

Texas Department of Motor Vehicles Texas SmartBuy PO # 21084287 Business Unit # 60800 Purchase Order # 0000009529

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Payment NET30 Freight FOB Ship Via: US MAIL PCC: X Date: 04/28/21 PO Method: DG Dispatch: Dispatch Rev Dt:

Terms: Terms:Destination Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: OFFICE DEPOT INC Ship To:

PO BOX 660113 See Detail Below DALLAS TX 75266-0113

United States

Bill To: 4000 Jackson Avenue

Austin TX 78731 United States

Purchaser: Heidi Ann Davis **Phone:** 512/465-5808 **Fax:** 512/465-5641

Vendor ID: 1592663954 1

Bill To Fax:

Email: Heidi.Davis@txdmv.gov Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Pavment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Contract#: TXMAS-20-7501

Vendor Contact: Leslie Garza

Email: leslie.garza@officedepot.com

Phone: (956) 279-5240

See Line for TxDMV Contact

Authorized Signature



Texas Department of Motor Vehicles

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Line-Sch: UOM: Line Description: Class/Item: Quantity: **Unit Price: Extended Amt:** Due Date: Pens, Gel, BIC Gel-ocity 620/80 3.0000 PAK \$9.23000 \$27.69 04/28/2021 1-1 Quick Dry Retractable, Medium Point, 0.7 mm, Black Barrel, Black Ink, Pack Of 12 Ship To: 1P19 **Delivery Instructions:** 3901 East Hwy. 80 Odessa TX 79761 **United States** Schedule Total \$27.69 ReqID: 0000010395 TxDMV Contact: Julie Payne Julie.Payne@txdmv.gov (432) 276-4411 Item Total for Line # 1 \$27.69 Line-Sch: Line Description: Class/Item: Quantity: UOM: **Unit Price: Extended Amt:** Due Date: Rubber Bands, #33, 3 1/2IN X \$5.04 05/05/2021 615/75 2.0000 **BAG** \$2.52000 1/8IN, CREPE, 1-LB BAG Ship To: 1P21 **Delivery Instructions:** 600 West Expressway 83 Pharr TX 78577 **United States** Schedule Total \$5.04

> ReqID: 0000010401

TxDMV Contact: Ariana Rosa Ariana.Rosa@txdmv.gov (956) 784-6712

Item Total for Line # 2

\$5.04

Authorized Signature



Texas Department of Motor Vehicles

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Line Description: Line-Sch: 3-1

Envelope, Clasp, 9" X 12", BROWN, OFFICE DEPOT

BRAND, PACKAGE OF 100

(316201)

Ship To: 1P21

600 West Expressway 83 Pharr TX 78577 **United States**

Class/Item: Quantity: 310/06

2.0000

Delivery Instructions:

UOM: EΑ

Unit Price: \$8.23000

Extended Amt:

Due Date: 05/05/2021

\$16.46

Schedule Total \$16.46

ReqID: 0000010401

Unit Price:

\$7.16000

UOM:

BOX

TxDMV Contact: Ariana Rosa

Ariana.Rosa@txdmv.gov (956) 784-6712

Item Total for Line # 3

\$21.48

Schedule Total

Extended Amt:

\$16.46

Due Date: 05/05/2021

Line-Sch: Line Description:

Labels, Address, AVERY,

Ship To: 1P21

EASY PEEL WHITE INKJET,

8161, 1IN X 4IN, BOX OF 500

Delivery Instructions:

Quantity:

3.0000

Class/Item:

615/51

600 West Expressway 83

Pharr TX 78577 **United States**

RegID:

0000010401

TxDMV Contact: Ariana Rosa

Ariana.Rosa@txdmv.gov

(956) 784-6712

Item Total for Line # 4

\$21.48

\$21.48

Authorized Signature



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Line-Sch 5-1		escription: Note, Canary Yellow, 2 pack	Class/Item: 615/62	Quantity: 3.0000	UOM: Pak	Unit Price: \$10.23000	Extended Amt: \$30.69	Due Date: 05/05/2021
	Ship To:	1P21	Delivery Instructions:					
		600 West Expressway 83 Pharr TX 78577 United States						
							Schedule Total	\$30.69
					Req	IID: 0010401		
TxDMV C Ariana Ro Ariana.Ro (956) 784	osa osa@txdmv	v.gov						
(930) 704	-0712					Ite	m Total for Line # 5	\$30.69
Line-Sch 6-1		escription: ECTION TAPE, 2Pk.	Class/Item: 616/29	Quantity: 10.0000	UOM: PKG	Unit Price: \$3.68000	Extended Amt: \$36.80	Due Date: 05/05/2021
	Ship To:	1P21	Delivery Instructions:					
		600 West Expressway 83 Pharr TX 78577 United States						
							Schedule Total	\$36.80
					<u>Req</u>	<u>IID:</u> 0010401		
	osa osa@txdmv	v.gov						
(956) 784	1-0712					Ite	m Total for Line # 6	\$36.80
							Total PO Amount	\$138.16
All Shipmounless au	ents, Shipp thorized by	ing papers, invoices and Purchaser prior to Ship	d correspondence ment.	e must be identified	with our Pur	chase Order Nu	mber. Over shipments will	not be accepted
Texas De	partment of	f Motor Vehicles Standa	rd Terms and Co	onditions can be four	nd at: http://	www.txdmv.gov	/contractors-vendors	

Authorized Signature