-S forms order as Line 3.

POCN #4 11/29/2021

Adding VTR-41-A forms order as Line 4

POCN #5 04/26/2022

Adding VTR-222-S forms order as Line 5

POCN #6 04/28/2022

Adding VTR-222-NR Texas Nonrepairable Vehicle Title Forms order as Line 6

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| Line-Sch: | Line Description: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
|---|--|-------------------------------|-----------|-----------------------------|-------------|--------------------------------|--------------|
| 1-1 | VTR-41-A Dealer's Reassignment of Title for a Motor Vehicle Forms | 966/36 | 2300.0000 | M | \$22.78000 | \$52,394.00 | 06/28/2021 |
| Ship To: 1P05 | | Delivery Instructions: | | | | | |
| 810 FM 2821 Huntsville TX 77349 United States | | | | | | | |
| | | | | | | Schedule Total | \$52,394.00 |
| Contract ID: 0000009770 | | | | ReqID: 0000010578 | | | |
| VTR-41-A Forms Dealer's Reassignment of Title for a Motor Vehicle Form HIGH PRIORITY WITH A FIRST SHIPMENT OF AT LEAST 500 CARTONS DELIVERED NO LATER THAN JULY 19, 2021; FORMS ORDER COMPLETION DELIVERY DATE BY AUGUST 31, 2021 | | | | | | | |
| Delivered to: TDCJ/TxDMV Wynne Unit, 810 FM 2821, Huntsville, Texas 77349 | | | | | | | |
| | | | | | | Item Total for Line # 1 | \$52,394.00 |
| Line-Sch: | Line Description: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
| 2-1 | VTR-271-A Power of Attorney for Transfer of Ownership to a Motor Vehicle Forms; FY22 Order | 966/61 | 2600.0000 | M | \$59.95000 | \$155,870.00 | 08/13/2021 |
| Ship To: 1P05 | | Delivery Instructions: | | | | | |
| 810 FM 2821 Huntsville TX 77349 United States | | | | | | | |
| | | | | | | Schedule Total | \$155,870.00 |
| Contract ID: 0000009770 | | | | ReqID: 0000010824 | | | |
| Contract Term 09/01/2021 to 08/31/2022 | | | | | | | |
| High Priority with first shipment date by September 27, 2021 | | | | | | | |
| VTR-271-A_(Rev_0820)_Current_Version.pdf | | | | | | | |
| | | | | | | Item Total for Line # 2 | \$155,870.00 |

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| Line-Sch: | Line Description: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
|---|---|-------------------------------|-----------|-----------------------------|-------------|--------------------------------|-------------|
| 3-1 | VTR-222-S Texas Salvage Vehicle Title Form; FY22 Order | 966/61 | 200.0000 | M | \$34.26000 | \$6,852.00 | 10/18/2021 |
| Ship To: 1P00 | | Delivery Instructions: | | | | | |
| 4000 Jackson Avenue Austin TX 78731 United States | | | | | | | |
| | | | | | | Schedule Total | \$6,852.00 |
| Contract ID: 0000009770 | | | | ReqID: 0000011135 | | | |
| Term 09/01/2021 to 08/31/2022 FY22 Order Forms shipment date by November 19, 2021 Forms Required for Normal Business Processes | | | | | | | |
| | | | | | | Item Total for Line # 3 | \$6,852.00 |
| Line-Sch: | Line Description: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
| 4-1 | VTR-41-A Dealer's Reassignment of Title for a Motor Vehicle Forms | 966/36 | 3800.0000 | M | \$22.78000 | \$86,564.00 | 11/29/2021 |
| Ship To: 1P05 | | Delivery Instructions: | | | | | |
| 810 FM 2821 Huntsville TX 77349 United States | | | | | | | |
| | | | | | | Schedule Total | \$86,564.00 |
| Contract ID: 0000009770 | | | | ReqID: 0000011343 | | | |
| Term: 09/01/2021 to 08/31/2022 - High priority with a partial shipment date by January 10, 2022 - Forms Delivered to: - TDCJ/TxDMV Wynne Unit, 810 FM 2821, Huntsville, Texas 77349 Forms order of 3,800,000 forms with a total of 1,900 cartons containing 2,000 forms per carton | | | | | | | |
| | | | | | | Item Total for Line # 4 | \$86,564.00 |

Authorized Signature

Laura Adams, MS, CTCM, CTCO

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|--|--|-------------------------------|-----------|-----------------------------|-------------|--------------------------------|------------|
| 5-1 | VTR-222-S Texas Salvage Vehicle Title Form; FY22 (2) Order | 966/61 | 200.0000 | M | \$34.26000 | \$6,852.00 | 04/26/2022 |
| Ship To: 1P00 | | Delivery Instructions: | | | | | |
| 4000 Jackson Avenue Austin TX 78731 United States | | | | | | | |
| | | | | | | Schedule Total | \$6,852.00 |
| Contract ID: 0000009770 | | | | ReqID: 0000011742 | | | |
| Term 09/01/2021 to 08/31/2022 Forms shipment date by July 1, 2022 Forms Required for Normal Business Processes | | | | | | | |
| VTR-222-S Proof | | | | | | | |
| | | | | | | Item Total for Line # 5 | \$6,852.00 |

| Line-Sch: | Line Description: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
|--|---|-------------------------------|-----------|-----------------------------|-------------|--------------------------------|------------|
| 6-1 | VTR-222-NR Texas Nonrepairable Vehicle Title Forms FY22 Order | 966/36 | 34.0000 | M | \$66.24000 | \$2,252.16 | 05/02/2022 |
| Ship To: 1P00 | | Delivery Instructions: | | | | | |
| 4000 Jackson Avenue Austin TX 78731 United States | | | | | | | |
| | | | | | | Schedule Total | \$2,252.16 |
| Contract ID: 0000009770 | | | | ReqID: 0000011786 | | | |
| Term 09/01/2021 to 08/31/2022 | | | | | | | |
| | | | | | | Item Total for Line # 6 | \$2,252.16 |

Total PO Amount \$310,784.16

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

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Laura Adams, MS, CTCM, CTCO

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