



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 21084288
 Business Unit # 60800
 Purchase Order # 0000009527

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** 0 **Date:** 04/28/21 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 1011 E 53rd St
 AUSTIN TX 78751
 United States

Ship To: See Detail Below

Vendor ID: 1741976051 1

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Heidi Ann Davis
Phone: 512/465-5808
Fax: 512/465-5641

Bill To Fax:

Email: Heidi.Davis@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

WorkQuest (Formerly Texas Industries for the Blind and Handicapped (TIBH)):
 Human Resources Code, Title 8, Chapter 122, Section 122.001 and Texas Government Code, Title 10, Chapter 2155, Sections 2155.138 and 2155.441

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Contract #:645-S1, 207-A1, 620-A1, 832-S1

Vendor Contact:

WorkQuest Customer Service
 Email: customerservice@workquest.com
 Phone: (512) 451-8145

TxDMV Contact located on line of the PO

Authorized Signature

04/29/2021



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
1-1	Paper, Bond, Recycled, White, 20lb, 8-1/2"x 11"	645/21	20.0000	CTN	\$43.21000	\$864.20	05/11/2021	
Ship To: 1P00		Delivery Instructions:						
4000 Jackson Avenue Austin TX 78731 United States								
						Schedule Total	\$864.20	
						ReqID: 0000010398		
TxDMV Contact: Lori Paul Lori.G.Paul@txdmv.gov (512) 465-4048							Item Total for Line # 1	\$864.20
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
2-1	Paper, Bond, Recycled, White, 20lb, 8-1/2"x 11"	645/21	30.0000	CTN	\$43.21000	\$1,296.30	05/11/2021	
Ship To: 1P00		Delivery Instructions:						
4000 Jackson Avenue Austin TX 78731 United States								
						Schedule Total	\$1,296.30	
						ReqID: 0000010398		
TxDMV Contact: Lori Paul Lori.G.Paul@txdmv.gov (512) 465-4048							Item Total for Line # 2	\$1,296.30

Authorized Signature

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
3-1	Toner for HP LaserJet Enterprise M506 Printer, CF287X, Black, HP 87X (14)	207/72	1.0000	EA	\$152.01000	\$152.01	04/28/2021	
Ship To: 1P19		Delivery Instructions:						
3901 East Hwy. 80 Odessa TX 79761 United States								
						Schedule Total	\$152.01	
						RegID: 0000010395		
TxDMV Contact: Julie Payne Julie.Payne@txdmv.gov (432) 276-4411							Item Total for Line # 3	\$152.01
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
4-1	Pen, Gel Ink, 0.7mm, (BLUE) Retractable, Rubber Grip, Zebra Sarasa Commodity Code:62080230105	620/80	5.0000	PAK	\$6.08000	\$30.40	05/05/2021	
Ship To: 1P21		Delivery Instructions:						
600 West Expressway 83 Pharr TX 78577 United States								
						Schedule Total	\$30.40	
						RegID: 0000010401		
TxDMV Contact: Ariana Rosa Ariana.Rosa@txdmv.gov (956) 784-6712							Item Total for Line # 4	\$30.40

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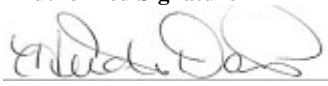
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
5-1	Tape Desk, Skilcraft, Pack, 1" Core, 3/4" X 1000", 6 Rolls/Pk,	615/88	5.0000	PKG	\$5.91000	\$29.55	05/05/2021	
Ship To: 1P21		Delivery Instructions:						
600 West Expressway 83 Pharr TX 78577 United States								
						Schedule Total	\$29.55	
						ReqID: 0000010401		
TxDMV Contact: Ariana Rosa Ariana.Rosa@txdmv.gov (956) 784-6712							Item Total for Line # 5	\$29.55

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
6-1	PEN, GEL INK, 0.7MM, RETRACTABLE, RUBBER GRIP, ZEBRA SARASA RED	620/80	2.0000	PAK	\$6.08000	\$12.16	05/05/2021	
Ship To: 1P21		Delivery Instructions:						
600 West Expressway 83 Pharr TX 78577 United States								
						Schedule Total	\$12.16	
						ReqID: 0000010401		
TxDMV Contact: Ariana Rosa Ariana.Rosa@txdmv.gov (956) 784-6712							Item Total for Line # 6	\$12.16

Total PO Amount \$2,384.62

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

 04/29/2021