



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 21093828
 Business Unit # 60800
 Purchase Order # 0000009699

Payment Terms: NET30 **Freight Terms:** PREPAY **AND ADD** **Ship Via:** VNDR **PCC:** 0 **Date:** 06/04/21 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 1011 E 53rd St
 AUSTIN TX 78751
 United States

Ship To: See Detail Below

Vendor ID: 1741976051 1

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Amanda Leigh Maxwell
Phone: 512/465-1226
Fax:

Bill To Fax:

Email: Amanda.Maxwell@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Term Contract #: 425-A5
 615-A1

Vendor Contact: WorkQuest Customer Service
 Email: customerservice@workquest.com
 Phone: (512) 451-8145

TXDMV Contact: Monica Hernandez
 FAS
 Phone: 512/465-1261
 Email: monica.hernandez@txdmv.gov

TxDMV Contact: Julie Payne
 Vehicle Titles Reg Division
 Phone: (432) 276-4411
 Email: julie.payne@txdmv.gov

Authorized Signature

06/04/2021



Texas Department of Motor Vehicles
Texas SmartBuy PO # 21093828
Business Unit # 60800
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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
1-1	Chair, Manager, Mid Back, Adjustable Fabric Color - Black Arms - T Arms WorkQuest #42506761540	425/06	2.0000	EA	\$352.38000	\$704.76	07/05/2021	
Ship To: 1P00		Delivery Instructions:						
4000 Jackson Avenue Austin TX 78731 United States						Schedule Total	\$704.76	
				ReqID: 0000010483				
Monica Hernandez FAS Phone: 512/465-1261 Email: monica.hernandez@txdmv.gov							Item Total for Line # 1	\$704.76
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
2-1	Freight Charge - 2 each Chair, Manager, Mid Back, Adjustable WorkQuest #42506761540	962/86	1.0000	EA	\$96.61000	\$96.61	07/05/2021	
Ship To: 1P00		Delivery Instructions:						
4000 Jackson Avenue Austin TX 78731 United States						Schedule Total	\$96.61	
				ReqID: 0000010483				
							Item Total for Line # 2	\$96.61

Authorized Signature

06/04/2021



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Pen, Blue ink Retractable, Gel ink, Rubber Grip, .7mm Medium Point, Zebra Sarasa Supplier Part Number: 45888468108	620/80	2.0000	DOZ	\$10.50000	\$21.00	06/18/2021
Ship To: 1P19		Delivery Instructions:					
3901 East Hwy. 80 Odessa TX 79761 United States							
						Schedule Total	<input type="text" value="\$21.00"/>
				ReqID:			
				0000010511			
Julie Payne Vehicle Titles Reg Division Phone: (432) 276-4411 Email: julie.payne@txdmv.gov						Item Total for Line # 3	<input type="text" value="\$21.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

06/04/2021



Purchase Order

PO No. 21093828

Order Date: 6/4/2021

Internal Tracking No.: 0000009699

Contractor Info

WorkQuest, Inc.
17419760511
1011 East 53 1/2 Street
Austin, TX 78751

(512) 451-8145

Bill To

4000 JACKSON AVENUE
AUSTIN TX 78731

Ship To

Items to be shipped to multiple addresses. See shipping details below for each line item.

NOTE TO CONTRACTOR:**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Amanda Maxwell	Amanda.maxwell@txdmv.gov	(512) 465-1226

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	62080	62080231100	Pen, Retractable, Gel ink, Rubber Grip, .7mm Medium Point, Zebra Sarasa, Plus Freight Order Less Than \$25 Attribute 1: BLUE Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 6/18/2021 Ship to Address: Texas Department Of Motor Vehicles - 608 3901 E HIGHWAY 80 ODESSA TX 79761 Notes: TxDMV Contact: Julie Payne Vehicle Titles & Reg Division Phone: (432) 276-4411 Email: julie.payne@txdmv.gov MPN: 46810D Manufacturer Name: Zebra	2	DOZ	10.50	\$21.00



Purchase Order

PO No. 21093828

Order Date: 6/4/2021

Internal Tracking No.: 0000009699

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
2	42506	42506761540	Chair, Manager, Mid Back, Adjustable, 55 Lbs., Plus Freight Less Than 500 Lbs Attribute 1: T Arms-42508030105 Attribute 2: black Contract: 425-A5 Contract Type: Term Delivery ARO (days): 30 Delivery Date: 7/5/2021 Ship to Address: Texas Department Of Motor Vehicles - 608 4000 JACKSON AVENUE AUSTIN TX 78731 Notes: TXDMV Contact: Monica Hernandez FAS Phone: 512/465-1261 Email: monica.hernandez@txdmv.gov	2	EACH	352.38	\$704.76
3	42506	42506761540	Transportation and Freight Charge Attribute 1: T Arms-42508030105 Attribute 2: black Delivery Date: 7/5/2021 Notes: TXDMV Contact: Monica Hernandez FAS Phone: 512/465-1261 Email: monica.hernandez@txdmv.gov	1	EACH	96.61	\$96.61

Total \$822.37