



Texas Department of Motor Vehicles  
Texas SmartBuy PO # 21086880  
Business Unit # 60800  
Purchase Order # 0000009621  
Purchase Order Change Notice (# 1)

**Payment Terms:** NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** A **Date:** 05/18/21 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:** 06/17/21

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** AHI ENTERPRISES LLC  
16120 COLLEGE OAK STE 105  
SAN ANTONIO TX 78249-4044  
United States

**Ship To:** 1P25 - Wichita Falls  
1601-A Southwest Parkway  
Wichita Falls TX 76302  
United States

**Vendor ID:** 1272070628 7

**Purchaser:** Ricardo Montalvo Rodriguez  
**Phone:** 512/465-4097  
**Fax:** 512/465-5641

**Bill To:** 4000 Jackson Avenue  
Austin TX 78731  
United States

**Email:** Ricardo.Montalvo@txdmv.gov

**Bill To Fax:**

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**TxDmv Contact:**

Suzanne Long  
Suzanne.Long@txdmv.gov  
(940) 235-4817

**Vendor Contact:**

Contractor: AHI Enterprises, LLC, San Antonio

Contact Name: Mark Nolan

Email: mark@ahitexas.com

Phone: (210) 653-7770

Alternate Phone: 1 (877) 551-7770

Contract:615-A1

POCN1, Montalvo, R., 06/17/2021: Corrected item price from \$31.17 to \$37.17.

**Authorized Signature**

**06/17/2021**



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Stapler, Electric, 25 Sheets Capacity Item # 60585074002	605/85	3.0000	EA	\$37.17000	\$111.51	05/20/2021
						Schedule Total	\$111.51
				ReqID:			
				0000010431			
						Item Total for Line # 1	\$111.51

Total PO Amount \$111.51

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

06/17/2021