



Texas Department of Motor Vehicles  
 Texas SmartBuy PO # 21084461,  
 Business Unit # 60800  
 Purchase Order # 0000009540  
 Purchase Order Change Notice (# 1)

**Payment** NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** X **Date:** 04/29/21 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:** 05/05/21  
**Terms:** **Terms:** Destination **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** MONO MACHINES LLC  
 DBA SUPPLY CHIMP  
 228 PARK AVE S # 36842  
 NEW YORK NY 10003-1502  
 United States

**Ship To:** 1P21 - Pharr Region  
 600 West Expressway 83  
 Pharr TX 78577  
 United States

**Vendor ID:** 1263499518 2

**Purchaser:** Heidi Ann Davis  
**Phone:** 512/465-5808  
**Fax:** 512/465-5641

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Email:** Heidi.Davis@txdmv.gov

**Bill To Fax:**

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

POCN#1: Changed line item 1 to a different items # and adjusted the price to reflect the cost difference. Heidi Davis 5/5/2021

Contract #: TXMAS-19-7502

**Vendor Contact:**

Chris McPherson  
 Email: helpme@supplychimp.com  
 Phone: (800) 592-1306

**TxDMV Contact:**

Ariana Rosa  
 Ariana.Rosa@txdmv.gov  
 (956) 784-6712

**Authorized Signature**

**05/05/2021**

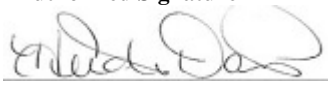


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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Mouse Pad, With Gel w/ WRIST Rest, Black, CCS23718	615/65	10.0000	EA	\$13.39000	\$133.90	05/05/2021
						Schedule Total	\$133.90
						ReqID:	0000010401
						Item Total for Line # 1	\$133.90
2-1	Envelope, HD w/Clasp, #55, Business Source 36660, 6in X 9in - 28lb 100/Box	310/06	1.0000	BOX	\$10.03000	\$10.03	05/05/2021
						Schedule Total	\$10.03
						ReqID:	0000010401
						Item Total for Line # 2	\$10.03
3-1	Mouse, Wireless, Ability One, BLACK, 7025016518938	206/66	1.0000	EA	\$36.89000	\$36.89	05/05/2021
						Schedule Total	\$36.89
						ReqID:	0000010401
						Item Total for Line # 3	\$36.89
						Total PO Amount	\$180.82

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature  
  
 05/05/2021